

CASTLE ROCK TOWNSHIP
BOARD OF SUPERVISORS REGULAR MEETING
April 13, 2015 @ 7:00 P.M.

Approved

The regular monthly meeting of the Board of Supervisors of Castle Rock Township was convened at the Castle Rock Town Hall on Monday, April 13, 2015 at 7:00 p.m. Present were Sandy Weber, Chair; Russ Zellmer, Vice-Chair; Jeff Partington, Jon Juenke, and Dave Nicolai, Supervisors; Barbara Lang, Clerk; and Rhonda Rademacher, Treasurer. Also in attendance were Drea Doffing, Allen Hoffman, Marilyn Hoffman, Joe Auge, Pete Schaffer, Eric Ruud, Scott Qualle, and Mark Henry. Late arrival was Colette Mumm, Deputy Treasurer.

Sandy Weber called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

APPROVE AGENDA

Dave Nicolai made a motion and Jeff Partington seconded to approve the agenda. 5 ayes. Motion carried.

CONSENT AGENDA REVIEW/APPROVE

1. March 9, 2015 Board of Supervisors Meeting Minutes
2. Large Assembly Application, WWII re-enactment at Dakota City, May 16 & 17, 2015

Dave Nicolai made a motion and Russ Zellmer seconded to approve the Consent Agenda. 5 ayes. Motion carried.

PUBLIC COMMENT - None

PLANNING COMMISSION UPDATE

At the March 23, 2015 Planning Commission meeting, the following item was discussed:

- Ag Building Zoning Permit for Allen Hoffman, 24250 Chesley Tr. This will not be a post-frame construction building due to the slope of the lot. Set-backs, septic and well requirements were reviewed and are OK. PC recommends approving this as an Ag building.

REVIEW / APPROVE

- Ag Building Zoning Permit for Allen Hoffman, 24250 Chesley Tr

Dave Nicolai made a motion and Jon Juenke seconded to approve the Ag Building Zoning Permit. 5 ayes. Motion carried.

UNFINISHED BUSINESS

- Castle Rock Township/City of Farmington Discussion Group/Orderly Annexation Update. Sandy Weber and Russ Zellmer will represent the Castle Rock Board of Supervisors. Sandy will contact Dave McKnight with the City of Farmington to set a meeting date. Drea Doffing volunteered to attend the OAA meetings as a resident of the Township. It was suggested that two members of the BOS and two residents of the township should be involved in discussions.

- Farmers Mill & Elevator

A packet outlining all fees and calculations was provided to the Board Supervisors for consideration. There was discussion regarding the current township fee schedule, requirements and recommendations of the State of Minnesota Department of Labor and Industry regarding permit fees and calculations, and the difference between cities that issue their own building permits and townships or smaller cities who have contracted a Building Official.

Dave Nicolai made a motion to table this topic until the Citizens' Committee makes its recommendations. There was no second. Motion died.

Russ Zellmer moved and Jeff Partington seconded to leave the Farmers Mill permit fees as they were originally calculated. 2 ayes – Russ Zellmer and Jeff Partington, 3 nays – Sandy Weber, Jon Juenke and Dave Nicolai. Motion defeated.

DAKOTA COUNTY SHERIFF UPDATE – A Dakota County Deputy Sheriff stopped by as the meeting was in progress. Gave reminders that all residents should make sure their vehicles are kept locked. With the arrival of nicer weather, they have had calls about young people driving off-road and in ditches. Please call the Sheriff if you see suspicious activities.

Unfinished Business resumed:

- Rocky Hills Addition, Drainage

Dave Nicolai stated that the Jennrich's are still concerned about potential drainage issues onto their property and believe a holding pond should be installed in the park to alleviate the potential problem. Mark Henry was asked for his opinion, as our Roads Maintenance person. Mark explained that flooding and drainage issues have been a problem in certain portions of the Rocky Hills Addition since it was developed about 40 years ago. The township paid for an engineer to evaluate the situation and provide a plan to make improvements. The work was done last fall in accordance with the engineer's recommendations and no problems have been seen to date. Both Brad Becker and Brian Watson from Soil and Water Conservation have looked over the area and don't see a problem with the work that has been done. If anything, the Jennrich's should look into applying for a grant to re-shape and re-establish with grass buffers along any natural waterway drainage areas on their property. Sandy Weber will talk to Brad Becker again and ask him to work with the Jennrich's.

- Farmington Youth Baseball for summer of 2015

Their organization plans to do some clean-up of the baseball diamond and may be using it again this summer.

NEW BUSINESS

- Scott Qualle, MNSPECT.

Scott presented a handout and gave a summary of the recent Building Code updates.

- Citizen's Committee for reviewing building permit process

Jon Juenke will be leading the group as the Board representative. Residents who have volunteered to be on the committee are: Roger Randall, Eric Ruud, Joe Auge Sr., Drea Doffing, Pete Schaffer, Roger Wikstrom and Elaine Wikstrom.

Jon Juenke made a motion and Russ Zellmer seconded to accept this group to be the official committee. 4 ayes, 1 nay – Dave Nicolai. Motion carried.

Scott Qualle, the township Building Official, would like to be available to help answer questions.

Jon will contact the members to set up a meeting date. Eric Rudd has volunteered to take notes at the committee meetings.

- Set date for closed meeting with MATIT attorney.

Jessica Schwie has been assigned to represent Castle Rock Township. Date for a closed meeting was set to be on April 27 at 6 pm.

- Park Maintenance Contract

Russ Zellmer made a motion and Jon Juenke seconded that the Township accepts the Park Maintenance Contract quote from David Mumm for the 2015 mowing season. 5 ayes. Motion carried.

- 9th Annual Crops Day

Sandy Weber attended on March 18th. She gave a summary of the topics that were covered.

ROAD REPORT

- 2015 Gravel Quotes

Quotes were received from Castle Rock Materials and Anderson Rock and Lime, Inc.

Russ Zellmer made a motion and Jon Juenke seconded that Anderson Rock and Lime, Inc. will be awarded Items 1, 2 and 3; Castle Rock Materials will be awarded Item 4. 5 ayes. Motion carried.

- Road Variance for Met Council biosolids delivery

Russ Zellmer made a motion and Jon Juenke seconded that deliveries can begin on Monday, April 20. Road stewards can monitor traffic and road conditions and shut down if needed. 5 ayes. Motion carried.

- Annual Road Inspection

Everyone is to check their calendars and be prepared to set a date at the May BOS meeting.

- Dustproofing

There was some discussion about getting quotes from both Envirotech and Quality Propane. Mark Henry will contact both companies and get quotes to be reviewed at the May BOS meeting.

- LTAP Class on May 13, 2015

Mark Henry requested that the Township cover the cost of this class in the amount of \$125.00.

Dave Nicolai made a motion and Jon Juenke seconded that Castle Rock Township will pay for the registration cost for this LTAP class. 5 ayes. Motion carried.

CLERKS REPORT

- We are in the process of purchasing a new township computer for her use. We are working with Beth Sullivan to coordinate and get everything installed and set up. Rhonda will be working here at the Town Hall.
- The float switch on the town hall septic system failed, and it was also discovered that the line to the drain field has frozen up. Glen Mulvihill repaired the switch and checked over the pump to make sure it wasn't damaged. B's Pumping was called to pump the system until the lines thaw out.
- The repairs on the front of the building have been completed. Insurance claim paperwork is being finalized.
- St. Michael's Church will be using the parking area at Countryside Estates on Saturday, April 18 while they participate in Adopt A Highway clean-up that day.
- Clerk will be attending the Legal Short Course in Otsego on April 23. Sandy Weber is also attending.
- The Dakota County Association of Townships Spring Meeting was held on Saturday, March 14. Attending from our township were Barbara Lang, David Nicolai and Sandy Weber. As always, good presentations were given by many departments within Dakota County Government. The updated maps showing county Road Projects are posted in the hallway. Pertinent handouts are included in your informational correspondence.
- Please let me know if you see any updates to be made on the Website.

TREASURERS REPORT

Receipts	\$ 31,054.42
Cash Control	\$ 38,517.58
Current Investments	\$810,030.84

Russ Zellmer made a motion and Jon Juenke seconded to approve the Treasurer's Report. 5 ayes. Motion carried.

Russ Zellmer made a motion and Jon Juenke seconded to move money to savings. 4 ayes.

Dave Nicolai abstained. Motion carried.

REVIEW PAYROLL AND CLAIMS

Payroll: \$ 4,617.22 Claim # 8290 - 8300

Claims: \$ 29,149.01 Claim # 8301 - 8331

Total: \$ 33,766.23

Russ Zellmer made a motion and Jeff Partington seconded to approve the Payroll and Claims. 5 ayes. Motion carried.

Scott Qualle from MNSPECT came back to the meeting room and shared that he and Joe Auge Sr had a conversation outside the meeting room and are looking at a review of his project's permit fees.

Mark Henry wanted verification that the Dakota County Agricultural Society does not need to apply for building permits from Castle Rock Township. This was verified by the Supervisors and Mr. Qualle.

Russ Zellmer made a motion and Jon Juenke seconded that if necessary, the Town Clerk will prepare a letter for the Ag Society's records. 5 ayes. Motion carried.

Russ Zellmer made a motion and Jeff Partington seconded to adjourn. 5 ayes. Motion carried.

Meeting adjourned at 9:13 p.m.

Respectfully Submitted,
Barbara Lang, Clerk

Attest: Sandy Weber, Chair of Board of Supervisors