

**CASTLE ROCK TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING  
September 10, 2013 @ 7:00 P.M.**

**Approved**

The regular monthly meeting of the Board of Supervisors of Castle Rock Township was convened at the Castle Rock Town Hall on Tuesday, September 10, 2013 at 7:00 p.m. Present were Drea Doffing, Chair; Russ Zellmer, Vice-Chair; Mike Rademacher and Sandy Weber, Supervisors; Colette Mumm, Treasurer; and Barbara Lang, Clerk. Also present were Richard Ozment, Karen Schaffer, Tami Zakoski, Jonathan Zakoski, Ken Heckman, Eric Ruud, Glenn Nord, Anita May, and Mark Henry.

Drea Doffing called the meeting to order at 7:00 P.M. and the Pledge of Allegiance was recited. A moment of silence was held in memory of 9-11.

**APPROVE AGENDA**

Drea Doffing requested that we move "Claims" to be presented right after "Approve Agenda."

Sandy Weber requested that we add "Dakota County Emergency Preparedness" to Unfinished Business.

**Sandy Weber made a motion and Russ Zellmer seconded to accept the amended agenda. Motion carried 4 ayes.**

**PAYROLL AND CLAIMS**

Payroll:	\$ 941.10	Claim # 7773
Claims:	\$27,110.56	Claim # 7774-7794
<b>Total:</b>	<b>\$28,051.66</b>	

**Russ Zellmer made a motion and Sandy Weber seconded to accept Payroll and Claims. Motion carried 4 ayes.**

**CONSENT AGENDA**

1. August 13, 2013 Board of Supervisors Meeting Minutes
2. Cost Share Agreement between Castle Rock Township and Dakota County for Election Hardware, etc.
3. Borneke Escrow Refund

**Mike Rademacher made a motion and Russ Zellmer seconded to approve the consent agenda. Motion carried 4 ayes.**

Dakota County Sheriff Tim (need last name) and Dakota County Attorney Karen Schaffer were present to discuss guidelines for our Township officials. They explained that in cases of ongoing investigations, information is not made available to the general public. Citizens can call the Sheriff's Office to inquire if they have questions, and there is any information available that is not confidential, the Sheriff's Office will share that. The Sheriff's Office does not share investigation status so they can conduct investigations without interference.

Russ Zellmer asked the Deputy what the procedure needs to be during the CapX2020 project if we need their department to assist in enforcing compliance to the permits in place. This is a concern because there have already been minor violations of our township permit with Great River Energy. The Deputy recommended calling 911, and explained that all 911 calls go through the Dakota Communications Center (DCC) and are then routed accordingly. Russ and Drea both commented that there have been problems with getting someone dispatched when they have made calls. The Deputy was unaware that we have had this type of difficulty and will check into getting a more direct number that can be used to report problems going forward.

**PLANNING COMMISSION UPDATE**

In response to the note provided from Monique Berg, PC Chair, the Road Committee will address drainage issues in the Rocky Hills Additions this fall.

**REVIEW/APPROVE**

Parcel split for Richard Ozment, 2420 220<sup>th</sup> St E.

**Sandy Weber made a motion and Mike Rademacher seconded to approve the parcel split. Motion carried 4 ayes.**

Resolution 2013-05 regarding the above parcel split.

**Drea Doffing made a motion and Sandy Weber seconded to approve the parcel split application with the conditions discussed and to authorize the Chair and Clerk to sign the approval Resolution once all of the required legal descriptions are provided and the Resolution is in final form. Motion carried 4 ayes.**

Parcel split for 22818 Denmark Ave.

**Mike Rademacher made a motion and Sandy Weber seconded to approve the parcel split. Motion carried 4 ayes.**

Resolution 2013-06

**Drea Doffing made a motion and Sandy Weber seconded to approve the parcel split application with the conditions discussed and to authorize the Chair and Clerk to sign the approval Resolution once all of the required legal descriptions are provided and the Resolution is in final form. Motion carried 4 ayes.**

Parcel split for Darold Holden, 3100 225<sup>th</sup> St.

**Russ Zellmer made a motion and Mike Rademacher seconded to approve the parcel split. Motion carried 4 ayes.**

Resolution 2013-07

**Drea Doffing made a motion and Russ Zellmer seconded to approve the parcel split application with the conditions discussed and to authorize the Chair and Clerk to sign the approval Resolution once all of the required legal descriptions are provided and the Resolution is in final form. Motion carried 4 ayes.**

Building permit for in-ground swimming pool for Eric Ruud, 2088 270<sup>th</sup> St W.

**Russ Zellmer made a motion and Sandy Weber seconded to approve the Building Permit. Motion carried 4 ayes.**

Building permit for 36' x 36' pole shed with 10' lean-to for Chad & Rachel Olson, 3240 232<sup>nd</sup> St.

**Mike Rademacher made a motion and Sandy Weber seconded to approve the Building Permit. Motion carried 4 ayes.**

### **UNFINISHED BUSINESS**

Countryside Park – Jonathan Zakoski gave an update on the Eagle Scout Project for the gazebo. The Scout Council has approved going forward with the project. As previously agreed, the township will be responsible for the footings. Depending on the weather, the Scouts will be starting the shelter the weekend of September 28/29. Barbara Lang will contact Gopher State this week to verify any underground utilities. Mark Doffing and Mike Rademacher are volunteering to drill the holes for the footings; Russ Zellmer and Jim Bogue are volunteering to take care of the cement work. The Township will pay for the cement required.

Farmington Youth Baseball: The old backstop is being removed this week. Midwest Fence will be installing the new backstop soon.

City of Farmington Fire Agreement Renewal

**Russ Zellmer made a motion and Sandy Weber seconded that we will accept the new contract terms of 3% increase each year for the next three years. Motion carried 4 ayes.**

May excavation and fill SE corner, 250<sup>th</sup> and Blaine - Anita May was in attendance and stated that the grading is now preventing them from having adequate room to turn around to mow for weed control. Final inspection letter from Jacobson Engineering was discussed and Mrs. May was given a copy of that letter.

Dakota County Emergency Preparedness – Sandy Weber inquired about updates for our area. There was discussion that current information should be available on the Dakota County website.

**NEW BUSINESS** - None

### **ROAD REPORT**

CapX2020 Updates – Pre-application is proceeding. We have received authorization from GRE to proceed with obtaining the signage we recommended for the haul routes. Mark Henry and others have gone to the Public Utilities Commission and have also spoken to Minnesota State Representative Pat Garafolo regarding concerns in Castle Rock Township with the CapX2020 project. It appears that these contacts have had some impact, since GRE has been much more cooperative working with us.

Wild Parsnip Spraying – No treatment being planned at this time. Will be discussed more at next month’s meeting.

Castle Rock Village Overlay – The estimated milling for this project had to be adjusted, which might reduce the final cost of the project.

Met Council Bio-Solids – Delivery was postponed in the spring, and they will be working with the township on a fall application.

**TREASURER’S REPORT**

Receipts	\$ 44,903.27
Cash Control	\$ 4,241.90
Current Investments	\$ 853,983.59

**Mike Rademacher made a motion and Sandy Weber seconded to approve Treasurer’s Report. Motion carried 4 ayes.**

**CLERKS REPORT**

Side lite pane by the front door was broken on Aug. 24<sup>th</sup> by our mowing contractor. Working on getting an insurance claim filed to get it repaired. The interior pane is secure, so it should be all right as is until we get a go-ahead once insurance claim is authorized.

Please let the Clerk know if you notice any updates that should be included on the Township website.

**At 9:10 pm Drea Doffing made a motion and Russ Zellmer seconded to adjourn to a closed meeting to discuss pending litigation. Motion carried 4 ayes.**

**At 9:25 pm Drea Doffing made a motion and Mike Rademacher seconded to resume the regular meeting. Motion carried 4 ayes.**

Nike Base property, Alverno Ave - Russ Zellmer gave updates on status. The Township received a copy of the violation letter sent by Dakota County to the bank who currently owns the property. Following the notice from the Township, thistles were cut and sprayed and are under control for now.

**Drea Doffing made a motion and Mike Rademacher seconded to adjourn. Motion carried 4 ayes.**  
Meeting adjourned at 9:34 pm.

Respectfully Submitted  
Barbara Lang, Clerk

Attest:  
Drea Doffing, Chair of Board of Supervisors