

CASTLE ROCK TOWNSHIP
BOARD OF SUPERVISORS REGULAR MEETING
November 9, 2015 @ 7:00 P.M.

Approved

The regular monthly meeting of the Board of Supervisors of Castle Rock Township was convened at the Castle Rock Town Hall on Monday, November 9, 2015 at 7:00 p.m. Present were Sandy Weber, Chair; Russ Zellmer, Vice Chair; Jeff Partington, Jon Juenke, and Dave Nicolai, Supervisors; Rhonda Rademacher, Treasurer, and Barbara Lang, Clerk. Also attending were Dean Johnson, Township Planner, Kaya Tarhan, David Hvistendahl, Greg and Helen Cook, Michelle Nicolai, Eric Ruud, Lee Dilley, Lis Dilley, Carolyn Dilley, and Mark Henry.

Sandy Weber called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

APPROVE AGENDA

Russ Zellmer made a motion and Jon Juenke seconded to approve the agenda. 5 ayes. Motion carried.

CONSENT AGENDA REVIEW/APPROVE

1. October 13, 2015 Board of Supervisors Meeting Minutes
2. Liquor License Renewal for Castle Rock Bar & Grill

Russ Zellmer made a motion and Dave Nicolai seconded to approve the consent agenda. 5 ayes. Motion carried.

DAKOTA COUNTY SHERIFF UPDATE - None

PUBLIC COMMENT - None

PLANNING COMMISSION UPDATE

At the October 26, 2015 Planning Commission the following items were reviewed:

- Ag Zoning Permit Application, 23065 Chippendale Ave W, Greg & Helen Cook
 - Building Permit Application for addition and renovations, 1797 270th St., Mike Betzold
- Both were recommended to proceed.

REVIEW / APPROVE

1. Ag Zoning Permit Application, 23065 Chippendale Ave W, Greg & Helen Cook

Jon Juenke made a motion and Dave Nicolai seconded to approve the Ag Zoning Permit Application. 5 ayes. Motion carried.

2. Building Permit Application for addition and renovations, 1797 270th St., Mike Betzold
- Dave Nicolai made a motion and Jon Juenke seconded to approve the building permit. 5 ayes. Motion carried.**

COMMITTEE REPORTS

- Park Committee – Jeff Partington reported that some construction materials were dumped at the park recently, so there were extra charges on our trash collection bill. There was discussion that there is already signage at the park warning that no dumping is allowed. We will need to keep an eye on this, but it hopefully was a one-time occurrence.

UNFINISHED BUSINESS

- Ordinance Amendment 2015-B. Final language and minutes from the Public Hearing held on November 2, 2015 were reviewed by the Supervisors.

Jeff Partington made a motion and Jon Juenke seconded to approve Ordinance Amendment 2015-B. Ayes: Sandy Weber, Jon Juenke, Jeff Partington; Abstain: Dave Nicolai; Nay: Russ Zellmer, who stated his reasons are that going forward with allowing solar energy systems to be constructed on ag land is inconsistent with maintaining and preserving agricultural land in our township. Motion carried.

- Resolution 2015-08 Resolution Approving Summary Language for Publication of an Ordinance Amending the Castle Rock Township Zoning Ordinance.

Jon Juenke made a motion and Russ Zellmer to approve the Resolution. 4 ayes, 1 abstain -Dave Nicolai. Motion carried.

- Clerk Barbara Lang indicated that there is a possibility one or both of the expected solar projects might be submitting applications for Interim Use Permits to be reviewed at the November 23 Planning Commission meeting. If the Planning Commission recommends proceeding to the Board of Supervisors, she requests permission to set the Public Hearing date for December 21 and to publish the required legal notices for December 10, 2015 editions in order to meet the advance notice requirements.

Russ Zellmer made a motion and Jon Juenke seconded that the Clerk be authorized to proceed with publishing the required legal notices, if necessary. 4 ayes, 1 abstain – Dave Nicolai. Motion carried.

- Update on MNSPECT inspection of vacant house at corner of 280th St and Delft Ave. Memo from MNSPECT was reviewed. Clerk was instructed to send a letter to the owner requesting details on what their action plan is for the property.
- OAA with City of Farmington. Clerk contacted Dave McKnight on November 6 and was told that the City just reviewed our information about a week ago. Township will be receiving a notice to set up another discussion date before the end of this month. Sandy Weber and Russ Zellmer will participate in the discussions once the meeting date has been established.
- Waste tire collection. Approx. 35 vehicles dropped off waste tires on October 31 between 8 am and noon. A total of seven dumpsters were filled. Big thanks to the volunteers who worked in the inclement weather: Mark Henry, Russ Zellmer, and Jeff Partington. Final invoices from Stevens Excavating, who transported the tires for us, and Liberty Tire Recycling in Savage for the disposal fees have been received and are included with this month's claims. Clerk will proceed with follow-up so we can file our claim with the Rural Solid Waste Commission. Eric Ruud thanked the Township for providing this service and also appreciated the hard work of the volunteers who made this project happen.
- Weed spraying at Nike Base. Invoice for weed spraying at Nike base was mailed by the Clerk to James Senske at Commerce Bank on October 26. They are to pay Farmers Mill directly for the invoice. Clerk contacted Mr. Senske on 11-6-15. He was not aware of the invoices, and stated that any correspondence (even directed to his attention) would have be routed to Brian Mallick, the property manager for this location. Mr. Senske is going to follow up with Brian. Dave Nicolai stated that he has also been in touch with Commerce Bank, and has been told they will be paying the invoice. Clerk will check on this during this week to verify if payment has been made.
- 2018 Comprehensive Plan. Township received a memo from the Dakota County Association of Townships regarding forming a Collaboration to prepare the updates, and requesting a commitment by the end of the year. The memo also requested budgeting \$3,000 to \$5,000 in 2016 to cover expected expense for preparing the updated Comp Plan. Clerk was instructed to reply that Castle Rock Township plans to participate in the Collaborative, if it is formed. Treasurer was instructed to include \$5,000 in the 2016 Proposed Budget that the residents will review for approval at the 2016 Annual Meeting in March.

NEW BUSINESS

- Lee Bremer parcels on 270th St. Attorney David Hvistendahl, who represents Mr. Bremer, was in attendance to verify buildables for the three parcels in question. Supervisors were provided with old abstracts for the parcels and correspondence from Mr. Hvistendahl, as well as correspondence and recommendations from Troy Gilchrist, the township attorney. The Township attorney recommends that the landowner apply for a variance. Mr. Hvistendahl is going to speak to Mr. Gilchrist about concerns that he believes are being interpreted incorrectly.

ROAD REPORT

- Wild parsnip spraying. Weather conditions have been good and the spraying seems to have accomplished a good kill.
- Culvert replacement on 230th St. Work has been completed. The old culvert was in very bad shape. Mark Henry expects that there will be some settling this fall and in the spring, which he will be monitoring.
- Roads Committee Budget meeting will be held on December 2 at 7 pm.

TREASURER’S REPORT

Receipts \$ 33,625.96
 Current Investments \$788,091.05

Russ Zellmer made a motion and Jeff Partington seconded to approve the Treasurer’s Report. 5 ayes. Motion carried.

REVIEW PAYROLL AND CLAIMS

Payroll: \$ 1,496.45 Claim # 8483 – 8484 (#8481 and 8482 were voided due to printer problems)
 Claims: \$ 20,240.74 Claim # 8485 - 8504

Total: \$ 21,737.19

Russ Zellmer made a motion and Jeff Partington seconded to approve the Payroll and Claims. 5 ayes. Motion carried.

CLERKS REPORT

- Crest Exteriors completed the handrail and added an additional row of paver blocks outside the east door of the Town Hall. This will be much safer when we use that exit door during elections.
- Dakota County Elections Department will be holding training and equipment demonstrations in Hastings in mid-November for clerks and head judges. We will have 5 people attending this training. Also, a reminder that all election judges will need to be re-certified next year. The additional cost for that will be reflected in the proposed budget, as well as the township’s cost share for the new election equipment.
- Refund check was mailed to Farmers Mill and Elevator after Clerk received signed Acknowledgment and Release. MNSPECT has issued a credit memo to adjust the billing to the Township in the amount of \$887.14, as previously agreed upon.
- Clerk mailed letter to Michael Long regarding Home occupation business, as directed. Log cabin and signage have been removed.
- Township has received notice from MnDOT that a traffic study was done recently and they are planning to increase the speed limit on TH3 between Waterford and Farmington to 60 mph. In light of the history of accidents at the intersection of TH3 and County Road 86, anyone who has concerns is encouraged to contact MnDOT.

Russ Zellmer made a motion and Jeff Partington seconded to adjourn. 5 ayes. Motion carried.

Meeting adjourned at 8:10 p.m.

Respectfully Submitted,
Barbara M. Lang, Clerk

Attest: Sandy Weber, Chair of Board of Supervisors