

CASTLE ROCK TOWNSHIP
BOARD OF SUPERVISORS REORGANIZATION MEETING
April 11, 2016 at 6:30 p.m.

Approved

The Re-Organizational meeting of the Board of Supervisors of Castle Rock Township was convened at the Town Hall on Monday, April 11, 2016. Those present were Sandy Weber, Chair; Kelly Elvestad, Jon Juenke, Dave Nicolai, and Jeff Partington, Supervisors; Barbara Lang, Clerk and Rhonda Rademacher, Treasurer. Also in attendance was Russ Zellmer.

Sandy Weber, Chair called the meeting to order at 6:30 p.m. and the Pledge of Allegiance was recited.

OATH OF OFFICE – already completed

APPROVE AGENDA

Jon Juenke made a motion and Dave Nicolai seconded to approve the agenda.

5 ayes. Motion carried.

PLANNING COMMISSION

The Board of Supervisors already appointed Mike Betzold for the term of 2016-2019, to fill Jon Juenke's term, which expired March 31, 2016.

ELECTION OF OFFICERS OF BOARD

Dave Nicolai made a motion and Jon Juenke seconded to nominate Sandy Weber as Chair of the Board of Supervisors. 5 ayes. Motion carried.

Dave Nicolai made a motion and Jeff Partington seconded to nominate Jon Juenke as Vice-Chair of the Board of Supervisors. 5 ayes. Motion carried.

APPOINT TOWNSHIP CLERK

Dave Nicolai made a motion and Jon Juenke seconded to appoint Barbara Lang as Township Clerk for a two-year term beginning April 2016. 5 ayes. Motion carried.

OFFICIAL PAPER

Dave Nicolai made a motion and Kelly Elvestad seconded to have the Farmington Independent and the Cannon Falls Beacon as the Township's official papers. 5 ayes. Motion carried.

LEGAL POSTING PLACES

Kelly Elvestad made a motion and Jeff Partington seconded that the legal posting places will be the Castle Rock Banks in Farmington and Castle Rock, Farmers Mill Elevator, the Castle Rock Town Hall, and the Castle Rock Township website. 5 ayes. Motion carried.

OFFICIAL BANK

Jon Juenke made a motion and Kelly Elvestad seconded that the official banks are Castle Rock Bank, primary bank, Anchor Bank, secondary bank, and Round Bank, if needed. 4 ayes, 1 abstain by Dave Nicolai. Motion carried.

TOWNSHIP ATTORNEY

Dave Nicolai made a motion and Jeff Partington seconded to have Kennedy & Graven as the Township's official attorney. Schmitz, Ophaug, Dowd and Blumhoefer will be secondary legal counsel. 5 ayes. Motion carried.

COMPENSATION AND REIMBURSEMENT OF EXPENSES

- 1) Supervisors - per meeting and extra hours (currently \$70/meeting, \$13/hr for extra hours, and mileage reimbursement at the current IRS rate). There was discussion to increase the meeting rate to \$80/meeting.

Jon Juenke made a motion and Jeff Partington seconded for the Supervisors to be paid \$80 per meeting, \$13 per hour for extra hours, and mileage reimbursement at the current IRS rate. 5 ayes. Motion carried.

- 2) Planning Commission (currently \$50/meeting, Planning Secretary \$60/meeting, \$13/hr for extra hours, and mileage reimbursement at the current IRS rate). There was discussion to increase the meeting rate to \$60/meeting. Clerk Barbara Lang reminded the Supervisors that the Planning Commission members had an increase last year.

Jeff Partington made a motion and Jon Juenke seconded. The question was called and no one voted either in favor or against, motion died. Dave Nicolai made a motion and Jeff Partington seconded for the Planning Commission members to be paid at the current rates. 5 ayes. Motion carried.

- 3) Treasurer (currently \$625/month, \$13/hr for extra hours, and mileage reimbursement at the current IRS rate)

Jon Juenke made a motion and Jeff Partington seconded for the Treasurer to be paid at the current rates. 5 ayes. Motion carried.

- 4) Clerk (Currently \$19.50/hr, \$70/meeting, and mileage reimbursement at the current IRS rate)

Jeff Partington made a motion and Kelly Elvestad seconded for the Clerk to be paid at the current rates. 5 ayes. Motion carried.

- 5) Office Assistant (Currently \$13/hr)

Kelly Elvestad made a motion and Jeff Partington seconded that any Office Assistant designated by the Clerk is to be paid at the current rate. 5 ayes. Motion carried.

- 6) Building Inspector (Current contract expires June 30, 2017). No action required.

- 7) Election Judges (Currently \$11/hr – 2016 Budget was calculated to include increasing to \$12/hr)

Dave Nicolai made a motion and Kelly Elvestad seconded to pay the Election Judges at a rate of \$12.00 per hour. 5 ayes. Motion carried.

- 8) Septic Inspector (Currently at current fee schedule pricing). No action required.

COMMITTEES

- 1) Farmington Fire Department: Dave Nicolai
- 2) Randolph-Hampton Fire Department: Dave Nicolai
- 3) Cannon River Watershed-Chub Creek Advisory & Vermillion River Watershed: Sandy Weber
- 4) Roads: Jon Juenke
- 5) Parks: Kelly Elvestad
- 6) Planning Commission: Jeff Partington
- 7) City of Farmington/Castle Rock OAA Discussion Group: Sandy Weber

MEETING DATES

Board of Supervisors – 2nd Monday of each month

Reschedule: Tuesday, October 11th, 2016, Columbus Day Federal Holiday

Planning Commission – 4th Monday of each month

Reschedule: Monday, December 21st, 2016 due to Christmas holidays

Dave Nicolai made a motion and Jon Juenke seconded to adjourn. 5 ayes. Motion carried.

Reorganization meeting adjourned at 7 pm.

Respectfully submitted,
Barbara M. Lang, Clerk

Attest: Sandy Weber, Chair