

**CASTLE ROCK TOWNSHIP**  
**BOARD OF SUPERVISORS REGULAR MEETING**  
**March 11, 2019**

**Approved**

The regular monthly meeting of the Board of Supervisors of Castle Rock Township was convened at the Castle Rock Town Hall on Monday, March 11, 2019 at 7:00 p.m. Present were Sandy Weber, Chair; Jon Juenke, Vice-Chair; Jeff Partington, Kelly Elvestad and Dave Nicolai, Supervisors; Barbara Lang, Clerk and Rhonda Rademacher, Treasurer. Also in attendance were Brent Buchberger, Cecelia Wolf, Pete Schaffer, Craig Knudsen, Shannon Nielsen, Shane & Jessica Kelly, Nick Cochrane, and Mark Henry.

Chair Sandy Weber called the meeting to order and the Pledge of Allegiance was recited.

**APPROVE AGENDA**

**Kelly Elvestad made a motion and Jon Juenke seconded to approve the agenda. 5 ayes. Motion carried.**

**CONSENT AGENDA REVIEW/APPROVE**

1. February 11, 2019 Board of Supervisors Regular Meeting Minutes
2. February 19, 2019 Annual Budget and Audit meeting Minutes

**Jon Juenke made a motion and Kelly Elvestad seconded to approve the minutes. 5 ayes. Motion carried.**

**PUBLIC COMMENT - None**

**PLANNING COMMISSION UPDATE**

A Public Hearing was held on February 25, 2019 to review an application for an Interim Use Permit to build, own, and operate a wholesale solar electric system on property owned by Richard A. and Jane M. Nielsen ("Owner") and located at 24380 Chippendale Ave West.

Several residents were present, as well as representatives from Engie, the solar company, Dakota Electric, and Great River Energy. It was noted that the size of this project is similar to the previous application. A provision has been added to the conditions for the IUP that a screenline of trees is to be planted along the western edge of the project.

The application was reviewed by the Planning Commission regarding meeting the conditions of our Zoning Ordinance, and was recommended to proceed.

The monthly Planning Commission followed the Public Hearing. A building permit application for a new residence at 1160 230<sup>th</sup> St W was reviewed and recommended with the condition that the owners will supply the Clerk with copies of the boring reports that have been done. Owners were also instructed to contact Soil & Water Conservation Office regarding a wetland notice indicating they are authorized to proceed to build in the indicated location.

**REVIEW / APPROVE**

- Resolution 2019-02 Resolution Approving the Application for the Braun Wetland Bank Project  
Chair Weber read sections of this Resolution which was created to memorialize the township's decision for this project.

**Jeff Partington made a motion and Jon Juenke seconded to adopt this Resolution. 5 ayes. Motion carried.**

- Building Permit Application for new residence at 1160 230<sup>th</sup> St for Shane & Jessica Kelly  
**Dave Nicolai made a motion and Kelly Elvestad seconded to approve this building permit application contingent that setback measurements are shown on the final drawings. 5 ayes. Motion carried.**

- Interim Use Permit Application to build, own and operate a wholesale solar electric system, approx. 16 acres, at 24380 Chippendale Ave W

Updated drawings were provided by the solar company. It was noted that a screenline of trees will be planted along State Hwy 3, and that this solar farm will have fewer tall poles than the other solar farm in the township.

**Dave Nicolai made a motion and Kelly Elvestad seconded to approve this Interim Use Permit. 5 ayes. Motion carried.**

- Resolution 2019-04 Resolution Granting an Interim Use Permit to the Property Located at 24380 Chippendale Ave

**Dave Nicolai made a motion and Kelly Elvestad seconded to adopt this Resolution. 5 ayes. Motion carried.**

**COMMITTEE REPORTS**

- County Agricultural Inspector Meeting

Chair Sandy Weber reported on this meeting and explained that the County is encouraging the townships to participate in the EDDS maps program, which is an online system to record locations where noxious weeds are found and track the progress and status of infestations and control. She explained that our township will be participating in this program when the spring maps are updated with locations noted where wild parsnip is growing.

- Dave Nicolai reported that he and Sandy attended the Randolph-Hampton Fire Department Meeting. At this point, no contract increase is expected when the contract is renewed next year.

**UNFINISHED BUSINESS**

- County Road 78 Project Update

Correspondence from Dakota County was reviewed. A Public Open House for this project was held earlier this evening, which was well attended. The County will be moving to determine the final decision on this project and will make a presentation at the April Board of Supervisors meeting.

- LKQ Updates

Supervisor Partington will be meeting with LKQ manager Keith Radloff within the next week or so. He will discuss planting trees along the south edge of the property as a screen, since salvage cars are visible from the road at this point. At the recommendation of the township attorney, he will also be discussing an escrow deposit to the township to cover the expense of further engineering studies needed to ensure that the holding ponds are adequate and to mitigate flooding issues that are happening. There was discussion about the amount of the escrow, and it is recommended that the township will request \$10,000.

- Cemetery – It was noted that there was no further communication this past month

**NEW BUSINESS**

- Reappointment of Barbara Lang to Rural Solid Waste Commission as the District III representative

**Dave Nicolai made a motion and Kelly Elvestad seconded for this appointment. 5 ayes. Motion carried.**

- Waste Tire Collection invitation from Rural Solid Waste Commission

There was brief discussion about this program. Castle Rock Township will not participate this year, as we held a waste tire collection last fall.

**TREASURER’S REPORT**

Receipts \$ 25,574.57

Current Investments \$ 824,029.03

**Kelly Elvestad made a motion and Dave Nicolai seconded to approve the Treasurer Report. 5 ayes. Motion carried.**

**REVIEW PAYROLL AND CLAIMS**

Payroll: \$ 1,442.68 Claim # 9469 - 9470

Claims: \$ 26,778.81 Claim # 9471 - 9487

**Total: \$ 28,221.49**

**Kelly Elvestad made a motion and Jon Juenke seconded to approve the Payroll and Claims. 5 ayes. Motion carried.**

**ROAD REPORT**

- Summary of recent snow events

Our Road Maintenance contractor, Mark Henry, gave updates. During the blizzard a couple weeks ago, he hired additional subs in order to keep our township roads open. This past weekend, they did the best they could to again keep the roads open. There are possible flooding events predicted for the coming week, so his plan is to expose the grassline at the edges of township roads to expedite the water to have a place to go and minimize erosion. As many culverts are frozen with ice in them, he will be keeping an eye on them.

- Discussion about marking utility peds

Mr. Henry would like to look into contacting the local utility companies in the future to mark ped locations, especially before winter snowfall begins again. It is important to identify where they are when we have large snow events so they will know where to plow without causing accidental damage.

- Discussion about registering County turnback roads

Mr. Henry has done some background checking with Dakota County, and it was recommended that the township should look into registering the roads that were turned back from the County several years ago so they will be registered and recorded as the rest of the township roads have been done. Mark Krebsbach from Dakota County Transportation Department will send some additional information so the appropriate paperwork can be prepared.

- Permission to send out Requests for Quotes for gravel requirements for 2019

Clerk was directed to work with Mr. Henry to send out the Request for Quotes, to be reviewed and awarded at April 8 BOS meeting

### **CLERKS REPORT**

- Reminder that Township Elections are tomorrow. Polls are open from 10 am to 8 pm. The Annual Town Meeting follows beginning at 8:30. It would be appreciated if the Supervisors can assist in setting up the meeting room for the elections following tonight's meeting.
- Spring Meeting of the Dakota County Township Officers Association will be held Saturday, March 16 at the Extension Office in Farmington. Doors will be open at 8:30, meeting starts promptly at 9 am. No lunch will be served this year. All Supervisors are encouraged to attend, as this is the meeting when most of the County Departments present important information about programs and updates for the coming year.
- Spring Short Courses are being offered from March 18 -April 5, 2019. Rhonda, Sandy and the Clerk will be attending the courses in Rochester on Tuesday, March 19. All Supervisors are encouraged to attend. Cost is \$50, payable at the door. The Township will reimburse you for this cost, plus mileage.
- Clerk pointed out that Craig Knudsen from Dakota Electric had sent a memo to the township commending the Planning Commission for the professional way the Public Hearing was handled for the new solar facility. Copy of Mr. Knudsen's memo was provided to all Supervisors.
- Please let Clerk know if you have any further updates that should be posted on the website.

### **ADJOURN**

**Dave Nicolai made a motion and Jon Juenke seconded to adjourn. 5 ayes. Motion carried.**

Meeting adjourned at 7:52 p.m.

Respectfully submitted,

*Barbara Lang* (original signature on file)

Barbara Lang, Clerk

Attest:

*Kelly Elvestad* (original signature on file)

Kelly Elvestad, Chair, Board of Supervisors