

**CASTLE ROCK TOWNSHIP  
ANNUAL MEETING  
March 8, 2016 @ 8:30 p.m.**

The Annual Meeting of the Township of Castle Rock was convened at the Town Hall on Tuesday, March 8, 2016 at 8:30 p.m. Present were Arlyn Lamb, Mark Henry, Roger Randall, Russ Zellmer, John Day, Sandy Weber, Pete Schaffer, Jeff Partington, Jon Juenke, Eric Ruud, Steven Neil, Kelly Elvestad, Lloyd Stevens, Rhonda Rademacher, and Barbara Lang.

Barbara Lang, Clerk, called the meeting to order at 8:30 p.m. The Pledge of Allegiance was recited, followed by the singing of the National Anthem. The Clerk called for nominations for a moderator for the meeting.

**Eric Ruud nominated Roger Randall and John Day seconded. No further nominations being made, nominations were closed. The vote was taken, and was unanimous. Roger Randall was elected as Moderator.**

**APPROVE AGENDA**

Roger Randall, Moderator, asked for additions or changes to the agenda. No requests were made. **Russ Zellmer made a motion and Sandy Weber seconded to approve the agenda. Motion carried with a unanimous vote.**

**REVIEW/APPROVE PREVIOUS YEAR'S MINUTES**

Printed minutes were distributed to those in attendance and it was suggested to dispense with reading out loud of the Annual Meeting minutes.

**Eric Ruud made a motion and Sandy Weber seconded to dispense with reading the minutes and accept the minutes as printed. Motion carried with a unanimous vote.**

**TREASURER'S REPORT**

Treasurer Rhonda Rademacher gave the report for the year ending December 31, 2015.

Savings account beginning balance \$365,895.12, receipts \$474,818.69, disbursements \$340,128.73, ending balance \$500,585.08. Checking account beginning balance \$18,759.28, receipts \$390,757.21, disbursements \$392,066.44, ending balance \$17,450.05. Road and Bridge Fund total \$347,609.20. Capital Projects Fund total \$38,572.21. Total beginning cash bank accounts \$868,749.49, receipts \$869,366.44, disbursements \$833,899.39, ending balance \$904,216.54. A detailed report of income and expenses and financial status is all recorded on Treasurer's Report on page two, and Budget and Levy Report/pages 12, 13, and 14 of the Annual Report of 2015.

Mrs. Rademacher also explained that beginning in April 2015, all receipts for the township are deposited into the Savings account, and money to cover the checks each month is then transferred to the checking account, in order to capture additional interest. The Township is now using the current version of CTAS accounting software, which is recommended by the State of Minnesota.

Mark Henry asked if the town's funds are collateralized. Clerk Barbara Lang confirmed that the proper Collateral Agreements are in place to guarantee the town's funds held by Castle Rock Bank.

**Arlyn Lamb made a motion and Russ Zellmer seconded to approve the Treasurer's Report.**

Discussion: Arlyn Lamb asked about the funds and interest rate at Anchor Bank, and inquired if the funds in that account could be transferred into the CD at Castle Rock Bank that currently pays 2% interest. Rhonda Rademacher explained that the money in the Anchor Bank accounts is a Money Market account, and was designated for Capital Roads and Capital Building funds many years ago, and unfortunately, that accrues a lower interest rate. The CD at the Castle Rock Bank was also set up many years ago, and under the terms of that CD, additional money can't be added. No further discussion, the vote was taken. **Motion carried with a unanimous vote.**

**ANNUAL REPORTS**

The Moderator asked if anyone had any questions about any of the printed reports or would like additional information for any of the categories. Sandy Weber, Board of Supervisors Chair, summarized her report which was an overview of activities for the township for the year. Jeff Partington asked about the Citizens Committee Report. There was some discussion about the findings and recommendations, and the general conclusion is that MNSPECT is doing a better job on calculating the fees to be in line with the recommendations.

**Eric Ruud made a motion and Mark Henry seconded to dispense with reading the Annual Reports out loud and approve them as printed. Motion carried with a unanimous vote.**

The Clerk also mentioned that the Annual Report is also on the township website.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

None

**2016 BUDGET AND TAX LEVY**

Rhonda Rademacher, Treasurer, presented the proposed budget and levy for 2016, reviewing and answering questions from residents about several line items. Detailed information is in the 2015 Annual Report on pages 12, 13 and 14.

General Fund Expenses: 2015 Budget \$109,675.00, Actual 2015 \$115,836.34, Proposed 2016 \$118,840.00.

Road and Bridge Fund Expenses: Budget 2015 \$195,800.00, Actual 2015 \$172,901.97, Proposed 2016 \$250,300.00. There was explanation about the 2016 Proposed Budget number. Alverno Ave was milled and re-paved in 2015, but the County has not sent the township the final invoice. The Budget number includes the expected invoice of approximately \$52,000.00 for that work in addition to \$6,000.00 for work expected to be done in 2016.

Fire and Ambulance Expenses: Budget 2015 \$80,500.00, Actual 2015 \$80,773.30, Proposed 2016 \$83,054.00.

Park Fund Expenses: Budget 2015 \$9,750.00, Actual 2015 \$6,223.75, Proposed 2016 \$6,600.00. Proposed 2016 Total Expense \$465,794.00.

Income: Budget 2015 \$421,225.00, Actual 2015 \$396,655.18, Proposed 2016 \$465,794.00.

The Board of Supervisors proposed a levy of \$319,260.00, a 0% increase.

**Russ Zellmer made a motion and Sandy Weber seconded to approve the levy of \$319,260.00 as presented, with a 0% increase. Motion carried with a unanimous vote.**

**2017 ANNUAL MEETING**

**Arlyn Lamb made a motion and John Day seconded to hold the 2017 annual meeting on the second Tuesday of March, March 14, 2017 at 8:30 p.m. Motion carried with a unanimous vote.**

**ELECTION RESULTS**

**SUPERVISOR A - THREE YEAR TERM**

**Kelly Elvestad 135**  
Write-ins 8

**SUPERVISOR B – THREE YEAR TERM**

Michael M. Kiefer 15  
**David Nicolai 118**  
Write-ins 26

Total ballots cast: 166

Results are unofficial until after the Board of Canvass Report.

**ADJOURN**

**Arlyn Lamb made a motion and Pete Schaffer seconded to adjourn the Annual Meeting. Motion carried with a unanimous vote.**

Meeting adjourned at 9:20 p.m.

Respectfully submitted,

Barbara Lang, Clerk

Attest:

Roger Randall, Moderator