CASTLE ROCK TOWNSHIP **Approved**
BOARD OF SUPERVISORS REGULAR MEETING
October 13, 2015 @ 7:00 P.M.

The regular monthly meeting of the Board of Supervisors of Castle Rock Township was convened at the Castle Rock Town Hall on Monday, October 13, 2015 at 7:00 p.m. Present were Sandy Weber, Chair; Russ Zellmer, Vice Chair; Jeff Partington, Jon Juenke, and Dave Nicolai, Supervisors; Rhonda Rademacher, Treasurer, and Dianne Lamb pro-tem Clerk for this meeting. Barbara Lang, Clerk was not present. Also attending were Dean Johnson, Township Planner, Glenn and Michelle Switzer, Tom Richardson, Jason and Elysia Maras, Mark Zwieg, K.Trahan, Robert Hemish, and Mark Henry.

Sandy Weber called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

APPROVE AGENDA
Dave Nicolai asked to add spraying weeds at the ball field to unfinished business, but discussion revealed that the topic had been addressed at the last BOS meeting when Dave was absent.
Jon Juenke made a motion and Jeff Partington seconded to approve the agenda. 5 ayes. Motion carried.

CONSENT AGENDA REVIEW/APPROVE
1. September 14, 2015 Board of Supervisors Meeting Minutes

Russ Zellmer made a motion and Jeff Partington seconded to approve the consent agenda. 4 ayes. Dave Nicolai abstained. Motion carried.

DAKOTA COUNTY SHERIFF UPDATE - None

PUBLIC COMMENT - None

ORDINANCE AMENDMENT
- Review draft language prepared by Dean Johnson for Zoning Ordinance Amendment

Dean Johnson, Township Planner, led a review and discussion of the draft of the proposed Ordinance Amendment. It was stated by Sandy Weber that this would have to be added to the Ordinance Book.
Russ Zellmer made a motion and Jon Juenke seconded that the solar electric systems shall be set back a minimum of 75 feet from all residential lines, a minimum of 50 feet from property lines, and 100 feet from the centerlines of local roadways and centerlines of collector or arterial roadways.
4 ayes, Dave Nicolai abstained. Motion carried.

Russ Zellmer made a motion and Jon Juenke seconded that a Public Hearing for discussion of the Ordinance Amendment to include Solar will be set for Monday, November 2, 2015 at 6:00 p.m.
4 ayes, Dave Nicolai, abstained. Motion carried.

PLANNING COMMISSION UPDATE
At the September 28, 2015 Planning Commission the following items were reviewed:
- 1797 270th St, Mike Betzold, discussion regarding possible Parcel Split, demo and rebuild farmhouse (Note: Mr. Betzold withdrew this request after the Planning Commission meeting)
- In-ground Swimming Pool Building Permit Application, Jason Maras, 22315 Albatross Circle
- Building Permit Application for addition to residence, Warren Johnson, 22140 Beaumont Way
- Drawings for proposed construction of a bathroom pavilion at Switzer property, 26601 Chippendale Ave.

All were recommended to proceed, contingent on additional forms being completed by Mr. Betzold and Mr. Switzer.

REVIEW / APPROVE

1. Resolution 2015-07 Resolution Approving a Variance for 27551 Danville Ave

Jon Juenke made a motion and Dave Nicolai seconded that the Resolution approving the variance be approved. 5 ayes. Motion carried.

2. In-ground Swimming Pool Building Permit Application, Jason Maras, 22315 Albatross Circle

Dave Nicolai made a motion and Jon Juenke seconded to approve the pool permit. 5 ayes. Motion carried.

3. Building Permit Application for addition to residence, Warren Johnson, 22140 Beaumont Way

Dave Nicolai made a motion and Jeff Partington seconded to approve permit for residence addition. 5 ayes. Motion carried.

4. Notification from City of Farmington of an Amendment to the Comprehensive Plan

No action needed.

COMMITTEE REPORTS

- VRWJPO – Discussion regarding the Dakota County News Release dated September 29 2015 which addressed the upcoming public hearing and receiving public comments for the draft version of the updated Vermillion River Watershed Management Plan before it is ratified.

UNFINISHED BUSINESS

- Update on MNSPECT inspection of vacant house at corner of 280th St. and Delft Ave. - property owners had made arrangements for an inspection on October 14 with Building Inspector. This inspection has been postponed until October 21. Will have updated information for November meeting.
- Status of acknowledgement/release letter to Joe Auge at Farmer Mill and Elevator regarding final adjustment of building permit fees. Mr. Auge is requesting the check with no signature for release of liability.

  Russ Zellmer made a motion and Jeff Partington seconded that a letter be sent by the Clerk to Joe Auge and a letter sent to Mr. Auge's attorney by the township's attorney stating that the check will only be released after the signature is obtained and that this action MUST be completed by October 20 or he forfeits receiving the proposed refund. 5 ayes. Motion carried.
- OAA with City of Farmington - Clerk forwarded draft to Dave McKnight, City of Farmington, following September BOS meeting. No further correspondence has been received at this point.
- Waste tire collection. Date has been set for October 31, tentative time from 9:00 a.m. to noon. Clerk has worked with Dakota County/Rural Solid Waste Commission on requirements so we will receive County funding of up to $7,000 for this project. We only need to post notices at our legal posting places - does not need to be advertised in the newspapers. Notice will be posted on October 21, ten days prior to event. A note will also be added to the website for the week preceding the collection date. We are required to accept tires from all Dakota County residents. ID proof of residency will be required. Dakota County might have a staff person here who will scan IDs that day.

  There was discussion regarding the collection times, and Clerk was instructed to change the notice to read from 8 am to noon. Clerk will also include a sentence stating that rims must be removed from the tires.

  JPA between Rural Solid Waste Commission and Castle Rock Township to receive funding for this project was reviewed.

  Jeff Partington made a motion and Russ Zellmer seconded to approve the JPA for signature by the Township. 5 ayes. Motion carried.

- Weed spraying at Nike Base
  According to Dave Nicolai, the weeds were sprayed at the Nike Base and it seems to be a good kill. The cost of this spraying was approx. $2,000. A discussion centered around whether Commerce Bank knew of this problem and whether or not they had taken action to spray in the past. Also, discussion of the township's responsibility for this problem took place. Clerk was instructed to send the invoice for spraying to Jim Senske at Commerce Bank.

NEW BUSINESS

- Review letter to be sent to Michael Long regarding Home occupation business.
  Draft of letter was reviewed and Clerk was instructed to mail it to this resident.
- 2018 Comp Plan Update – Supervisors were provided with a letter dated September 17, 2015 containing info for links to the updates from the Metropolitan Council regarding system statements. Possible partnering for a Collaboration was discussed at the Fall Dakota County Association of Townships meeting on September 29. Waiting for updated information from the Association regarding any type of Collaboration as has been done in the past.
- Building Permit Application for bathroom pavilion for Switzer's, on 26601 Chippendale Ave/Official Complaint Form related to this location.
  Dave Nicolai made a motion and Jon Juenke seconded that a fence approximately 300 feet long and 6 feet high be constructed between the Switzer property and their neighbor's property by June 1, 2016. 5 ayes. Motion carried.
  Dave Nicolai made a motion and Jeff Partington seconded that the application for a bathroom pavilion be approved contingent on completion of the fence construction and approval by MNSPECT. 4 ayes. Russ Zellmer abstained. Motion carried.

ROAD REPORT

- Milling and repaving on Alverno Ave.
  Mark Henry reported that the center stripe went on yesterday, October 12 and that the gravel was laid last Friday, October 9. Fog lines not yet done.
- Ditch mowing and brush trimming updates: Tree clean-up on Alverno Ave., top swath mowing, and wild parsnip spraying
  Mark Henry stated that ditch mowing and brush trimming are continuing and that trying to stay ahead of the wild parsnip infestation is on-going.
- Culvert replacement on 230th St.
  The culvert will be replaced next week.

Dave Nicolai requested to leave early due to other obligations and left the meeting at approx. 8:55 p.m.

TREASURER'S REPORT

Receipts	$ 32,034.20
Current Investments	$820,117.03

Jon Juenke made a motion and Jeff Partington seconded to approve the Treasurer's Report. 4 ayes. Motion carried.

REVIEW PAYROLL AND CLAIMS

Payroll:	$ 3,195.28	Claim #8449-8457
Claims:	$28.238,67	Claim #8458-8480
Total:	**$31,433.95**	

Russ Zellmer made a motion and Jeff Partington seconded to approve the Payroll and Claims Review. 4 ayes. Motion carried.

CLERKS REPORT

- Crest Exteriors has been contacted and will proceed with installing a handrail outside the east door of the Town Hall, as proposed, within the next two weeks.
- Matt Maring held a land auction at the Town Hall on Tuesday, September 29. It was well attended. He may hold other similar auctions here in the future.
- Thank you to Dianne Lamb for taking the minutes at tonight's meeting.
- Dakota County Elections Department will be holding training and equipment demonstrations in Hastings in mid-November. Clerk will be contacting some of the election judges to attend this training so we can become familiar with the new equipment that will be in place for the March elections.

Jeff Partington made a motion and Jon Juenke seconded to adjourn. 4 ayes. Motion carried.

Meeting adjourned at 9:05 p.m.

Respectfully Submitted,
Dianne Lamb, Pro-tem Clerk substituting for Barbara M. Lang, Clerk

Attest: Sandy Weber, Chair of Board of Supervisors