

CASTLE ROCK TOWNSHIP
BOARD OF SUPERVISORS REGULAR MEETING
April 11, 2016 @ 7:00 P.M.

Approved

The regular monthly meeting of the Board of Supervisors of Castle Rock Township was convened at the Castle Rock Town Hall on Monday, April 11, 2016 at 7:00 p.m. Present were Sandy Weber, Chair; Jon Juenke, Vice-Chair, Jeff Partington, Kelly Elvestad, and Dave Nicolai, Supervisors; Rhonda Rademacher, Treasurer, and Barbara Lang, Clerk. Also in attendance were Russ Zellmer, Jim and Dorothy Scott, Michelle Millenacker, Scott & Lisa Engen, Joe Schriever, Eric Ruud, and Mark Henry.

Sandy Weber called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

APPROVE AGENDA

Dave Nicolai made a motion and Jeff Partington seconded to accept the agenda. 5 ayes. Motion carried.

CONSENT AGENDA

1. March 14, 2016 Board of Supervisors Regular Meeting Minutes
2. Large Assembly Permit - Midwest Mopars event at Dakota County Fairgrounds June 4-5, 2016
3. Joint Powers Agreement between Dakota County and Castle Rock Township for Administrative Services Related to Municipal SSTS Pump Maintenance Programs
4. Resolution 2016-04 Resolution Approving and Entering Into a Joint Powers Agreement Regarding the Administration of the SSTS Pump Maintenance Program

Dave Nicolai made a motion and Jon Juenke seconded to approve the consent agenda. 5 ayes. Motion carried.

PUBLIC COMMENT - None

PLANNING COMMISSION UPDATE

On March 28, a series of Public hearings was held to review two applications for Variances for parcels owned by Lee Bremer near 275th Street. David Hvistendahl, Mr. Bremer's attorney, was not present for the Hearings. There were several interested parties in attendance who had many concerns about approval of the Variances. The Planning Commission determined that the Hearings need to be continued to April 25th to begin at 6:30 pm, and the Clerk was instructed to contact Mr. Hvistendahl to make sure he can be in attendance. The Planning Commission recommends that the Board of Supervisors need to extend the Application Review period for the two Variances by the allowed 45 days, since the Public Hearings were continued.

During the regular Planning Commission meeting, the following items were reviewed:

- Application for Building Permit – Joe Schriever, 2265 260th St W. Request to add 24' x 24' addition to existing residence.

Application was reviewed and recommended for Board of Supervisor approval for Building Permit.

- Application for Building Permit – Scott Engen, 27751 Danville Ave. Request to add mud room, modify stairway and re-roof residence.

Application was reviewed and recommended for Board of Supervisor approval for Building Permit.

- Application for Ag Zoning Permit – Amy Pahl, 3002 245th St E. Request to build new 36' x 48' plus an overhang horse/animal barn.

Application was reviewed and recommended for Board of Supervisor approval as an Ag Zoning Permit.

- Request for parcel split PID 07-02900-53-011 – Poplar Grove Farms. Parcel is 65.5 acres, and they are requesting to split off approx. 3.8 acres to build a new residence. No survey has been done at this time. There is a buildable available for this quarter-quarter section. Ag preserve status would remain on the larger parcel, and use for the 3.8 acres would be changed to residential for real estate tax purposes. If the parcel split is recommended, owners will have the survey done and provide the legal descriptions to the township. In conjunction with this parcel split, a building permit application for the new residence is being submitted.

Parcel Split application was reviewed and recommended to proceed, contingent on survey being completed with the new legal descriptions for the two new parcels. If the survey is received by April 5, a draft Resolution for the Parcel Split will be prepared for approval by the Board of Supervisors at their April meeting. Upon approval of the Parcel Split and receipt of the actual building plans, the commission recommends Board of Supervisors approval for Building Permit.

- Jim and Donna Scott also were in attendance and presented plans for constructing a 50' x 40' post frame construction storage building on their property at 3925 280th St W.

Site drawing for building location was reviewed, and the Scotts had their engineered drawings to submit. They were instructed to complete the Building Permit Application and submit by April 5 for approval by the Board of Supervisors.

There was also an inquiry from William Ross who was interested in purchasing PID 07-01000-25-010 on 230th St. about the possibility of using the property for a paintball gaming property. He was not in attendance at the meeting, so this item was not discussed.

Kelly Elvestad made a motion and Jon Juenke seconded to extend the review period for the two Variance applications by 45 days. 5 ayes. Motion carried.

REVIEW / APPROVE

- Application for Building Permit – Joe Schriever, 2265 260th St W. Request to add 24' x 24' addition to existing residence

Dave Nicolai made a motion and Jon Juenke seconded to approve the building permit. 5 ayes. Motion carried.

- Application for Building Permit – Scott Engen, 27751 Danville Ave. Request to add mud room, modify stairway and re-roof residence.

Dave Nicolai made a motion and Kelly Elvestad seconded to approve the building permit. 5 ayes. Motion carried.

- Application for Ag Zoning Permit – Amy Pahl, 3002 245th St E. Request to build new 36' x 48' plus overhang horse/animal barn.

Dave Nicolai made a motion and Kelly Elvestad seconded to approve the Ag Zoning permit. 5 ayes. Motion carried.

- Request for parcel split PID 07-02900-53-011 – Poplar Grove Farms. Parcel is 65.5 acres, and they are requesting to split off approx. 3.8 acres to build a new residence. See notes above.

Clerk Barbara Lang indicated that the required survey has not been submitted to the township. Erik Nielsen was not present to explain any updates. This request will be tabled until the May 9 BOS meeting.

- Application for Building Permit – Jim and Donna Scott, 3925 280th St W. Request to build new 50' x 40' post frame construction storage building.

Jon Juenke made a motion and Dave Nicolai seconded to approve the building permit. 5 ayes. Motion carried.

COMMITTEE REPORTS - None

UNFINISHED BUSINESS

- OAA with City of Farmington – City of Farmington has heard back from their attorney. No issues with the latest updates. They would like to schedule one more discussion meeting. Clerk will work with Sandy and Russ (who has agreed to follow up on this) to set date that works for all.
- Updates on construction at The Gardens of Castle Rock and request to extend expiration date of existing CUP which allows the facility to be used for weddings and other events. CUP was approved for five (5) years, with annual renewal. According to original terms CUP set to expire 11/13/2017. Michelle Millenacker was present to represent the business for the annual review of the CUP. The new fence to the south is about half complete, and expected to be finished by the middle of May. The bathroom project is underway and they are waiting for the Commercial Plumbing Permit which is currently under review by the State. They have events scheduled beginning in June and through the fall.

NEW BUSINESS

- Set date for Public Hearing to review and hear comments on Ordinance No. 2016-A, An Ordinance Amending the Castle Rock Zoning Ordinance, which contains updated language regarding Subsurface Sewage Treatment Systems (SSTS) being required by Dakota County

Kelly Elvestad made a motion and Jeff Partington seconded to set the Public Hearing for 6 pm on April 25, 2016. 5 ayes. Motion carried.

ROAD REPORT

- Open and review gravel quotes

Quotes were received from Castle Rock Materials and Anderson Rock. Prices were reviewed and discussed.

Dave Nicolai made a motion and Jon Juenke seconded to accept Projects 1, 2, and 3 from Anderson Rock, and Project 4 (Spot Gravel) from both vendors. 5 ayes. Motion carried.

- Designate 2016 Gas Tax Allotment money

Rhonda Rademacher, Treasurer, explained that this is funding that has been reinstated by the State of Minnesota and it has been recommended that the Township should designate what it will be used for. Her suggestion is that the funds for 2016 should be applied to the cost of dustproofing in the township.

Kelly Elvestad made a motion and Dave Nicolai seconded that the 2016 Gas Tax Allotment funds will be applied toward the cost of dustproofing. 5 ayes. Motion carried.

- Set date for annual road inspection

After discussion, it was designated that the annual road inspection will begin at 6 pm on May 12, 2016. Clerk was instructed to post the required notice and to contact all the Road Committee members.

- Discuss dustproofing quotes for 2016

Mark Henry requested authorization to contact up to three vendors to have them submit quotes to be reviewed at the May BOS meeting. No objections being heard, Mark will take care of this and provide information to the Clerk to be included on the May meeting agenda.

- E-mail from Kurt Kimber regarding waterway

A drawing of the proposed addition to his waterway was provided. Mark Henry provided additional details. A very small portion of the new waterway would be within the township right-of-way. Mr. Kimber is working with the local Soil and Water Conservation office on this plan. The Board will review this area during the annual road inspection.

- Official Complaint Form was received April 11, 2016 re: Braun Sod Farm debris in right-of-way. Mark Henry inspected the area today. The affected area will be reviewed during the annual road inspection and arrangements will be made to clean up as necessary.

- Discussion about trash being dumped in township ditches. Mark Henry commented that there has been more trash in the ditches than in the past. He feels some of it is due to changes in what can be recycled for free and what kinds of items that local trash haulers can accept. Jon Juenke suggested that the township might want to consider a township clean-up day. Clerk Barbara Lang will check with the Rural Solid Waste Commission to see if there is any funding available to help cover the cost of something like this.

DAKOTA COUNTY SHERIFF UPDATE

- Deputy Matt Lohmann stopped by. He stated that there have not been any specific problems in the Castle Rock area, but they have had a few calls to respond to in Eureka Township regarding more break-ins. He reminded residents to please report suspicious activity to the Sheriff's office.

TREASURER'S REPORT

Receipts \$ 40,520.11

Current Investments \$ 838,312.19

Jon Juenke made a motion and Kelly Elvestad seconded to approve the Treasurer's Report. 5 ayes. Motion carried.

Treasurer Rhonda Rademacher requested to take money in the amount of \$55,316.20 from the Road Turnback funds to cover the cost for the milling and overlay that was done on Alverno Avenue.

Kelly Elvestad made a motion and Jon Juenke seconded to transfer these funds as requested. 4 ayes, 1 abstain by Dave Nicolai. Motion carried.

Ms. Rademacher also brought up that one of the township CD's is renewing in April. She had checked on interest rates, and the best rate would be to renew at Castle Rock Bank for 5 years.

Kelly Elvestad made a motion and Jon Juenke seconded to renew the CD for 5 years at the Castle Rock Bank. 4 ayes, 1 abstain by Dave Nicolai. Motion carried.

REVIEW PAYROLL AND CLAIMS

Payroll: \$ 4,776.94 Claim # 8614 – 8623

Claims: \$ 84,584.08 Claim # 8624 – 8650 (Claims list on file with Clerk)

Total: \$ 89,361.02

Jeff Partington made a motion and Dave Nicolai seconded to approve the Payroll and Claims Review. 5 ayes. Motion carried.

Eric Ruud, local resident, expressed his thanks for the current and former Board Supervisors for their dedication. It is often a thankless job, and our township is fortunate to have good representatives.

CLERKS REPORT

- Barbara Lang, Sandy Weber and Kelly Elvestad will be attending the 2016 Legal Short Course in Burnsville on April 21.
- Clerk reviewed Information Handouts that were attached to the Supervisor's agendas.

Jeff Partington made a motion and Jon Juenke seconded to adjourn. 5 ayes. Motion carried.

Meeting adjourned at 8:15 p.m.

Respectfully submitted,
Barbara Lang, Clerk

Attest: Sandy Weber, Chair of Board of Supervisors