

CASTLE ROCK TOWNSHIP
BOARD OF SUPERVISORS REGULAR MEETING
June 10, 2014 @ 7:00 P.M.

Approved

The regular monthly meeting of the Board of Supervisors of Castle Rock Township was convened at the Castle Rock Town Hall on Tuesday, June 10, 2014 at 7:05 p.m. Present were Drea Doffing, Chair; Russ Zellmer, Vice-Chair; Jeff Partington, Dave Nicolai and Sandy Weber, Supervisors; Colette Mumm, Treasurer; and Dianne Lamb, Acting Clerk. Also present were Monique Berg, Planning Commission Chair, Margarette Lucht, Buford Faust, Tony Faust, Grant Jacobson, Engineer, and Mark Henry.

Drea Doffing called the meeting to order at 7:05 p.m. and the Pledge of Allegiance was recited.

APPROVE AGENDA

Sandy Weber requested adding discussion of the North Cannon River Watershed to new business.

Sandy Weber made a motion and Russ Zellmer seconded to accept the amended agenda. 5 ayes. Motion carried.

CONSENT AGENDA REVIEW/APPROVE

1. May 13, 2014 Board of Supervisors Special Meeting Minutes
2. May 13, 2014 Board of Supervisors Meeting Minutes

Drea Doffing requested changing the order of items concerning Viking Auto from the May meeting minutes. Under **REVIEW/APPROVE, Item 2**, they should read:

Sandy Weber made a motion and Dave Nicolai seconded to approve the parcel split.

Dave Nicolai made a motion and Jeff Partington seconded to approve the resolution.

3. May 20, 2014 Emergency Meeting Minutes
4. Large Assembly Permit for Southern Cruzers event at the Fairgrounds on August 23, 2014

Sandy Weber made a motion and Russ Zellmer seconded to approve the consent agenda as amended. 5 ayes. Motion carried.

DAKOTA COUNTY SHERIFF UPDATE

None

PLANNING COMMISSION UPDATE

Monique Berg, Planning Commission Chair brought the following recommendations:

- Public Hearing on May 27th regarding CUP for establishing a cemetery at 1120 220th St. has been continued. Date for continued hearing needs to be set.
- Approve demolition permit for BTF, Inc. for residence at 26560 Chippendale Ave.
- Approve demolition permit for BTF, Inc. for residence at 26564 Chippendale Ave.
- Approve building permit for BTF, Inc. for new building at LKQ Viking Auto Salvage at 26548 Chippendale Ave.
- Recommend that the Board of Supervisors approve the Ordinance discussed at the Public Hearing on June 3rd for Viking Auto Salvage contingent upon some additional language being added to the Draft Ordinance.

Monique reported that her home has sold and that she will move at the end of July. She said that she would continue as Planning Commission Chair at least through the summer if the board agrees.

PUBLIC COMMENT

Margarete Lucht brought her concerns about the Battery and Recycling Center and the image of Farmington it portrays as people enter the city on Highway 3.

REVIEW / APPROVE

Discussion concerning Viking Auto Ordinance 2014-01, centering on hours of operation, drainage plan, and other items. Tony Faust will send water test link to Clerk, Barbara Lang for the Township records.

- Ordinance 2014-01 allowing the expansion of the non-conforming use located at 26548 Chippendale Ave.

Dave Nicolai made a motion and Sandy Weber seconded to forward changes to the Ordinance to the Board attorney and to BTF, Inc. so they can forward to their attorneys, and that Ordinance 2014-01 allowing the expansion of the non-conforming use would be approved, contingent on changes made at this meeting and on changes made by attorneys for either party. 5 ayes. Motion carried.

Drea Doffing made a motion and Russ Zellmer seconded the approval of the Summary of Publication of Resolution Ordinance 2014-01 contingent on review by BTF, Inc. 5 ayes. Motion carried.

- DRAFT Resolution 2014-05 combining Viking Auto parcels.

Drea Doffing made a motion and Jeff Partington seconded for Resolution approval of combining Viking Auto's three parcels contingent on BTF, Inc. attorney review. 5 ayes. Motion carried.

- Approve demolition permit for BTF, Inc. for residence at 26560 Chippendale Ave.

Drea Doffing made a motion and Sandy Weber seconded to approve the permit for demolition at 26560 Chippendale Ave contingent on Ordinance and Resolutions. 5 ayes. Motion carried.

- Approve demolition permit for BTF, Inc. for residence at 26564 Chippendale Ave.

Drea Doffing made a motion and Sandy Weber seconded to approve the permit for demolition at 26564 Chippendale Ave contingent on Ordinance and Resolutions. 5 ayes. Motion carried.

- Approve building permit application for BTF, Inc. for new building at LKQ Viking Auto Salvage at 26548 Chippendale Ave.

Drea Doffing made a motion and Russ Zellmer seconded to approve the building permit for 26548 Chippendale Ave contingent on Ordinance, Resolutions, and Demolitions. 5 ayes. Motion carried.

UNFINISHED BUSINESS

- Grant Jacobson, Engineer, discussion regarding Rocky Hills drainage plan.

A discussion of Rocky Hills, Viking Auto Salvage and Castle Rock Township drainage problems and possible solutions resulted in the decision to address questions at the next meeting.

- Public Hearing for the CUP for establishing a cemetery at 1120 220th St. was continued. Board action required to extend the review time to process the application an additional 60 days, and also to set the date and time for the Continued Public Hearing.

Drea Doffing made a motion and Russ Zellmer seconded to set a public hearing for June 24, 2014 at the published time. 5 ayes. Motion carried.

Drea Doffing made a motion and Dave Nicolai seconded to extend the CUP application review for 1120 220th St. an additional 60 days to August 16th. 5 ayes. Motion carried. Clerk is to write a letter notifying applicant of the 60 day extension.

- No representatives from either Northland Equities Two, LLC (property owner) nor Cedar South Auto Sales (business owner) attended the Planning Commission meeting on May 27th to discuss the application for an IUP for the used auto lot at 22480 Chippendale Ave. W. Board action needed to extend the review time to process the application.

Drea Doffing made a motion and Dave Nicolai seconded to extend the application to August 18th for Northland Equities TWO, LLC and Cedar South Auto Sales. 5 ayes. Motion carried.

Clerk is to write a letter notifying applicant of the 60 day extension.

NEW BUSINESS

- Review road maintenance quote for award contract for 2014-2015.

Russ Zellmer made a motion and Dave Nicolai seconded to accept the road maintenance quote from Mark Henry Excavating. 5 ayes. Motion carried.

- Report from Sandy Weber about the North Cannon River Watershed meeting. included the information that Minnesota is taking more underground water than many of our surrounding states.
- No discussion of Parliamentary Procedure - to take place at another time

ROAD REPORT

- CapX2020 updates. CapX2020 is removing the pads and a final review is imminent. He also indicated that Stan Tessmer from Great River Energy will take possession of the "haul route" signs.
- Review notes from Annual Road Inspection.

Russ Zellmer made a motion and Jeff Partington seconded to carry out all corrections to roads as indicated by the road inspection. 5 ayes. Motion carried.

- Gravel and dustproofing updates. Mark Henry reported that he is negotiating two dustproofing applications and is trying to get the road near the golf course regraded.
- Tiling work near the intersection of 240th St. and Biscayne is being scheduled.

TREASURER'S REPORT

- Discuss pre-paying propane account for the 2014-2015 heating season

Dave Nicolai made a motion and Jeff Partington seconded to buy 700 gallons of propane at \$1.05 per gallon. 5 ayes. Motion carried.

Russ Zellmer made a motion and Sandy Weber seconded to prepay the propane and include the amount with the June claims. 5 ayes. Motion carried.

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| Receipts | \$ 51,404.10 |
| Cash Control | \$ 11,769.88 |
| Current Investments | \$746,474.22 |

Russ Zellmer made a motion and Jeff Partington seconded to approve the Treasurer's Report. 5 ayes. Motion carried.

REVIEW PAYROLL AND CLAIMS

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| Payroll: | \$ 1,849.98 | Claim #8015-8016 |
| Claims: | \$56,260.47 | Claim #8017-8035 |
| Total: | \$58,260.47 | |

Dave Nicolai made a motion and Sandy Weber seconded to approve the Payroll and Claims Review. 5 ayes. Motion carried.

Clerk to add the following item to the annual meeting agenda: Review bank interest rates and possibility of transferring money.

CLERKS REPORT

- Reminder that Sandy Weber and Barb Lang will attend the MAT Summer Short Courses on June 18 in Mankato.

**Russ Zellmer made a motion and Sandy Weber seconded to adjourn. 5 ayes.
Motion carried.**

Meeting adjourned at 9:30 p.m.

Respectfully Submitted,
Dianne Lamb, Office Assistant

Attest: Barbara Lang, Clerk
 Drea Doffing, Chair of Board of Supervisors