

CASTLE ROCK TOWNSHIP
BOARD OF SUPERVISORS REGULAR MEETING
September 9, 2014 @ 7:00 P.M.

Approved

The regular monthly meeting of the Board of Supervisors of Castle Rock Township was convened at the Castle Rock Town Hall on Tuesday, September 9, 2014 at 7:00 p.m. Present were Drea Doffing, Chair; Jeff Partington, Dave Nicolai, and Sandy Weber, Supervisors; Dianne Lamb, Acting Clerk. Russ Zellmer, Vice-Chair and Barbara Lang, Clerk, were absent. Also present were Monique Berg, Planning Commission Chair, Colette Mumm, Treasurer, Roger and Elaine Wikstrom, Maralee Rother, Mary Ann Enggren, and Mark Henry.

Drea Doffing called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

APPROVE AGENDA

Sandy Weber asked to add the topic Wild Parsnips to the Road Report.

Dave Nicolai made a motion and Jeff Partington seconded to accept the amended agenda. 4 ayes. Motion carried.

CONSENT AGENDA REVIEW/APPROVE

1. August 11, 2014 Board of Supervisors Meeting Minutes
2. Parcel Split, Maralee Rother, 25652 Blaine Ave
3. Resolution 2014-06 approving a Parcel Split for the property located at 25662 Blaine Ave
4. Demo Permit, Zach Rademacher, 23970 Chippendale Ave. W
5. Building Permit application for Pole Shed, Roger & Elaine Wikstrom, 3175 232nd St. E

Dave Nicolai made a motion and Sandy Weber seconded to approve the consent agenda. 4 ayes. Motion carried.

DAKOTA COUNTY SHERIFF UPDATE - None

PUBLIC COMMENT - None

PLANNING COMMISSION UPDATE

Monique Berg, Planning Commission Chair, made the following recommendations:

- Public Hearing was held on August 26 at 6:30 pm for Variance Application for Farmers Mill & Elevator, 27551 Danville Ave, proposing setback to be less than required 110' from centerline of road. PC voted to proceed with the project for the 220' building and 80' setback from 275th St. since the BOS voted at the August 11 meeting that the project could proceed contingent on no issues at the Public Hearing. This project will move forward. No further action required.
- Recommend Parcel Split, Maralee Rother, 25652 Blaine Ave
- Recommend Demo Permit, Zach Rademacher, 23970 Chippendale Ave W
- Recommend Building Permit application for Pole Shed, Roger & Elaine Wikstrom, 3175 232nd St. E
- Recommend accepting resignation of Arlyn Lamb from the Planning Commission.
- Recommend appointing Mary Ann Enggren and Barbara Lang to the Planning Commission to fill the remainder of the terms for Monique Berg and Arlyn Lamb.
- Planning Commission voted to change their meeting dates to the fourth Mondays beginning with the September 2014 meeting (see attached updated schedule)

In addition, Monique submitted her resignation from the Planning Commission, as she has moved out of the area.

Sandy Weber made a motion and Dave Nicolai seconded to appoint Barbara Lang to the Planning Commission. 4 ayes. Motion carried.

Dave Nicolai made a motion and Jeff Partington seconded to appoint Mary Ann Enggren to the Planning Commission. 4 ayes. Motion carried.

Jeff Partington made a motion and Dave Nicolai seconded to accept Monique Berg's resignation as the Planning Commission Chair. 3 ayes, 1 nay vote by Drea Doffing. Motion carried.

Dave Nicolai made a motion and Sandy Weber seconded to accept Arlyn Lamb's resignation from the Planning Commission. 3 ayes, 1 nay vote by Drea Doffing. Motion carried.

REVIEW / APPROVE

1. Change of meeting dates for the Planning Commission to the fourth Monday of the month.

Dave Nicolai made a motion and Jeff Partington seconded to change the Planning Commission meeting dates to the fourth Monday of the month. 4 ayes. Motion carried.

2. Change meeting dates for the Board of Supervisors to the second Monday of the month beginning in November 2014.

Sandy Weber made a motion and Jeff Partington seconded to change the Board of Supervisors meeting dates to the second Monday of the month starting in November. 4 ayes. Motion carried.

3. 2020 and 2030 Forecast updates for the Metropolitan Council. Figures were reviewed that were provided. No changes seen for this report. Clerk will send confirmation to Met Council.

UNFINISHED BUSINESS

- Update of Viking Auto Drainage Plan Follow-up. Clerk has contacted Keith Radloff at LKQ, as well as Tony and Buford Faust. The drainage work will be done in conjunction with the new construction and Viking Auto will contact the BOS when they are ready to do the drainage work.

- Recycle Center on Chippendale Ave. Letter was sent to the business. Township received a phone call from Susan, one of the owners, indicating they may be shutting down their operations. Jeff Partington volunteered to talk to Mark (one of Recycle Center's owners) to discuss their intentions before pursuing other courses of action.

- Alverno Ave Update. Discussion about progress seen

NEW BUSINESS

- Discussion to add Township representative to the Vermillion River Watershed.

Sandy Weber reported that there was a Vermillion River Watershed organization until 2000 when, according to state statute, it was disbanded because one of the townships pulled out. Now the county handles the watershed and no township representative is needed.

- Land Use Issues

Drea Doffing contacted Dean Johnson, who assists the Township with Zoning and Comp Plan Guidance. He has made some suggestions for updating language in the Zoning Ordinance to better reflect the goals of the Township. Troy Gilchrist, Township Attorney, is reviewing the information and will also provide his comments.

Sandy Weber made a motion and Jeff Partington seconded to set a Planning Commission Public Hearing for the Land Use Ordinance Amendment on Monday September 22, 2014 at 6:30 pm. 4 ayes. Motion carried.

Drea will advise the Clerk as to procedure.

ROAD REPORT

- Drainage Project in Rocky Hills Addition

The plan to replace culverts under 263rd and 264th Streets, and to deepen the ditch on the west side of Canada has run into a few problems. The gas lines are close to the surface and it appeared that they would interfere with installation of the new larger culverts. Mark Henry reported that a solution seems to have been found.

- Summer Ditch Mowing. - Completed
- Storm event August 17

Mark Henry reported that there were widely varying amounts of rainfall in the township. Some new gravel washed away and needed to be replaced.

- Wild Parsnip

Mark Henry may apply for a grant with LTAP for help with elimination of parsnips without compromising other plants and pollinators.

Dave Nicolai will call Todd Matzke (County Weed Inspector) to discuss weed issue at the Nike Base site.

TREASURERS REPORT

Colette Mumm, Treasurer, review of payment confirmations and quarterly tax forms

Approve Payable 2015 Township Final Levy Certification

Receipts	\$ 3,302.19
Cash Control	\$ 3,234.01
Current Investments	\$780,130.34

Dave Nicolai made a motion and Jeff Partington seconded to approve the Treasurer's Report. 4 ayes. Motion carried.

REVIEW PAYROLL AND CLAIMS

Payroll:	\$ 1,753.87	Claim #8093-8094
Claims:	\$18,356.25	Claim #8095-8126
Total:	\$20,110.12	

Jeff Partington made a motion and Sandy Weber seconded to approve the Payroll and Claims Review. 4 ayes. Motion carried.

CLERKS REPORT

- Our township should be proud of our voter turnout for the State Primary Elections. We had a 19.5% registered voter turnout, compared to the County level of 9+% and statewide turnout of 8+%
- Jeff Partington recommended an electrician who did a trouble call for the handicap door. The clerk has written instructions for future clerks regarding changing the battery, which was all that was required.
- Please contact Clerk if you see any updates to be made on the Website.

Jeff Partington made a motion and Sandy Weber seconded to adjourn. 4 ayes. Motion carried.

Meeting adjourned at 8:15 p.m.

Respectfully Submitted,
Dianne Lamb

Attest: Barbara M Lang, Clerk
Drea Doffing, Chair of Board of Supervisors