

CASTLE ROCK TOWNSHIP
PLANNING COMMISSION REGULAR MEETING
August 26, 2014 @ 7:00 p.m.

Approved

The Regular meeting of the Planning Commission of Castle Rock Township was held on Tuesday, August 26, 2014 at 7:00 p.m. Present were Monique Berg, Chair, Arlyn Lamb, Vice-chair, Jeff Partington, Jon Juenke and Gerald Larson. Also present were Barbara Lang, Maralee Rother, Mary Ann Enggren, Elaine Wikstrom and Roger Wikstrom.

Monique Berg called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

APPROVE AGENDA:

Monique Berg asked to add two items to the Agenda: 1. Discuss open positions for candidates for the Planning Commission; 2. Discuss changing the meeting dates for the rest of this year.

- **MOTION: Arlyn Lamb/Jon Juenke made a motion to approve the amended Planning Commission agenda. 5 ayes. Motion carries.**

CONSENT AGENDA REVIEW / APPROVE:

- **MOTION: Jeff Partington/Arlyn Lamb made a motion to approve the 7/22/2014 Regular Meeting Minutes. 4 ayes. Jon Juenke Abstained. Motion carries.**

REVIEW / APPROVE:

- **MOTION: Jon Juenke/Jeff Partington made a motion to approve the Parcel Split Application for Maralee Rother, 25652 Blaine Ave. 5 ayes. Motion carries.**
- **MOTION: Jeff Partington/Arlyn Lamb made a motion to approve the Demolition Permit Application for Zach Rademacher 23918 Chippendale Ave. 5 ayes. Motion carries.**
- **MOTION: Arlyn Lamb/Jon Juenke made a motion to approve the Building Permit Application for a pole shed for Roger Wikstrom, 3175 232nd Street. 5 ayes. Motion carries.**

PUBLIC COMMENT: None

UNFINISHED BUSINESS:

Monique Berg and Barbara Lang will review and finalize the Ordinance updates in September.

NEW BUSINESS:

- **Discuss open positions for Planning Commission positions**

Mary Ann Enggren was present and brought a letter of intent expressing interest in joining the Planning Commission. She is a long-time resident in the area and feels it is time to give some of her time to the community.

MOTION: Arlyn Lamb/Jon Juenke made a motion to recommend Mary Ann Enggren as a member of the Planning Commission to the Board of Supervisors for appointment at the next BOS meeting. 5 ayes. Motion carried.

Barbara Lang is also interested in joining the Planning Commission, contingent on changing the meeting dates to the fourth Mondays of the month. There was discussion that it has been helpful in the past to have the Town Clerk on the Planning Commission in order to have more information and details readily available during various review processes.

MOTION: Arlyn Lamb/Gerald Larson made a motion to recommend Barbara Lang as a member of the Planning Commission to the Board of Supervisors for appointment at the next BOS meeting. 5 ayes. Motion carried.

Monique Berg read the letter of resignation from Arlyn Lamb, who is stepping down from his position on the Planning Commission. Monique thanked him for his service to the township and his value as a mentor, friend and good neighbor to all in the township. Arlyn also stated that he has served on both the Planning Commission and Board of Supervisors since moving to this area, and it has been an opportunity to learn many things and meet many people.

MOTION: Jeff Partington/Jon Juenke made a motion to accept the resignation. 4 ayes. Arlyn Lamb abstained. Motion carried.

- **Discuss changing meeting dates to the fourth Mondays**

The Clerk had prepared an updated Schedule of Regular Meeting Dates for all to review. If the dates change to the fourth Mondays, there was discussion about the meeting date for December which had been moved to a week earlier. If the meetings are on the fourth Monday, everyone was OK with leaving it on the new date rather than changing the week of the meeting.

MOTION: Jon Juenke/Gerald Larson made a motion to adopt the revised schedule changing the meeting dates to the fourth Mondays of each month. 3 ayes. Monique Berg and Arlyn Lamb abstained. Motion carried.

MOTION: Arlyn Lamb/Jon Juenke made a motion to adjourn. 5 ayes. Motion carries.

Meeting adjourned at 7:28 p.m.

Respectfully submitted,
Barbara Lang, Town Clerk

Attest: Monique Berg Chair, Castle Rock Planning Commission