

**CASTLE ROCK TOWNSHIP**  
**BOARD OF SUPERVISORS REGULAR MEETING**  
**February 11, 2019**

**Approved**

The regular monthly meeting of the Board of Supervisors of Castle Rock Township was convened at the Castle Rock Town Hall on Monday, February 11, 2019 at 7:00 p.m. Present were Sandy Weber, Chair; Jon Juenke, Vice-Chair; Jeff Partington, Kelly Elvestad and Dave Nicolai, Supervisors; Barbara Lang, Clerk and Rhonda Rademacher, Treasurer. Also in attendance were Dennis Olson II, Andrew Dahlen, Pete Schaffer, Sheryl Schrader, Len Schrader, Trey Johnson, Joe Auge, and Mark Henry.

Chair Sandy Weber called the meeting to order and the Pledge of Allegiance was recited.

**APPROVE AGENDA**

**Jon Juenke made a motion and Kelly Elvestad seconded to approve the agenda. 5 ayes. Motion carried.**

**CONSENT AGENDA REVIEW/APPROVE**

1. January 14, 2019 Board of Supervisors Regular Meeting Minutes

**Dave Nicolai made a motion and Kelly Elvestad seconded to approve the minutes. 5 ayes. Motion carried.**

2. Resolution 2019-02 Resolution Approving the Application for the Braun Wetland Bank Project Resolution was reviewed and request was made to modify language to remove specific resident names from the Findings of Fact listed.

**Jeff Partington made a motion and Kelly Elvestad seconded to table adoption of the Resolution until the March meeting and have the language amended. 5 ayes. Motion carried.**

3. Resolution 2019-03 Resolution Authorizing Application for Community Development Block Grant

4. Large Assembly Permit for Valek Auctions at the Dakota County Fairgrounds, April 6, 2019

**Jeff Partington made a motion and Jon Juenke seconded to approve Items 3 & 4 listed above. 5 ayes. Motion carried.**

**PUBLIC COMMENT - None**

**PLANNING COMMISSION UPDATE**

Planning Commission Chairman Jeff Partington gave the following report: A Public Hearing was held on January 28, 2019 to review an application for an Interim Use Permit to build, own, and operate a wholesale solar electric system on property owned by Poplar Grove Farms, LLC (“Owner”) and located on 240<sup>th</sup> Street West (PID 07-01800-25-020).

It was brought to the township’s attention that the proposed location is currently enrolled in the Agricultural Reserve Program, and by State Statute does not qualify for commercial/industrial use. Based on this information, the Planning Commission has made a recommendation to deny this application.

There was also discussion about the possibility of relocating the project so a similar solar farm could be developed. A new application would have to be submitted for review and consideration if this happens.

On February 5 permit paperwork for a new residence was delivered to the town hall by Inspectron. Inspectron had received the application on January 15 and had not notified the township so the application could be included on the agenda at the January 28 Planning Commission meeting. Chairman Jeff Partington and Clerk Barbara Lang reviewed the information and recommended that Board Chair Sandy Weber would be contacted for consideration to add this permit to the Review/Approve portion of the agenda for the February 11 Board meeting. Chair Weber has given permission to proceed so this permit will not be delayed by an additional month.

**REVIEW / APPROVE**

- Building Permit Application for new residence along Denmark Ave, PID 07-03100-25-030 for Corey Anhalt

Buildable eligibility and setbacks were reviewed.

**Jon Juenke made a motion and Jeff Partington seconded to authorize this building permit. 5 ayes. Motion carried.**

- Resolution 2019-01 Resolution Denying an Interim Use Permit Requested for the Property Located on 240<sup>th</sup> Street West

**Jeff Partington made a motion and Kelly Elvestad seconded to adopt this Resolution. 5 ayes. Motion carried.**

### **COMMITTEE REPORTS**

- Park/Gardening Committee – Committee Chairman Kelly Elvestad explained plans to reach out to the residents of the community to create a park/gardening group for the upkeep at Countryside Park and possibly Rocky Hills Park once the pollinator/wild flower planting is finished. An article will be included in the annual edition of the Castle Rock Chronicle that will be mailed out soon.

### **UNFINISHED BUSINESS**

- County Road 78 Project Update

The next Public Open House for this project has been scheduled for Monday, March 11 from 4:30 to 6:30 pm, prior to the Board of Supervisors meeting. All are encouraged to attend. Supervisor Elvestad also requested that this topic be included on the agenda for the Annual Town Meeting.

- LKQ Updates

Supervisor Partington explained that Lani Leichty from Bolton & Menk is working on the review of the holding pond capacity. He is also waiting to get more information from MPCA and Bolton & Menk regarding the requirement of liners in the holding ponds. There was discussion about concerns about the millings that were placed on most of the expansion area, as they are not the same material as Class 5 that was indicated would be used.

**Dave Nicolai made a motion and Kelly Elvestad seconded to make arrangements for the township attorney to have discussions with Mark Henry regarding the history of the property and the expansion area. 5 ayes. Motion carried.** Clerk was directed to set up a time for a conference call, and Chair Weber will also be present.

There was also further discussion about Bolton & Menk engineering staff involvement in the project and who is going to pay for these services.

**Dave Nicolai made a motion and Kelly Elvestad seconded to authorize the town attorney to advise what the township options are for funds to pay for engineering studies under the Ordinance for the Non-Conforming Use at this property and the expansion area. 5 ayes. Motion carried.**

### **DAKOTA COUNTY SHERIFF UPDATE**

Deputy Smidt was present and reported that several trailers have been stolen in the area during the past month. Residents should be mindful of where they park snowmobiles and trailers, and should never leave keys in anything. Please be aware of your surroundings and report any suspicious activity immediately.

Unfinished Business Resumed:

- Update of Road Agreement for Denmark Ave with Eureka Township

A meeting was held with Mark Ceminsky, Chair Weber, and Mark Henry to review the Road Agreement regarding Denmark Avenue. Chair Weber noted that the actual mileage that Castle Rock Township is responsible for has been updated to reflect the road turnbacks since the last update.

**Dave Nicolai made a motion and Jon Juenke seconded to adopt the updated Road Agreement. 5 ayes. Motion carried.** All Castle Rock Supervisors signed the updated agreement, which was also being presented to the Eureka Board of Supervisors at their meeting tonight. We will provide them with a signed copy and they will provide us with a signed copy.

- Cemetery Update

Township attorney Troy Gilchrist has sent a letter to the Al Maghfira attorney describing the requirements of the CUP. Copy of this letter was provided to the Supervisors without attachments. Clerk Barbara Lang explained that the entire package was 37 pages long and included copies of the recorded Resolution for the CUP and the final Court Judgment. Please contact Clerk if you want to see the entire package. No action required at this time.



### **REVIEW PAYROLL AND CLAIMS**

Payroll: \$ 1,615.26 Claim # 9450 - 9451

Claims: \$ 39,452.31 Claim # 9452 - 9468

**Total: \$ 41,067.57**

**Dave Nicolai made a motion and Kelly Elvestad seconded to approve the Payroll and Claims. 5 ayes. Motion carried.**

### **CLERKS REPORT**

- Reminder that Annual Budget Meeting and Audit Meeting will be held on Tuesday, February 19 at 6:30 pm at the Town Hall.
- Two candidates have filed for each of the Supervisor positions up for election this year. Annual Township Election is Tuesday, March 12. Polls are open from 10 am to 8 pm, followed by the Annual Town Meeting at 8:30 pm.
- Reminder that Supervisors need to submit their annual Committee Reports for the Annual Town Meeting ASAP. Printed copies of last year's reports were given to the Supervisors at the January BOS meeting. Clerk is available to help with these updates if needed.
- Clerk provided all Supervisors with a copy of the invitation to the Township Officer Association Meeting that will be held at the Extension Office on March 16 at 9 am. All are encouraged to attend, as many County Departments present updates at this meeting. No lunch will be served this year.
- Please let Clerk know if you have any further updates that should be posted on the website.

### **ADJOURN**

**Jon Juenke made a motion and Jeff Partington seconded to adjourn. 5 ayes. Motion carried.**

Meeting adjourned at 9:05 p.m.

Respectfully submitted,  
Barbara Lang, Clerk

Attest: Sandy Weber, Chair, Board of Supervisors