

**CASTLE ROCK TOWNSHIP
BOARD OF SUPERVISORS REGULAR MEETING
June 11, 2013 @ 7:00 P.M.**

Approved

The regular monthly meeting of the Board of Supervisors of Castle Rock Township was convened at the Castle Rock Town Hall on Tuesday, June 11, 2013 at 7:00 p.m. Present were Drea Doffing Chair, Russ Zellmer Vice-Chair, Mike Rademacher, Dave Nicolai and Sandy Weber Supervisors, Colette Mumm Treasurer, and Judy Solinger. Also present were Dan Saddoris, Pam Saddoris, Dennis Olson, Anne Olson, Mike Dillon, Eric Ruud, Monique Berg, and Mark Henry.

Drea Doffing called the meeting to order at 7:00 P.M. and the Pledge of Allegiance was recited.

APPROVE AGENDA

Dave Nicolai made a motion and Sandy Weber seconded to accept the agenda. Motion carried 5 ayes.

CONSENT AGENDA

1. May 14, 2013 Board of Supervisors Minutes
2. June 4, 2013 Annual Road Inspection Minutes
3. Large Assembly Permit – Southern Cruzers, August 23, 2013

Dave Nicolai made a motion and Sandy Weber seconded to approve the consent agenda. Motion carried 4 ayes. Russ Zellmer abstained as he was absent from the May 14, 2013 BOS meeting.

PLANNING COMMISSION UPDATE

- Monique Berg welcomed Jeff Partington to the Planning Commission as he fills the remaining portion of Jane Gough's term.
- Two parcel splits are recommended for approval:
Dennis Olson & Anne Olson - 4204 240th St W
Castle Rock Bank - 225th St W Property – after amended Resolution 2013-02 is approved.
- The Planning Commission is working with the Township Clerk and Deputy Clerk to document the steps necessary in order to streamline the process for parcel splits.

REVIEW/APPROVE

Parcel split for Dennis and Anne Olson, 4204 240th St W: Clerk to make a hand-drawn map of the split to keep with the approved parcel split paperwork with a notation that the newly created section is not a buildable lot. **Dave Nicolai made a motion and Sandy Weber seconded to accept the parcel split. Motion carried 5 ayes.**

Amended Resolution 2013-2 (changing date for driveway construction from May 15, 2013, to October 15, 2013). **Russ Zellmer made a motion and Mike Rademacher seconded to move the date for driveway construction. Motion carried 4 ayes, Dave Nicolai abstained.**

Parcel Split for Castle Rock Bank, 225th St W property (upon approval of Amended Resolution 2013-2) – As the Attorney was not present and the split has not been reviewed by our attorney, this is tabled until the July BOS meeting.

Amendment to Northfield Area Ambulance Association Joint Powers Agreement to Dissolve Association: Sandy Weber discussed the reasons for this process, and explained that the Association would be re-formed as a non-profit entity, with every current member invited to participate. The Township will continue to have coverage during this process. **Sandy Weber made a motion and Mike Rademacher seconded to dissolve the JPA with the Northfield Ambulance Association. Motion carried 5 ayes.**

PUBLIC COMMENT

Dan & Pam Sadoris, 2411 Blaine Ave. expressed concern over the removal of trees along their west property line/fence line by the adjoining neighbor. The Board advised that this is a property issue between neighbors and out of the hands of the Township.

Eric Ruud thanked the Board for serving the Township.

UNFINISHED BUSINESS

Countryside Park – Jonathan Zakoski from Boy Scout Troop 119 has sent an email and pictures of proposed work. The Park is being used by area youth baseball teams this year.

CapX2020 Update – Work will start in early July, working from the West to the East. The Board continues to negotiate with CapX on terms of construction. The Board is currently recommending permitted construction hours to conform with neighboring Townships. It is proposed that the hours be weekdays 7:00 a.m to 5:30 p.m, Saturdays from 7:00 a.m. to noon, with no work on Sundays. **Mike Rademacher made a motion and Sandy Weber seconded to inform CapX2020 of these hours. Motion carried 5 ayes.**

NEW BUSINESS

Waterford Warriors - Mike Dillon of the Waterford Warriors Snowmobile Club presented the Board with a check donation of \$1,000.00. The Club has supported the Township in the past on an every other year basis, but have now chosen to do so every year. The Board thanked the Waterford Warriors for their generosity.

Eureka Township Comprehensive Plan Amendment - Discussion of attached email.

Review quote for 2013-14 Road Maintenance Contract - **Russ Zellmer made a motion and Mike Rademacher seconded to accept the quote from Mark Henry for 2013-2014 Road Maintenance. Motion carried 5 ayes.**

Sandy Weber discussed CEEF, and stated that a meeting has not been held in several months. A meeting is pending.

ROAD REPORT

Review Road Inspection notes: Discussion was held regarding the results of the Road Inspection Tour: discussed crack sealing on Albatross Circle - crack sealing will be done on schedule; it is potentially 5-10 years before mill and overlay will be necessary. There is tree trimming necessary in some areas; gravelling will be done week of June 3rd; need to investigate the cause of the development of holes on Kings Ct. Work on the FEMA list is proceeding – ditch clean out, gravelling, etc.

TREASURER’S REPORT

Receipts	\$ 1,984.94
Cash Control	\$ 24,819.86
Current Investments	\$ 762,438.39

Russ Zellmer made a motion and Mike Rademacher seconded to approve Treasurer’s Report. Motion carried 5 ayes.

Discussion was held on whether or not renew a Township \$10,000 - 5 year CD. **Russ Zellmer made a motion and Mike Rademacher seconded to renew the CD for a term of two years. Motion carried 5 ayes.**

PAYROLL AND CLAIMS

Payroll:	\$ 768.39	Claim # 7691
Claims:	\$ 9,940.98	Claim # 7692-7715
Total:	\$10,709.37	

Dave Nicolai made a motion and Sandy Weber seconded to accept Payroll and Claims. Motion carried 5 ayes.

CLERKS REPORT

Read by Colette Mumm in Clerk's absence:

Website software has been purchased and installed. Arrangements are being made to train the Clerk and new web person on updating our website.

An Incident Report was filed with the Dakota County Sherriff for vandalism in the lawn and ditch at the Town Hall that took place over Memorial Day weekend.

The Clerk will be attending the MAT Summer Short Course in Mankato on June 19 regarding Records Retention and Duties of Office for Clerks and Treasurers.

There is some rust forming on the Town Hall doors, the Clerk would like to arrange to have them painted before it gets any worse. The Board recommends the Clerk get an estimate on having the work done professionally.

ADJOURN

Russ Zellmer made a motion and Mike Rademacher seconded to adjourn the meeting. Motion carried 5 ayes.

Meeting adjourned at 8:20 pm.

Respectfully Submitted

Judy Solinger

Attest:

Drea Doffing, Chair of Board of Supervisors