**CASTLE ROCK TOWNSHIP** **Approved**
**BOARD OF SUPERVISORS REGULAR MEETING**
**December 14, 2015 @ 7:00 P.M.**

The regular monthly meeting of the Board of Supervisors of Castle Rock Township was convened at the Castle Rock Town Hall on Monday, December 14, 2015 at 7:00 p.m. Present were; Russ Zellmer, Vice Chair; Jeff Partington, Jon Juenke, and Dave Nicolai, Supervisors; and Barbara Lang, Clerk. Sandy Weber, Chair; and Rhonda Rademacher, Treasurer were absent. Also attending were Dean Johnson, Township Planner; Grant Jacobson, Township Engineer; Kaya Tarhan, Travis Thiel, Josh Peterson, Mark Zabel, Mark Henry, and Mike Slavik.

Russ Zellmer called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

**APPROVE AGENDA**
**Jon Juenke made a motion and Jeff Partington seconded to approve the agenda. 4 ayes. Motion carried.**

**CONSENT AGENDA REVIEW/APPROVE**
1. November 9, 2015 Board of Supervisors Meeting Minutes

**Dave Nicolai made a motion and Jon Juenke seconded to approve the consent agenda. 4 ayes. Motion carried.**

**DAKOTA COUNTY SHERIFF UPDATE** - None

**PUBLIC COMMENT** - None

**PLANNING COMMISSION UPDATE**
At the November 23, 2015 Planning Commission the following items were reviewed:
- Interim Use Permit Application, SUNE MN Holdings, LLC for a community solar garden on approx. 75 acres of land owned by Leland Dilley, et al., located at 27280 Denmark Ave.
- Interim Use Permit Application, Farmington Holdco, LLC for a solar photovoltaic project on approx. 35 acres of land owned by Stage Five Holdings, LLC at 3100 225th Street W.

Both were recommended to proceed to the BOS to review for actual Interim Use Permits, Public Hearing date has been set for December 21, 2015 beginning at 6 pm.

**DAKOTA COUNTY COMMISSIONER UPDATE**
Commissioner Mike Slavik was in attendance. Update on County Road 80 project: Paving is on hold while the County works with the railroad on some issues. Yield signs at the intersection of Cty Rd 80 and Denmark Ave are being replaced by the County with Stop signs. Mr. Slavik also reminded the Board that the Met Council Comprehensive Plan updates will be due in 2018, and indicated that at the last Dakota County Association of Townships meeting there were discussions about interested townships forming a collaborative again. The County is working on developing some sources to assist in funding for the preparation of the updates. The 2016 County Budget will be acted on tomorrow. Arrangements have been discussed that the County will be pulling money from savings to pay off all outstanding County debts so the County will be debt free by the end of 2016. He also summarized real estate tax assessments for the coming year.

**REVIEW / APPROVE** - None

**COMMITTEE REPORTS** - None

**UNFINISHED BUSINESS**
- General discussion for pending solar project – The Vermillion River Watershed Joint Powers Organization (VRWJPO) has expressed concerns for the Farmington Holdco LLC project that is under

consideration. Mark Zabel, Travis Thiel and Josh Peterson were in attendance representing VRWJPO. Mr. Zabel gave a brief overview. Mr. Thiel expressed concerns about the stormwater management plan that has been submitted for this project. Kaya Tarhan, with Solarstone Partners LLC indicated that WSB is working to adjust the technical portions of the project to comply with the VRWJPO concerns. There was discussion about the best way for all concerned parties to work together so that potential problems can be worked out now. It was decided that the VRWJPO group, SolarStone representatives and the township engineer will set up meetings as required to work out details. The township will receive e-mail notifications to keep apprised of the meetings.

- OAA with City of Farmington – Sandy Weber and Russ Zellmer will be attending a meeting with the City of Farmington on Monday, December 21.
- Weed spraying at Nike Base – A letter dated November 25, 2015 from Brian Mallak, Commerce Bank was discussed. Commerce Bank has paid Farmers Mill & elevator for the weed spraying services and was requesting that the township reimburse them for a portion of the spraying. There was some discussion about staying on top of the weed problems going forward. Dave Nicolai indicated he has spoken to both Brian Mallak and Jim Senske from Commerce Bank about the ongoing problem. Clerk Barbara Lang indicated that she had a phone conversation with Mr. Mallak and she provided him with contact information for Farmers Mill & Elevator so they can make their own arrangements for services next summer.

  **Dave Nicolai made a motion to reimburse Commerce Bank the $448.00 they requested. There was no second to the motion. Motion failed.**

  Clerk was instructed to notify Commerce Bank that the township did not authorize reimbursing them for any of the weed spraying.

**NEW BUSINESS** - None

**ROAD REPORT**

- Road Committee Budget Meeting was held on December 2. Budget recommendations for 2016 were distributed to the Supervisors.
- Ditch area at corner of 275th and Danville - driveway has been removed and drainage re-established. Since the weather has held out, Mr. Henry has also seeded the affected area.
- Stop signs being installed by Dakota County at County Road 80 intersections on Denmark Ave the week of December 21. There was discussion about the Township installing any type of traffic control "notice" signs. The notice from the County indicated they would install temporary "traffic control change" signs which would remain in place for several weeks. Township will not take any further action at this time.

**TREASURER'S REPORT**

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|---|---|
| Receipts | $ 8,737.14 |
| Current Investments | $775,351.34 |

**Dave Nicolai made a motion and Jon Juenke seconded to approve the Treasurer's Report. 4 ayes. Motion carried.**

**REVIEW PAYROLL AND CLAIMS**

Payroll: $ 1,755.85 Claim # 8505 – 8506

**Jon Juenke made a motion and Jeff Partington seconded to approve Payroll. 4 ayes. Motion carried.**

Claims: $ 20,240.74 Claim # 8507 - 8530

**Dave Nicolai made a motion and Jeff Partington seconded to approve Claims. 4 ayes. Motion carried.**

**CLERKS REPORT**

- Invoice has been submitted to Rural Solid Waste Commission for us to be reimbursed for the waste tire collection costs. We should receive payment before the end of January.

- Clerk attended election re-certification at the Dakota County Elections Department in Hastings on December 9. Required published notices for the March Township elections were included in the December 10 editions of the local newspapers, and were also provided to all our posting locations.
- Public Hearing Notices have been published in the December 10 editions of the local newspapers, as well as the required individual notices being mailed to surrounding residents (total of 30 for the Farmington Holdco project, total of 16 for the SUNE MN Holdings project)
- Clerk mailed letter to Mark Detlie regarding the vacant house at 4425 280th St. as instructed.
- Previous business plan for the township phone lines and internet service had expired, which resulted in an increase in our phone bill the past couple months. Clerk has signed the township up for another business package which will reduce the monthly bill again. During the switchover, the voice messaging system was down for about five days, but is working again now.

**Jon Juenke made a motion and Dave Nicolai seconded to recess the meeting to December 21 at 6 pm. 4 ayes. Motion carried.**

Meeting recessed at 7:58 p.m.

Meeting resumed at 7:15 p.m. on December 21, 2015, called to order by Russ Zellmer. No business was discussed.

**Sandy Weber made a motion and Dave Nicolai seconded to adjourn the meeting. 5 ayes. Motion carried.**

Meeting adjourned at 7:18 p.m.

Respectfully Submitted,
Barbara M. Lang, Clerk

Attest: Russell Zellmer, Vice-Chair of Board of Supervisors