

**CASTLE ROCK TOWNSHIP
BOARD OF SUPERVISORS REGULAR MEETING
March 19, 2008**

The regular monthly meeting of the Board of Supervisors of Castle Rock Township was convened at the Castle Rock Town Hall on Tuesday, March 19, 2008 at 7:00 p.m. Present were Gary Piphon Chair, Michael Kiefer Vice-chair, Pete Schaffer and Russell Zellmer Supervisors, Colette Mumm treasurer and Maralee Rother clerk. Arlyn Lamb was absent because of illness. Also present were Tom Dubbels, Lisa Dubbels, Duane Marek, Randy Becker, Gretchen Schreiber, Orren Lucht, Margarete Lucht, David Sodergren, Ron Wasmund, Norbert Kuhn, Paul Irrthum, Eric Ruud, Jane Bistodeau, Julie Zellmer, Mike Rademacher, Doug Johnson, Sandy Weber, Nicki Weber, A J Bonnew, Jessica Brown and Mark Henry.

Chairman Gary Piphon called the meeting to order at 7:45 p.m. and the Pledge of Allegiance was recited.

APPROVE AGENDA

It was asked to have the Doug Johnson issue moved ahead to after the mowing quote; add Lisa Dubbels after Doug Johnson; under unfinished business add clerk position and under new business, discuss water fountain for town hall. **Michael Kiefer made a motion and Pete Schaffer seconded to approve the agenda as amended. Motion carried 4 ayes.**

APPROVE MINUTES

Russell Zellmer made a motion and Michael Kiefer seconded to approve the minutes of the regular meeting of February 12, 2008 with the following additions and corrections: change the date in the first paragraph to February 12; on page 1 identify RFP as Request For Proposal; on page 2, reword the motion to read to accept the applications and the sub-committee is to review and present recommendations at the regular meeting in April and set up an interview session and page 3, under resolution, add that the Board advised the Clerk to contact the attorney regarding wording of the resolution. Motion carried 4 ayes.

Russell Zellmer made a motion and Michael Kiefer seconded to approve the February 26, 2008 meeting minutes as written. Motion carried 4 ayes.

USE OF TOWN HALL FOR COMP PLAN MEETING

Russell Zellmer made a motion and Pete Schaffer seconded to accept the request of Dean Johnson to use the Town Hall for a meeting on April 16, 2008 regarding the work on the comp plan. Motion carried 4 ayes.

SEMI-PRO FOOTBALL

Doug Johnson discussed semi-pro football and the team will be playing in Farmington and they are interested in building in an industrial area. There will be more information on this project in the future.

PARK MOWING

Lisa Dubbels presented a bid for mowing the parks and the town hall property. The Board instructed the Clerk to notify A. M. Mowing and ask them to present a bid for doing the mowing if they are interested in doing it again. Both parties should attend the April 15, 2008 meeting when the Board will review both bids.

TOWN HALL CLEANING BIDS

The Board reviewed two bids for cleaning the Town hall. **Russell Zellmer made a motion and Pete Schaffer seconded to accept the bid of \$50 per cleaning from Farmington Cleaning Services, Susan Ferrozzo owner and is being hired for a six-month trial period and will set a schedule with the Clerk**

to do the cleaning. Motion carried 4 ayes. It was noted that the hall has been being cleaned by volunteers since the building was built.

LION'S BINGO

Russell Zellmer made a motion and Pete Schaffer seconded to approve the application of the Farmington Lions for Bingo games at the Dakota County Fair, on August 9 – August 16 2008. Motion carried 4 ayes.

SCOTTISH FAIR RAFFLE

Russell Zellmer made a motion and Pete Schaffer seconded to approve the application of Scottish Fair to have a raffle at the Dakota County Fair Grounds on May 17, 2008. Motion carried 4 ayes.

RANDOLPH AREA HISTORIAL SOCIETY

Michael Kiefer made a motion and Pete Schaffer seconded to approve the donation of \$250.00 to the Randolph Area Historical Society. Motion carried 4 ayes.

LARRY BURZINSKI LETTER

Michael Kiefer made a motion and Pete Schaffer seconded to have Troy Gilchrist draft a letter to send to Larry Burzinski of Human Services and request a 60-day extension on zoning in reference to a letter dated February 2, 2008 from Larry Burzinski. Also have Troy suggest what actual response should be taken by the Board. Motion carried 4 ayes.

BUILDING PERMITS

Craig Braun 2950 232nd Street East Hampton MN 55031 - - grain bin 48' with 32' sides. Russell Zellmer made a motion and Michael Kiefer seconded to approve the zoning permit for the grain bin. Motion carried 4 ayes.

Amy Pahl 3002 245th Street East Hampton MN 55031 - - repair and rebuild porch steps. Russell Zellmer made a motion and Michael seconded to approve the building permit for the repair and rebuilding of the porch steps. Motion carried 4 ayes.

David Sodergren NIKE base site request for a HAVC permit. Discussion was held regarding giving permits at this site because it is assumed that it will be a law-enforcement facility. **Russell Zellmer made a motion and Michael Kiefer seconded to approve the permit after receiving a written statement from David Sodergren stating the future status of the property The statement presented is as follows: *At the present time my use of the Nike site and it's heated buildings will be used as storage and personal use, until such time I apply and receive a CUP to run a law enforcement training facility. If such CUP is not issued I will not run a law enforcement training center it would remain storage for personal use facility. Sincerely, David Sodergren.* Motion carried 4 ayes.**

Haddorff - - Gerst - - they are still working on plans for the house

David Marek 22446 Chippendale Avenue Farmington, MN 55024. David will come to the office to apply for a variance for impervious surface.

God's Country 1120 220th street east Farmington MN 55024 50' x 100 cold storage shed to be moved on the premises in parts. The Board is requesting additional structural engineer's analysis of the existing building structural members. **Russell Zellmer made a motion and Michael Kiefer seconded to request further information regarding structural inspection, snow load conditions of the frames and bearing connection. Motion carried 4 ayes.**

ROAD REPORT

Mark Henry gave a report regarding the gravel needed on township roads. The Board instructed Mark Henry to start putting a bid together for gravel needed for these improvements.

DITCH MOWING

Russell Zellmer made a motion and Michael Kiefer seconded to accept the mowing quote from Dale Kuchina of 17767 Gary Trail Faribault, MN 55021. The bid was 26 miles at \$33 per mile for a total of \$858.00. Motion carried 4 ayes.

TREASURER'S REPORT

Michael Kiefer made a motion and Pete Schaffer seconded to approve the Treasurer's report. Motion carried 4 ayes.

CLAIMS

Russell Zellmer made a motion and Michael Kiefer seconded to approve the claims numbered 5910-5947 and payroll, claims \$15,301.74 and payroll \$1602.04 total \$16,903.78, with checks #5942 and #5949 voided. Motion carried 4 ayes.

MINNCAN AGREEMENT

Michael Kiefer made a motion that the office staff shall make the changes of the Board in the MinnCan agreement and sent it to Troy Gilchrist for approval and he will send it back to the Township Clerk prior to the next meeting. Motion carried 4 ayes.

INSPECTOR RFP AND APPLICATION

Russell Zellmer made a motion and Pete Schaffer seconded the Response for Proposal's (RFP) stay as is and all applicants must turn in their Response for Proposal (RFP) by noon of April 3, 2008. The Clerk will notify all applicants and all names of applicants will be on the notification sent out. The date changes will be made on the Response for Proposal (RFP). Motion carried 4 ayes. The proposal of Ron Wasmund of Inspectron was returned to him because the Board continued the Response for Proposal (RFP) process beyond the March 13, 2008 deadline originally published.

CLERK POSITION

Discussion was held regarding the clerk review and issues pertaining to the clerk's position. **Russell Zellmer made a motion and Gary Piphio seconded to leave the date of the Clerk's review as scheduled. Gary Piphio and Russell Zellmer voted aye and Pete Schaffer and Michael Kiefer voted nay. Motion did not pass due to the lack of a majority vote. Michael Kiefer made a motion and Pete Schaffer seconded to review application sooner. Michael Kiefer and Pete Schaffer voted aye and Russell Zellmer and Gary Piphio voted nay. Motion did not pass due to the lack of a majority vote.**

WATER COOLER

Discussion was held regarding having a water cooler at the Town Hall. The clerk will check with Culligan regarding the odor of the water at the hall now and will also check on water fountains.

The Board suggested having name plates at the table for each supervisor.

LETTERS TO ATTORNEYS

Russell Zellmer made a motion and Michael Kiefer seconded to direct the Clerk to send a letter Troy Gilchrist of Kennedy Gravin informing him of his appointment as Township attorney and a letter to

Terry Merritt and Robert Bauer of Severson Sheldon informing them of their dismissal as the Township's attorneys. Motion carried 4 ayes.

ADJOURN

Russell Zellmer made a motion and Michael Kiefer seconded to adjourn. Motion carried 4 ayes.

Meeting adjourned 11:50 p.m.

Respectfully submitted
Maralee Rother Clerk

Attest
Gary Piphon Chair