

CASTLE ROCK TOWNSHIP
BOARD OF SUPERVISORS REGULAR MEETING
March 9, 2015 @ 7:00 P.M.

Approved

The regular monthly meeting of the Board of Supervisors of Castle Rock Township was convened at the Castle Rock Town Hall on Monday, March 9, 2015 at 7:00 p.m. Present were Drea Doffing, Chair; Russ Zellmer, Vice-Chair; Jeff Partington, Sandy Weber, and Dave Nicolai, Supervisors; Barbara Lang, Clerk; and Colette Mumm, Treasurer. Also in attendance was Mark Henry.

Drea Doffing called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

APPROVE AGENDA

Dave Nicolai made a motion and Sandy Weber seconded to approve the agenda. 5 ayes. Motion carried.

DAKOTA COUNTY SHERIFF UPDATE – None

CONSENT AGENDA REVIEW/APPROVE

1. February 9, 2015 Board of Supervisors Meeting Minutes
2. February 9, 2015 Board of Appeals Meeting Minutes
3. February 12, 2015 Annual Budget and Audit Meeting Minutes

Jeff Partington made a motion and Dave Nicolai seconded to approve the Consent Agenda. 4 ayes, 1 abstain by Russ Zellmer. Motion carried.

PUBLIC COMMENT - None

PLANNING COMMISSION UPDATE

At the February 23, 2015 Planning Commission meeting, the following item was discussed:

- Glenn Switzer was present to review his existing Interim Use Permit to allow their facility at 26601 Chippendale Ave to be used for weddings and other events. He had photos from several events that were held there during 2014, and explained that they have bookings scheduled for 2015 and 2016 already. If this continues, they will most likely be looking into some building improvements. The Clerk will contact MNSPECT and ask one of their representatives to contact Mr. Switzer so they can look at the facility and what he has in mind so he will have a better idea what will be required as far as permits, etc. when that time comes.

REVIEW / APPROVE

- Biosolids spreading by Met Council.

They have made a request to modify the hours slightly to be the same as hours approved for the fall spreading. Weather permitting between now and May 15, they will be allowed to spread during extended hours on Saturdays and Sundays. After May 15, they will adhere to the previously approved times Monday through Friday, Saturdays deliveries can be made until noon with spreading completed between noon and 3 pm, and no Sunday delivery or spreading.

Russ Zellmer made a motion and Sandy Weber seconded to approve the modified times. 5 ayes. Motion carried.

UNFINISHED BUSINESS

- Well monitoring in Rocky Hills Addition

Barbara Lang, Clerk, contacted Sharon Kroening at MPC. The new well will be tested on an annual basis. Most recent testing was done in September 2014. Nitrate level was 0.33 mg per liter. Max contaminant for drinking water is 10.0 mg per liter, so this reading was very low. The depth of the well at that location is 40.5'. Next testing will take place late summer of 2015.

- Castle Rock Township/City of Farmington Discussion Group Township/Orderly Annexation Update

Drea Doffing spoke to Tony Whippler and Adam Kienberger at the City of Farmington regarding the Orderly Annexation. Discussion was that the existing agreement could be amended or extended. Drea suggested to the Board of Supervisors that the agreement should be extended until 2030 to match the timing of the next update of the township Comprehensive Plan.

NEW BUSINESS

- CUP Resolution Template

Template was prepared by our attorney, Troy Gilchrist, to be used for Resolutions for approved Conditional Use Permits for cell or wind towers. Item 5 “Financial Security” will be deleted from the template, and the second sentence of the Item 6 will be changed to read “Applicant is responsible for all financial cost involved for removal of tower.” Clerk will begin using this template going forward rather than having the expense of the township attorney preparing this type of resolution, unless there are special circumstances.

Sandy Weber made a motion and Dave Nicolai seconded to approve the template. 5 ayes. Motion carried.

- Solar Energy Discussion

Clerk Barbara Lang provided some sample wording that another local jurisdiction has recently added to their ordinances that could be a starting point for our township to use if we decide to add solar gardens/farms to our current Conditional Uses. At the April 23, 2015 Legal Short Courses offered by Minnesota Association of Townships (MAT), one of the presentations will be a discussion of Solar Farms. Board Supervisors are encouraged to attend if possible. Board of Supervisors will table further discussion of what direction our township will take regarding solar until the May meeting.

- Silica Sand Proposed Rules Survey from Minnesota Environmental Quality Board
Survey sent to Castle Rock Township as part of a special sample group of townships was reviewed. Clerk will complete survey and submit online on behalf of the township.

- Review Treasurer Resume

Resume received from Rhonda Rademacher was reviewed for the part time position of township Treasurer. Colette Mumm will remain as official Treasurer through March 31 and Rhonda will be appointed as Deputy Treasurer. Rhonda will be sworn in as the township Treasurer on April 1, and Colette will be appointed as Deputy Treasurer for the time being.

Dave Nicolai made a motion and Sandy Weber seconded to appoint Rhonda Rademacher as township Treasurer beginning April 1, 2015. 5 ayes. Motion carried.

There was further discussion about the pay rate. Ms. Rademacher will be paid at the current salary rate of \$625.00 per month. Deputy Treasurer pay rate will be \$13.00 per hour.

Jeff Partington made a motion and Russ Zellmer seconded that the pay rates be as listed above. 5 ayes. Motion carried.

ROAD REPORT

- 2015 Gravel Quotes

Mark Henry worked with the Clerk to prepare the Gravel Quote to be sent to vendors for the 2015 season based on the Road Committee recommendations presented for this year’s budget. Requests for quotes will be sent to Castle Rock Materials, Anderson Rock and Lime, and Pine Bend Paving. Mr. Henry will get the contact information for Pine Bend Paving to the clerk so the quote requests can be sent out. Bids will be reviewed at the April Board of Supervisors meeting.

- 2014 Certification of Bridge Safety Inspection has been received from Dakota County. Included with that certification was a work request to reset the load limit sign by the bridge on 230th St E near the intersection with Blaine Ave.

- Estimate for milling and re-paving Alverno Ave

Mark Henry gave an overview of the options, which will be discussed at the Annual Township Meeting tomorrow evening. Final decision to proceed and how it will be funded will be determined at the Annual Township Meeting.

TREASURERS REPORT

Receipts	\$ 21,270.15
Cash Control	\$ 21,609.32
Current Investments	\$830,373.47

Russ Zellmer made a motion and Jeff Partington seconded to approve the Treasurer’s Report. 5 ayes. Motion carried.

REVIEW PAYROLL AND CLAIMS

Payroll: \$ 1,530.11 Claim # 8268 & 8269

Claims: \$ 38,942.14 Claim # 8270 – 8289

Total: \$ 40,472.25

Russ Zellmer made a motion and Jeff Partington seconded to approve the Payroll and Claims Review. 5 ayes. Motion carried.

CLERKS REPORT

- The updated correction for CTAS version 8 has been released and will be downloaded soon. We will most likely begin working with the new version once the new Treasurer begins in April.
- The “Meet the Candidates” version of the Castle Rock Chronicle has been mailed. Extra copies are available at the Town Hall, and it has also been added to the township website.
- Update on purchase of new voting system by Dakota County. They are partnering with two other counties to help keep the cost down. Responses to the RFP were received from four vendors, and additional demos of the equipment being considered will be done within the next six weeks. See Clerk if you are interested in attending any of these demos.
- A “last minute” e-mail was received from a group called Concerned Citizens About Rail Line (CCARL) asking our Township Board to endorse a Resolution supporting their efforts in Goodhue County. The Supervisors declined participating in this.
- Reminder that the Dakota County Association of Townships Spring Meeting is this Saturday, March 14. Registration starts at 8:30 am, meeting starts at 9 am. Lunch will be served. Cost is \$10, payable at the door.
- Clerk is planning to attend the 2015 Spring Short Course on March 17 and the Legal Short Course on April 23. If anyone else is interested in attending, please let her know ASAP.
- Please let Clerk know if you see any updates to be made on the Website.

Russ Zellmer made a motion and Jeff Partington seconded to adjourn. 5 ayes. Motion carried.

Meeting adjourned at 8:40 p.m.

Respectfully Submitted,
Barbara Lang, Clerk

Attest: Drea Doffing, Chair of Board of Supervisors