

**CASTLE ROCK TOWNSHIP  
BOARD OF SUPERVISORS REGULAR MEETING  
April 15, 2008**

The regular monthly meeting of the Board of Supervisors of Castle Rock Township was convened at the Castle Rock Town Hall on Tuesday, April 15, 2008 at 7:00 p.m. Present were Gary Pipho Chair, Michael Kiefer Vice-chair, Pete Schaffer, Arlyn Lamb and Russell Zellmer Supervisors, Colette Mumm treasurer, Deanna Peterson office assistant and Maralee Rother clerk Also present were Tom Dubbels, Lisa Dubbels, Duane Marek, Jeff MacDonald, Mark Wagenknecht, Anthony Olson, Mary Janr, Jana Kutnink, Marek Kopec, Bob Dubbels, Ken Betzold, David Donnelly, Orren Lucht, Margarete Lucht, Ron Wasmund, Eric Ruud, Jane Bistodeau, Nicki Weber, and Mark Henry.

Chairman Gary Pipho called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

**APPROVE AGENDA**

It was asked to add Duane Marek into the building permit list **Russell Zellmer made a motion and Pete Schaffer seconded to approve the agenda as amended. Motion carried 5 ayes.**

**APPROVE MINUTES**

**Russell Zellmer made a motion and Arlyn Lamb seconded to approve the minutes of the re-organizational meeting of March 19, 2008 with the following additions and corrections: under compensation and reimbursement of expenses, add - - it was discussed and decided that the amounts should remain the same as last year's price of compensation and reimbursement; motion vote for treasurer's pay was 4 ayes and 1 nay and the wage of the treasurer was a \$50 raise effective March 19, 2007. Motion carried 5 ayes.**

**Pete Schaffer made a motion and Russell Zellmer to approve the minutes of the regular March 19, 2008 meeting minutes with the change that Russell Zellmer made the motion to approve the February 12, 2008 meeting and not Pete Schaffer as written. Motion carried 5 ayes.**

**WATERFORD WARRIORS**

Tom Thibodeau, representative for the Waterford Warriors presented the Township with a check for \$2000 to be for lawful purpose expenditures within the Township. **Arlyn Lamb made a motion and Russell Zellmer seconded to approve and renew Waterford Warriors' permit for the next two years at Castle Rock and Roll Café at 27998 Chippendale Avenue Northfield MN 55057. Motion carries 5 ayes.**

**PARCEL SPLITS**

**Pete Schaffer made a motion and Arlyn Lamb seconded that the Board of supervisors approve the combination of parcels A, B,C and D at 22446 Chippendale Avenue Farmington MN 55024 for Duane Marek Northland Equities Two LLC 7430 160<sup>th</sup> Street West Rosemount MN 55068. Motion carried. Arlyn Lamb made a motion and Michael Kiefer seconded that the Board of Supervisors approve the parcel split of a 4.25 parcel for Russell Zellmer 25473 Alverno Avenue Farmington MN 55024. Motion carried 4 ayes.**

**Arlyn Lamb made a motion and Pete Schaffer seconded that the Board of Supervisors approve the parcel split of a 6.73 parcel in the northeast corner of his property for Russell Zellmer 25473 Alverno Avenue Farmington MN 55024. Motion carried 4 ayes.**

**Michael Kiefer made a motion and Pete Schaffer seconded that the Board of Supervisors approve the parcel split of a 5 acre parcel in the northwest corner of his property for Russell Zellmer 25473 Alverno Avenue Farmington MN 55024. Motion carried 4 ayes.**

### **BIKERS FEST**

Jana Kutnink Castle Rock Kennels 3671 250<sup>th</sup> Street West Farmington MN 55024 addressed the Board with an inquiry of having Bikers Fest on her property in the month of July. Jeff McDonald explained that there would be overnight camping, hired vendors, portable toilet, a 40' x 40' tent, a bon fire, a fee to enter the grounds, some form of gambling and they would work with the sheriff's department and also have security. **Arlyn Lamb made a motion and Michael Kiefer seconded that they should go to the Planning Commission meeting on April 28 to ask for an interim permit and arrange for a public hearing with the Planning Commission. Motion carried 5 ayes.**

### **LARGE ASSEMBLAGE PERMITS**

**Michael Kiefer made a motion and Pete Schaffer seconded that the Board has reviewed and approves the application for assemblage of large numbers of people of the Midwest Mopars Inc. at the Dakota County Fairgrounds at 4008 220<sup>th</sup> Street West Farmington MN 55024 on May 31, 2008 and June 1 2008. If any malt beverage permits are required, they must come to the Township for approval. Motion carried 5 ayes.**

**Arlyn Lamb made a motion and Russell Zellmer seconded that the Board has reviewed and approves the application for assemblage of large numbers of people of the Minnesota Storm Soccer Club Sports Tournament at the Dakota County Fairgrounds at 4008 220<sup>th</sup> Street West Farmington MN 55024 on May 24, 2008 and May 25, 2008. Motion carried 5 ayes.**

**Russell Zellmer made a motion and Michael Kiefer seconded that the Board has reviewed and approves the application for assemblage of large numbers of people of the Minnesota Scottish Fair and Highland Games at the Dakota County Fairgrounds at 4008 220<sup>th</sup> Street West Farmington MN 55024 on May 17, 2008. Motion carried 5 ayes.**

### **MALT BEVERAGE LICENSE**

**Arlyn Lamb made a motion and Pete Schaffer seconded to approve the malt beverage license for the Dakota County Agricultural Society at the Dakota County Fairgrounds during the Dakota County Fair at 4008 220<sup>th</sup> Street West Farmington MN 55024 on August 4 – 10 2008. Motion carried 5 ayes. Michael Kiefer made a motion and Russell Zellmer seconded to approve the malt beverage license for the Minnesota Scottish Fair and Highland Games at the Dakota County Fairgrounds at 4008 220<sup>th</sup> Street West Farmington 55024 on May 17, 2008. Motion carried 5 ayes.**

### **MOWING LAWN AND PARK**

The Township received two quotes for mowing the Town Hall lawn and the parks in the Township. They were Dubbels Lawn Service 20575 Erin Court Farmington MN 55024 and A. M. Outdoors 6776 161<sup>st</sup> Street West Rosemount MN 55068. **Arlyn Lamb made a motion and Russell Zellmer seconded to accept the quote of Dubbels Lawn Service and hire them for the 2008 season of mowing. Motion carried 5 ayes.**

### **COMPLAINT - -PROPERTY ISSUES AND LAWN RESTORATION**

The Township has received a complaint regarding property issues and lawn restoration.

**Michael Kiefer made a motion and Pete Schaffer seconded that the Clerk send the violator a copy of the complaint's letter and ask them to take up resolving the problem with the land owner. If there are questions, contact the Clerk or Chairman of the Board. Motion carried 5 ayes.**

**Mike Kiefer made a motion and Arlyn Lamb seconded to also send a copy of the letter to the violator to the complainant. Motion carried 5 ayes.**

### **BUILDING PERMITS**

Russell Zellmer 24753 Alverno Avenue Farmington MN 55024. Foundation of cement slab for a 12 x 20 gazebo. **Michael Kiefer made a motion and Pete Schaffer seconded to approve the building permit for the gazebo. Motion carried 4 ayes.**

Dan Kutnink on 250<sup>th</sup> Street West Farmington. Incomplete permit with no address and site plan.  
Duane Marek Northland Equities Two LLC 7430 160<sup>th</sup> Street West Rosemount MN 55068 3000 square foot steel commercial building as 22446 Chippendale Avenue Farmington MN 55024. **Pete Schaffer made a motion and Arlyn Lamb seconded to approve the building permit for the building. Motion carried 5 ayes.**

### **ROAD REPORT**

The Board reviewed the invitation to quote for road surface material. The Clerk was advised to send a letter to the material suppliers with an invitation for bids. **Michael Kiefer made a motion and Pete Schaffer seconded to budget \$1200 for testing material if necessary. Motion carried 5 ayes.** Michael Kiefer and Mark Henry and one other Supervisor will check the tests. Michael Kiefer gave a short report on Mark Henry's presentation at the seminar they attended in St. Cloud on April 15. David Donnelly is requesting a new driveway on Akron Avenue - - a variance is needed for a shared driveway. Discussion was held regarding Mark Henry cleaning the ditch and he will be spreading the material on the owner's adjacent field and the owner consented to having it spread on his field. A question was asked if the Township would be re-seeding the ditches that are reclaimed.

### **INSPECTOR RFP AND APPLICATION**

Three applicants sent in a reply for the inspector position. They are Marek Kopec, Inspectron Inc. and MNSPECT. The committee, Gary Piphon, Mike Kiefer, Paul Irrthum and Dave Kammuller, met and reviewed the RFPs (request for proposals) and the recommendation of the committee was Marek Kopec. He is not a fully qualified commercial inspector. **Michael Kiefer made a motion and Pete Schaffer seconded to appoint Marek Kopec as the future inspector for the Township. Motion failed 2 ayes and 3 nays.**

**Arlyn Lamb made a motion and Michael Kiefer seconded to send a letter to the third applicant to attend the May 13, 2008 meeting and invite Ron Wasmund and Marek Kopec back to the meeting also. The Board will then make a decision. Motion carried 4 ayes and 1 nay.**

### **MINNCAN AGREEMENT**

**Michael Kiefer made a motion and Russell Zellmer seconded that Troy Gilchrist should make up MINNCAN agreement as it should read and the Clerk should email a draft to Tom Jones as he would like to see a copy. Tom Jones or a representative of MINNCAN will be invited to attend the May 13, 2008 meeting. Motion carried 5 ayes**

### **SHE**

The Clerk was directed to send a letter to Tom Jones stating that he have no further contact with SEH until May 13, 2008. The Clerk has been directed to send a letter to SEH to not incur any more expenses unless directed by the Board.

### **TREASURER'S REPORT**

**Russell Zellmer made a motion and Arlyn Lamb seconded to approve the renewal of the CD at 2.73% for two years. Motion carried 5 ayes.**

**Arlyn Lamb made a motion and Russell Zellmer seconded to approve the March Treasurer's report. Motion carried 5 ayes.**

### **CLAIMS**

**Pete Schaffer made a motion and Russell Zellmer seconded to approve the claims numbered 5958-5978, holding back claim 5964, claims \$15,301.74 and payroll \$4810.71. Motion carried 5 ayes.**

**Arlyn Lamb made a motion and Pete Schaffer seconded to direct the Clerk to send a letter to SEH and asking a representative to attend the next meeting May 13, 2008 and explain the charges on the claim #5964 and to bring an itemized list of all charges for the MINNCAN project thus far. Motion carried 5 ayes.**

### **FEEDLOTS**

**Russell Zellmer made a motion and Arlyn Lamb seconded the Township give Tom Berry of Dakota County, the ordinances of the Township to review for the comp plan. Motion carried 5 ayes.**

### **PERFORMANCE APPRAISAL REVIEW**

Gary Pipho gave each Supervisor a copy of performance appraisal. Discussion was held regarding the review. Gary will email the copy to each Supervisor and they are to return their copy to him for to review and evaluate.

### **PLANNING COMMISSION**

The Township has received a letter from Todd Jsostrand indicated an interest as a Planning Commission member. The Clerk was directed to send him a letter inviting him attend the regular Planning Commission meeting April 28, 2008 at the Town Hall and meet the Commission.

**Arlyn Lamb made a motion and Pete Schaffer seconded to accept David Kammueler's resignation. Motion carried 5 ayes.**

The Clerk was directed to send a thank you letter to David Kammueler for his years of performance as a member of the Planning Commission.

**Michael Kiefer made a motion and Arlyn Lamb seconded to place an ad in the Township's official papers for a Planning Commission member and they must be a Castle Rock resident. Motion carried 5 ayes.**

### **WATER COOLER**

Discussion was held regarding the drinking water at the Town Hall and the cost of a water cooler wasn't feasible. Possibly a vending machine would pay for itself but issue was dropped.

### **OFFICIAL NEWSPAPERS**

**Michael Kiefer made a motion and Russell Zellmer seconded that the Township subscribe to the official papers so that the staff can check on legal publications. Motion carried 5 ayes.**

### **ADJOURN**

**Arlyn Lamb made a motion and Russell Zellmer seconded to adjourn. Motion carried 5 ayes.**

Meeting adjourned 11:10 p.m.

Respectfully submitted  
Maralee Rother Clerk

Attest  
Gary Pipho Chair