

Township of Castle Rock
Dakota County Minnesota
2537 240th Street West
Farmington MN 55024
651-460-2221

ORDINANCE#2007-04 - ORDINANCE AMENDING RESOLUTION #2010-01

ORDINANCE ADOPTING THE FOLLOWING

GUIDELINES FOR PERMIT FEES IN CASTLE ROCK TOWNSHIP

Revised October 12, 2010

The Town Board of the Town of Castle Rock does ordain:

WHEREAS, the Town of Castle Rock has set the following fees regarding building permits:

1997 UBC Table 1-A shall be used to calculate building permit fees not based upon a flat fee.

Filing Fee - add to all Building Permits - \$50.00 – Filing Fee is due when permit is issued.

Down-payments / fees due at time of application.

House Site Plan	\$600.00 down payment
Garage	\$200.00 down payment
Agricultural Building	\$100.00
Addition to Agricultural Building	\$100.00
Grain Bins/Storage Bins	\$100.00
Pole Barn/Garage	\$200.00 down payment
Addition to any other Building	\$200.00 down payment
Commercial Building	\$600.00 down payment
House Moving Fee	\$220.00 conditional use hearing fee, plus \$110.00 for publishing notice, (or \$110.00 only, for publishing, if meeting is held on regular meeting night. Plus a permit for the value of the work to be done.
House Removal Fee	\$10,000.00 escrow.
Swimming pools	\$75.00 down payment (more than 24" deep and 5000 gal.)~ Permanent
Plumbing permit	\$40.00 one time fee – requires site plan ~ Storable pools \$75.00 fee + surcharge
Mechanical	\$39.50 maintenance fee – 1 inspection trip charge \$75.00 fee + surcharge
Demolition permit-Residential	\$39.50 maintenance fee – 1 inspection trip charge \$250.00 fee – requires two inspections (progress & final)
Demolition permit-Commercial	Valuation based on the value of the work to be performed with a minimum fee of \$250.00.
Replacement – Siding	\$75.00 fee + surcharge
- Roofing	\$75.00 fee + surcharge
- Windows	\$75.00 fee + surcharge

***If an electrical permit is needed, it must be obtained from the State of Minnesota**

WHEREAS, the Town of Castle Rock has set the following fees regarding roads:

Road Inspection Fee/Driveway Permit	\$50.00 minimum fee, and culverts installed by residents must be 18" in diameter or equivalent (15x21 pipe), and 24' in length, minimum
Weight Restriction Fee	\$25.00 each trip in and out, plus they must repair any damage done to the road up to the Township's specifications

WHEREAS, the Town of Castle Rock has set the following fees regarding other inspections:

Sign, less than 20 square feet of area	\$25.00/each (A Conditional Use Permit is required for signs greater than 20 square feet of area)
Copies of Ordinance Book, Mining, and Comprehensive Plan	\$ \$30.00/each
Telephone and Fiber Optic Cable Installation	See Utility Ordinance

WHEREAS, the Town of Castle Rock has set the following fees regarding special meetings/hearings:

Planning Commission Special Meeting / Hearing	\$220.00 hearing fee plus \$110.00 fee for publishing (for conditional use or zoning issue) for hearing held on a night other than a regular meeting night
Planning Commission Special Meeting / Hearing held same night as Regular Planning Commission Meeting	\$110.00 fee for publishing costs
Board of Supervisors Special Meeting / Hearing	\$420.00 hearing fee plus \$110.00 fee for publishing for hearing held on a night other than a regular meeting night
Board of Supervisors Special Meeting / Hearing held same night as Regular Board of Supervisors Meeting	\$110.00 fee for publishing costs

WHEREAS, the Town of Castle Rock has adopted the following Fee Refund Policy:

The Clerk may be authorized by the Board of Supervisors and/or the Building Official to refund any fee paid which was erroneously paid or collected.

The Clerk may be authorized by the Board of Supervisors and/or the Building Official to refund not more than 80 percent of a permit or other fee paid when no work for which the fee was collected has been done.

The Clerk may be authorized by the Board of Supervisors and/or the Building Official to give no refund to the applicant if work has already begun on the project.

The Clerk, upon consultation with the Building Official, may be authorized to refund not more than 80 percent of the plan review fee paid, when an application for permit for which a plan review fee has been paid is withdrawn or cancelled before any plan reviewing is done.

The Clerk shall not be authorized to refund any fee paid unless the original payee files a written request for refund not later than 180 days after the date of the fee payment.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the Town of Castle Rock hereby adopts this Ordinance regarding Guidelines for Permit Fees in Castle Rock Township and this ordinance shall take effect upon its adoption and publication according to law

Adopted this 12th day of October 2010 by the Board of Supervisors of the Township of Castle Rock..

Township of Castle Rock

BY: Russell H. Zellmer
Russell H. Zellmer, Chair

Attest:

BY:

Jane Bistodeau
Jane Bistodeau, Clerk