

**CASTLE ROCK TOWNSHIP  
BOARD OF SUPERVISORS REGULAR MEETING  
January 14, 2019**

**Approved**

A special posted informational meeting with the Board of Supervisors of Castle Rock Township and members of the Dakota County Transportation Department was held on Monday, January 14, 2019 at 6 p.m. for the purpose of discussing updates since the December 17, 2018 informational meeting on the upcoming County Road 78 project. Present were Sandy Weber, Chair; Jon Juenke, Vice-Chair; Jeff Partington, Kelly Elvestad Dave Nicolai, Supervisors; and Barbara Lang, Clerk. Also present were Cory Unterschuetz, Mark Henry, Commissioner Mike Slavik, Mark Krebsbach, Megan Rhoads, Todd Howard, Joe Connelly, Annie Sunderland, Matthew Parent, John Suss, Mark Wagenknecht, Archie Ruud, John Ruud, Dave Dubbels and Susan Ferrozzo. Following the presentation to the Board members, there were continued discussions with local residents and members of the Dakota County Department of Transportation in the town hall conference room.

The regular monthly meeting of the Board of Supervisors of Castle Rock Township was convened at 7:00 p.m. Present were Sandy Weber, Chair; Jon Juenke, Vice-Chair; Jeff Partington, Kelly Elvestad and Dave Nicolai, Supervisors; Barbara Lang, Clerk and Rhonda Rademacher, Treasurer. Also in attendance were Mark Henry, Corey Unterschuetz, Commissioner Mike Slavik, Russ Zellmer, Justin Elvestad, Pete Schaffer, Craig Braun, Tim Kiminski, Georg Fischer, Brian Watson, Jayne Hagr Dee, and Mike Rademacher. Chair Sandy Weber called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

**APPROVE AGENDA**

Justin Elvestad, Farmington Fire Department Chief, asked to be added to Public Comment.

**Dave Nicolai made a motion and Kelly Elvestad seconded to approve the amended agenda. 5 ayes. Motion carried.**

**DAKOTA COUNTY SHERIFF UPDATE**

Deputy Reinert was present and reported that there was another recent accident at the intersection of Hwy 3 and Cty Rd 86. Most crashes have involved local residents who do not observe the Stop signs at the intersection. Residents should be mindful of locking up snowblowers and snowmobiles, and should never leave keys in anything. There were quite a few DWIs issued over the holidays. Residents need to plan ahead and make arrangements for designated drivers if they know they will be consuming alcohol.

**CONSENT AGENDA REVIEW/APPROVE**

1. December 10, 2018 Board of Supervisors Regular Meeting Minutes

Chair Weber noted that the incorrect meeting date was listed on the printed document. Clerk will correct this.

**Dave Nicolai made a motion and Kelly Elvestad seconded to approve the minutes as corrected. 5 ayes. Motion carried.**

**PUBLIC COMMENT**

Fire Chief Elvestad introduced himself and extended an invitation to the Board Supervisors to attend the annual appreciation dinner. There was brief discussion about the December fire on 250<sup>th</sup> street. All agreed that it was a set of unusual circumstances that night, mostly due to the weather conditions.

**PLANNING COMMISSION UPDATE**

Prior to the December Planning Commission meeting, there was a Public Open House hosted by the Dakota County Department of Transportation for discussion and comments about the County Road 78 project.

There were no items to review at the December 17, 2018 Planning Commission meeting.

The Planning Commission members were informed that a Public Hearing has been set on January 28, 2019 at 6:30 pm for discussion and comments on an application for an Interim Use Permit for a solar farm on

property along 240<sup>th</sup> St. Copies of the application were provided to the commission members, and the township attorney will be preparing a draft Resolution with the conditions prior to the Public Hearing.

Chairman Jeff Partington gave an update about the LKQ project, and Barbara Lang, gave a brief update on the Al-Maghfira Cemetery project.

**REVIEW / APPROVE** - None

### **COMMITTEE REPORTS**

- Dave Nicolai encouraged all Supervisors to attend the annual Fire Department Appreciation dinner.

### **UNFINISHED BUSINESS**

- Braun Wetland Bank Application

Additional background and materials were distributed to the Supervisors prior to the meeting. Brian Watson from Dakota County Soil and Water Conservation District was present to assist in answering any additional questions, as well as Dakota County Commissioner Mike Slavik. There was further discussion about some of the background materials provided since the previous month. It was noted that the Army Corps of Engineers is still reviewing, which is a separate process from this application.

Supervisor Nicolai asked Mr. Watson to clarify exactly what the township is voting on. The Township is making a decision verifying that the application meets the requirements of the Minnesota Wetland Conservation Act.

**Jon Juenke made a motion and Jeff Partington seconded to verify that the application meets the requirements of the Minnesota Wetland Conservation Act. 4 ayes, 1 nay by Dave Nicolai. Motion carried.**

Clerk was instructed to work with the township attorney to prepare a Resolution memorializing the decision. The Resolution needs to include that according to Dakota County Soil and Water Conservation District and the TEP, all necessary steps have been taken to mitigate impact on surrounding property and we believe the application is in accordance with the Minnesota Wetland Conservation Act.

Clerk was also asked to inquire with the township attorney what steps the township would need to take if we want the township to also require a separate permit for any future wetland bank applications.

- LKQ Updates

Supervisor Partington explained the photos that he took when he and the Bolton & Menk engineer were at the last site inspection. It appears that there is probably a need to upgrade the drainage pipe between the north LKQ property line and the township easement area, as it is not currently appearing to drain properly. Mr. Partington is still waiting to hear back from MPCA regarding requirements for liners in the ponds on the LKQ property. He will look into having our engineer determine adequate pipe size and how many pipes should be used for proper drainage for the north holding pond. The Supervisors will be looking at this area when the annual road inspection is made in the spring. We will continue to monitor the situation and discuss further as information is received.

- Al Maghfira Cemetery update

Township attorney Troy Gilchrist has contacted the Al Maghfira attorney to discuss some of the items shown on the preliminary concept drawings, and will be preparing a letter addressing issues. Clerk is working with Dakota County/VRWJPO to develop an appropriate application form for the land disturbance/stormwater compliance permitting.

### **NEW BUSINESS**

- Eureka Township has contacted Castle Rock Township to discuss updating the Road Agreement for Denmark Avenue. Chair Sandy Weber, Supervisor Jon Juenke and Roads Contractor Mark Henry will meet with them. Clerk will set up a date and time to meet.
- Biosolids update

A notice was received from Ronald Camp, Met Council Empire Waste Water Treatment Plant regarding the fall biosolids application. MPCA is reviewing application rates and they will get updates to the township once that review is done.

- Election Judges

List of certified election judges was submitted by the Clerk for approval by the Board of Supervisors for the annual township elections.

**Jeff Partington made a motion and Kelly Elvestad seconded to approve the list of election judges. 5 ayes. Motion carried.**

- Annual Budget and Audit Meeting

There was discussion to set the date and time.

**Kelly Elvestad made a motion and Jon Juenke seconded to hold the meeting on Tuesday, February 19 at 6:30 pm. 5 ayes. Motion carried.** Clerk will post and publish the required notices.

### **ROAD REPORT**

- Road Committee held their budget meeting on January 2. Copies of their recommendations will be supplied at the Budget and Audit Meeting.
- Update on staking right-of-ways

Mark Henry indicated that approximately 99% of farmers are in compliance with the township right-of-ways. Signage is being ordered and questionable areas will be re-staked when the weather permits.

### **TREASURER'S REPORT**

Receipts \$ 133,072.61

Current Investments \$ 831,114.52

**Dave Nicolai made a motion and Kelly Elvestad seconded to approve the Treasurer Report. 5 ayes. Motion carried.**

### **REVIEW PAYROLL AND CLAIMS**

Payroll: \$ 3,373.64 Claim # 9418 - 9427

Claims: \$ 26,586.58 Claim # 9428 - 9449

**Total: \$ 29,960.22**

**Dave Nicolai made a motion and Kelly Elvestad seconded to approve the Payroll and Claims. 5 ayes. Motion carried.**

### **CLERKS REPORT**

- Filing period for the March 12, 2019 elections closes tomorrow at 5 pm. The township office will be open from 1 to 5 pm to comply with the State Statutes.
- Reminder that the Supervisors need to submit their annual Committee Reports for the Annual Town Meeting. Printed copies of last year's reports were given to the Supervisors this evening. Clerk is available to help with updates if needed.
- Please let Clerk know if you have any further updates that should be posted on the website.

### **ADJOURN**

**Jeff Partington made a motion and Jon Juenke seconded to adjourn. 5 ayes. Motion carried.**

Meeting adjourned at 9:27 p.m.

Respectfully submitted,  
Barbara Lang, Clerk

Attest: Sandy Weber, Chair, Board of Supervisors