

**CASTLE ROCK TOWNSHIP  
BOARD OF SUPERVISORS REGULAR MEETING  
December 9, 2008 7:00 p.m.**

**Approved**

The regular monthly meeting of the Board of Supervisors of Castle Rock Township was convened at the Castle Rock Town Hall on Tuesday, December 9, 2008 at 7:00 p.m. Present were Gary Piphon Chair, Michael Kiefer Vice-chair, Pete Schaffer, Arlyn Lamb and Russell Zellmer Supervisors, Colette Mumm Treasurer, Jane Bistodeau Clerk. Also present were Eric Ruud, Drea Doffing, David Sodergren, Paul Irrthum, Norbert Kuhn, Tom Kosir, Pat Higgins, Mark Wagenknecht, and Mark Henry.

Chairman Gary Piphon called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

**APPROVE AGENDA**

Pete Schaffer would like to discuss North Cannon Watershed under new business.

Pete Schaffer would like to discuss complaints- permit violations under unfinished business.

Pete Schaffer would like to discuss complaint on snow removal

Pete Schaffer would like to readdress the sub-cut money under unfinished business.

Gary Piphon would like to discuss Met Council appt., Water conservation act training and ALF Ambulance under new business.

Gary Piphon would like to discuss Fairgrounds, Fire bid and Comp Plan under unfinished business.

**Pete Schaffer made a motion and Arlyn Lamb seconded to approve agenda with new additions. Motion carried 5 ayes.**

**REVIEW/APPROVE**

*November 12<sup>th</sup> 2008 Regular Board of Supervisor Minutes:*

Add under unfinished business the description to Petition "Option B": *By signing this petition you are supporting Option B and supporting the clerk position be elected by the citizens instead of appointed by the board. "Shall Option B, providing the appointment of the clerk by the town board, be abandoned for the government of the town?" By saying "Yes" to this question, the citizens would be allowed to vote for the person we think is best for clerk and our vote would once again count!*

Also under unfinished business in second line and second item, change *crease* to *cease*.

**Arlyn Lamb made a motion and Russell Zellmer seconded to approve the Board of Supervisor November 12<sup>th</sup> 2008 regular meeting minutes with the above changes. Motion carried 5 ayes.**

*SEH Rate Schedule:*

Table until January 2009 Board of Supervisors meeting, rate comparison to be done between SEH and Grant Jacobsen.

**COLIN GARVEY DISMISSAL RESOLUTION**

Discussion was held regarding attorney fees and who's responsible.

**Arlyn Lamb made a motion and Pete Schaffer seconded to approve and sign resolution but not hand over until sale is final and question the attorney if legal costs can be paid by Colin Garvey, \$500.00 attorney fee limit for expenses if Colin Garvey will pay \$3000.00 of attorney fees. Gary Piphon to sign resolution and return to Bob Aslop after questions are answered. Motion carried 5 ayes.**

**ORDINANCE 2008-5 –STREET NAMING AND ADDRESSING SYSTEM**

**Michael Kiefer made a motion and Pete Schaffer seconded to approve ordinance. Motion 5 ayes.**

## **NEW BUSINESS**

Township complaint- an anonymous letter was received at the Township and discussion was held about complaints received. **Michael Kiefer made a motion and Arlyn Lamb seconded to not act on the complaint, the Board agreed the letter was too vague about the complaints and no action taken. Motion carried 5 ayes.**

Snow removal- It is not allowed to push snow across roads into the Right of Ways.

Mapping Ordinance- Gary Piphio to attend meeting.

North Cannon Watershed- Want 50' buffer zone around waterways, if adopted changes will be made after sale of property. Add to January 13<sup>th</sup>, 2009 meeting agenda.

Met Council Positions- Three seats on Metropolitan Parks and Open Space Commission. Applications due 12/12/2008, return to Secretary of State. One seat on Metropolitan Council, applications due 12/23/2008, return to Governor.

Water Conservation Act Training- December 18<sup>th</sup>, 2008.

Hearing Constitutional Amendment- December 19<sup>th</sup>, 2008.

ALF Ambulance- **Russell Zellmer made a motion and Pete Schaffer seconded to accept new service agreement. Motion carried 5 ayes.**

## **PLANNING COMMISSION UPDATE**

Section 7.20 Public Utilities- Planning Commission request sending on to Dean Johnson for review.

**Arlyn Lamb made a motion and Pete Schaffer seconded to send to Dean Johnson for review. Castle Rock Township to match \$500.00 pledged by Eureka Township for joint review and cost share. Motion carried 5 ayes.**

David Sodergren- Pete Schaffer to abstain because of conflict of interest, discussion was held regarding Interim Use Permit and whether a permit application is needed. Norbert explained the order- Comp Plan, Interim Use Permit process- discontinue Sodergren IUP until Comp Plan completion, tentatively. March/April 2009. Cost of IUP questioned- \$1000.00 application fee.

**Russell Zellmer made a motion and Arlyn Lamb seconded to deny zoning change. Motion carried 4 ayes, Pete Schaffer abstaining.**

**Arlyn Lamb made a motion and Russell Zellmer seconded to direct the Planning Commission to continue working on Comp Plan with IUP considerations. Motion carried 5 ayes.**

## **ROAD REPORT**

225th street signs- ordered five signs- City of Farmington to pay for two speed limit and one stop ahead sign. Mark Henry and City of Farmington installed on December 9<sup>th</sup> 2008.

Permit Utilities- Mark Henry and Clerk to handle.

## **UNFINISHED BUSINESS**

Outdoor wood boiler- Drea Doffing discussed looking into a retro fit catalytic convertor. She said she had added three feet to smoke stack since last meeting. Requesting to be able to wait until March 2009 to install/change out convertor. Discussion was held regarding original minutes of complaint on 10-10-2000 and follow up email by Rolland Meiller Dakota County Waste regulation, of 12-4-2008. The Clerk was directed to send follow up letter to Don Webb regarding changes made.

Permit Violations- Pete Schaffer would like to follow lead of other Townships and not charge permit fees for siding, roofing and windows- should be maintenance. Discussion was held regarding the Township losing money if a complaint is made on projects with siding, roofing and windows. The Board of Supervisors would like copies of fee schedule to decide what permit fees should be adjusted. Planning Commission to discuss at December 29<sup>th</sup> 2008 meeting. Board of Supervisors to discuss at January 13<sup>th</sup>, 2009 meeting. Clerk was directed by the Board to email fee schedule to Board of Supervisors and Planning Commission Thursday December 11<sup>th</sup>, 2008.

Sub-Cut Money- At the June 17<sup>th</sup>, 2008 Board of Supervisors meeting the sub-cut total of \$12,920.00 for Denmark Avenue was deducted from the general fund. Discussion was held about deducting from Capital Improvements instead. **Pete Schaffer made a motion and Arlyn Lamb seconded to take out of CIP instead of general fund. Motion carried 4 ayes 1 nay Russell Zellmer.**

Fairground campground water sites- installed with no permits-The Board of Supervisors directed the Clerk to check file and minutes on what was asked of Fairgrounds. The Board of Supervisors directed the Clerk to send a letter asking Bill Minnehan to come to the January 13<sup>th</sup>, 2009 meeting to discuss campground and permit. Quarter Midgets have approached Fair Board and are looking at possibility of building a track at the Fairgrounds.

Fire Bid- Discussion was held regarding \$20,000 increase from last year. Mark Wagenknecht explained to the Board of Supervisors about using his irrigation well for fire. Board of Supervisors directed the Clerk to send letter to City of Farmington to discuss 2009 fire contract and to come to the January 13<sup>th</sup>, 2009 meeting.

Comp Plan Change- The Clerk was directed by the Board of Supervisors to give the November 14<sup>th</sup>, 2008 Dakota County letter to the Planning Commission for changes.

Board of Supervisors directed Clerk to work with Mark Henry to fill out allotment request.

### **TREASURER'S REPORT**

---

Receipts \$117,081.71

Investments \$403,657.10

**Arlyn Lamb made a motion and Pete Schaffer seconded to approve Treasurer's Report. Motion carried 5 ayes.**

### **CLAIMS AND PAYROLL**

Payroll \$1,253.83

Claims \$12,467.81

Total \$13,721.64

**Russell Zellmer made a motion and Arlyn Lamb seconded to approve claims and payroll. Motion carried 5 ayes.**

### **CLERKS REPORT**

Castle Rock liquor license renewal.

**Russell Zellmer made a motion and Arlyn Lamb seconded to approve. Motion carried 5 ayes.**

Microsoft word (license agreement) Gary Piphon to read agreement.

Phillips recording system- \$998.00- no action was taken.

Lunar Website- Clerk to check out website and discuss with Board of Supervisors at January 13<sup>th</sup>, 2009 meeting.

Budget meeting and Audit meeting- January 27<sup>th</sup> 2009 at 7:00p.m.

Arlyn Lamb- new email account. ahlshop@frontiernet.net

### **ADJOURN**

**Arlyn Lamb made a motion and Pete Schaffer seconded to adjourn. Motion carried 5 ayes**

Adjourned 9:56p.m.

Respectfully submitted  
Jane Bistodeau, Clerk

Attest  
Gary Piphon Chair