

CASTLE ROCK TOWNSHIP
BOARD OF SUPERVISORS REGULAR MEETING
May 9, 2016 @ 7:00 P.M.

Approved

The regular monthly meeting of the Board of Supervisors of Castle Rock Township was convened at the Castle Rock Town Hall on Monday, June 13, 2016 at 7:00 p.m. Present were Sandy Weber, Chair; Jon Juenke, Vice-Chair, Jeff Partington, Kelly Elvestad, and Dave Nicolai, Supervisors; Rhonda Rademacher, Treasurer, and Barbara Lang, Clerk. Also in attendance were Russ Zellmer, Susan Schwartz, Mike Slavik, Jonathan Middendorf, and Mark Henry.

Sandy Weber called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

APPROVE AGENDA

Sandy Weber requested to add County Commissioner Mike Slavik to Public Comments.

Jon Juenke made a motion and Kelly Elvestad seconded to accept the amended agenda. 5 ayes. Motion carried.

CONSENT AGENDA

1. May 9, 2016 Board of Supervisors Regular Meeting Minutes
2. Large Assembly Application from Dakota County Ag Society for Hairball Concert at the Dakota County Fairgrounds, August 20, 2016
3. Temporary On-Sale Liquor License from Dakota County Ag Society for event listed above
4. Large Assembly Application from Southern Cruzers Car Club for car show, craft fair and swap meet at the Dakota County Fairgrounds, August 27, 2016
5. Approve attached list of old documents to be destroyed, under the Records Retention guidelines
6. Large Assembly Application from Retro Roundup Festivals, LLC for Vintage Fest America event at the Dakota County Fairgrounds, July 8-9, 2016

Dave Nicolai made a motion and Jon Juenke seconded to approve the consent agenda. 5 ayes. Motion carried.

DAKOTA COUNTY SHERIFF UPDATE – Chair Sandy Weber indicated that one of the Deputies had contacted her to let her know they would not be attending tonight’s meeting and that there was nothing additional to report at this time.

PUBLIC COMMENT

Dakota County Commissioner Mike Slavik was present and shared updates on County information and actions:

He commented on the County Moratorium on floodplains and wetlands, and shared that a new map has been created showing updates to match new requirements.

No big road projects are scheduled in Castle Rock Township this year, but there will be activity again next year.

Hampton Woods update: They expect closing for the purchase of the Kunz property to take place on July 10. Once the County transactions are completed, the land will be turned over to the DNR.

Dakota County has hired a new Manager. His name is Matt Smith, and the Commissioners feel he will be a good fit for our County.

Clerk Barbara Lang asked Mr. Slavik to check on progress for a Joint Powers Agreement for the additional road turnback that has been discussed on Denmark Ave in conjunction with the County Road 78 paving project next year. Mr. Slavik will check into this.

Supervisor Kelly Elvestad asked Mr. Slavik if it is known when the new Hampton Woods area will be open for hunting. Mr. Slavik replied that the date will be dependent on when the sale is complete and the property is turned over to the DNR. The DNR will then be responsible for this area in the future.

PLANNING COMMISSION UPDATE

Jeff Partington, Planning Commission Chairman, gave the following summary:

At the May 23, 2016 Planning Commission Meeting, the following items were reviewed:

- Application for Ag Zoning Permit – Jon Juenke, PID# 07-00200-019-01 (Blaine Ave). Request to demo old grain bin and construct new bin.
- Application for Ag Zoning Permit – Richard Nielsen, 24380 Chippendale Ave. Request to construct new 36' diameter grain bin.
- Application for Parcel Split – Norbert Kuhn, PID#07-02700-01-010. Splitting 6 acres from ~ 126 acre parcel, adjacent to old Nike base
- Application for Parcel Split – Susan Schwartz, 3415 250th St E. Splitting 20 acres from 53 acre original parcel. 20 acres will be used for farming (sale pending), remaining acreage has the house and existing buildings.
- Application for building permit – NRG MN Community LLC (Farmington Holdco), 3330 225th St W. Installation of large utility size solar system, approx. 20.5 acres.
- Application for building permit – Don Moe, 1391 245th St. Request to build new 10' x 16' deck.

All items were reviewed and recommended to forward to the Board of Supervisors for approval.

REVIEW / APPROVE

- Application for Ag Zoning Permit – Jon Juenke, PID# 07-00200-019-01 (Blaine Ave). Request to demo old grain bin and construct new bin. There was discussion verifying the setbacks for locating the new bin.

Dave Nicolai made a motion and Kelly Elvestad seconded to authorize the Ag Zoning Permit. 4 ayes, 1 abstain by Jon Juenke. Motion carried.

- Application for Ag Zoning Permit – Richard Nielsen, 24380 Chippendale Ave. Request to construct new 36' diameter grain bin. Setbacks were reviewed.

Dave Nicolai made a motion and Jon Juenke seconded to authorize the Ag Zoning Permit. 5 ayes. Motion carried.

- Application for Parcel Split – Norbert Kuhn, PID#07-02700-01-010. Splitting 6 acres from ~ 126 acre parcel, adjacent to old Nike base. Split area was reviewed. Resolution 2016-07 authorizing Parcel Split was also reviewed.

Jon Juenke made a motion and Dave Nicolai seconded to approve the parcel split application and the accompanying Resolution 2016-07. 5 ayes. Motion carried.

- Application for Parcel Split – Susan Schwartz, 3415 250th St E. Splitting 20 acres from 53 acre original parcel. 20 acres will be used for farming (sale pending), remaining acreage has the house and existing buildings. Split area was reviewed. Resolution 2016-08 authorizing Parcel Split was also reviewed.

Dave Nicolai made a motion and Kelly Elvestad seconded to approve the parcel split application and the accompanying Resolution 2016-08. 5 ayes. Motion carried.

- Application for building permit – NRG MN Community LLC (Farmington Holdco), 3330 225th St W. Installation of large utility size solar system, approx. 20.5 acres. Clerk Barbara Lang confirmed that all required reports have been submitted and reviewed. Letters acknowledging that requirements have been met from Dean Johnson, Town Planner, Grant Jacobsen, Town Engineer, and Dakota County Environmental Resources, are on file if anyone wants to review them and will be kept with the permit information.

Jon Juenke made a motion and Kelly Elvestad seconded to authorize the application to be submitted to the Building Official for the building permit. 4 ayes, 1 abstain by Dave Nicolai. Motion carried.

- Application for building permit – Don Moe, 1391 245th St. Request to build new 10' x 16' deck. Location was reviewed and there are no setback issues.

Dave Nicolai made a motion and Kelly Elvestad seconded to authorize the application to be submitted to the Building Official for the building permit. 5 ayes. Motion carried.

COMMITTEE REPORTS

Park Committee – Kelly Elvestad reported that there is a large dead tree at Countryside Park. She will get two estimates for having it removed. She is working with Farmers Mill to get the park sprayed and will make arrangements this week.

Jon Juenke commented that the infield of the ball field is overgrown again and needs to be taken care of as soon as possible.

UNFINISHED BUSINESS

• Solar Project Updates:

Farmington Holdco/Solarstone Project status – Copies of a follow-up letter from MnDOT were distributed that confirmed they are not going to require the driveway accesses along State Hwy 3 to be removed. The letter did reconfirm that all construction traffic for the solar project must use the entrance on 225th Street.

In addition the township has received a Utility Right-of-Way permit application from Xcel Energy in order to have Xcel equipment and poles in place in conjunction with the project. Russ Zellmer will review the approval process with Jon Juenke, who is currently the Roads Committee representative for the Board of Supervisors, as Russ is familiar with the process and paperwork.

NEW BUSINESS

- Review Quote Submissions for year round grading, plowing and maintenance of township roads. Current Road Maintenance contract expires June 30, 2016. The only quote received was from Mark Henry Excavating.

Russ Zellmer commented from the audience that our township roads are in exceptional shape and that as a resident he feels Mark Henry does an outstanding job with our township roads.

Dave Nicolai made a motion and Jon Juenke seconded to accept Mark Henry Excavating quote. 5 ayes. Motion carried.

- Approve Election judges for August 9 State Primary Elections. Clerk Barbara Lang, as Election Administrator, submitted the list of qualified judges for consideration. Dakota County will verify that all certifications are current.

Dave Nicolai made a motion and Kelly Elvestad seconded to approve the list of election judges for the August 9 State Primary Elections. 5 ayes. Motion carried.

- June 6, 2016 e-mail from Jessica Johnson, Dakota County containing a message from Heather Arends, MN Dept of Natural Resources, regarding proposed changes to the Silica Sand Reclamation Rule. Comments from local governments were requested by June 22. Clerk Barbara Lang inquired if the Board of Supervisors feels this should be sent to the Township Attorney for review. There was discussion that this is not necessary at this time. No one had any other comments.

TREASURER'S REPORT

Receipts \$ 6,597.38
Current Investments \$ 740,979.49

Dave Nicolai made a motion and Jon Juenke seconded to approve the Treasurer's Report. 5 ayes. Motion carried.

REVIEW PAYROLL AND CLAIMS

Payroll: \$ 1,495.41 Claim # 8669 – 8670
Claims: \$ 66,221.44 Claim # 8671 - 8689
Total: \$ 67,716.85

Dave Nicolai made a motion and Jon Juenke seconded to approve the Payroll and Claims. 5 ayes. Motion carried.

ROAD REPORT

- Review Annual Road Inspection notes. Mark Henry led discussion and reviewed areas that will be taken care of this year.

The proposed waterway project that Curt Kimber had submitted to Soil and Water Conservation office was looked at during the Road Inspection, as there will be minor impact on the township right-of-way, but does not appear that it will harm anything. Mr. Henry requested that the Board make a formal motion authorizing Mr. Kimber to proceed with the project under the guidance of the Soil and Water Conservation office.

Jon Juenke made a motion and Kelly Elvestad seconded to authorize Mr. Kimber to proceed with this project. 5 ayes. Motion carried.

Draft letter to be sent to Craig & Theodora Braun regarding debris creating a safety hazard in the township right-of-way along their property was reviewed. Sandy Weber requested that the wording be changed to "safety hazard" in the last sentence of the first paragraph. Clerk was instructed to send the amended letter.

- Review of turnback roads. The map that Dakota County supplied in 2012 showing the road turnbacks was displayed and reviewed by the supervisors, as there are some newer members on the Board who were not involved when these turnbacks were authorized. Mark Henry explained the history of this process.
- Review Driveway Permit Application from Remington Zellmer for 1950 250th St. Mark Henry has inspected the location and recommends a variance allowing the new driveway to be located 50 feet from the property line, and leave the existing field access driveway in place.

Jon Juenke made a motion and Dave Nicolai seconded to authorize this variance for the driveway location. 5 ayes. Motion carried.

- Dustproofing update. Mark Henry indicated that a majority of the dustproofing on the township roads was done last week. 225th Street and a few other areas will be done by the end of June. 232nd Street has been done.
- Street placard signs. Mr. Henry estimated that there are less than 20 signs that still need to be upgraded. He plans to replace about half of these in 2016 and finish the rest in 2017 so the township will be compliant with the state requirements.
- Mr. Henry also requested authorization to proceed with having debris removed from the ditch that is just south of the Castle Rock Valley Cemetery, and had been there for a long time when that portion of the road was maintained by the County. He has gotten an estimate of \$400 for this work.

Dave Nicolai made a motion and Kelly Elvestad seconded to proceed with the debris removal. 5 ayes. Motion carried.

CLERKS REPORT

- Sandy Weber, Barbara Lang, and Rhonda Rademacher will be attending the MAT Summer Short Course on June 20 in St. Cloud.
- Thank you to Treasurer, Rhonda Rademacher, for progress being made in cleaning up old files and organizing the file room.
- Please let Clerk know if you have any updates for the website.

Jon Juenke made a motion and Kelly Elvestad seconded to adjourn. 5 ayes. Motion carried.

Meeting adjourned at 8:40 p.m.

Respectfully submitted,
Barbara Lang, Clerk

Attest: Sandy Weber, Chair of Board of Supervisors