

**CASTLE ROCK TOWNSHIP
BOARD OF SUPERVISORS
RE-ORGANIZATIONAL MEETING
APRIL 9, 2013 @ 6:00 p.m.**

Approved

The Re-Organizational meeting of the Board of Supervisors of Castle Rock Township was convened at the Town Hall on Tuesday, April 9, 2013. Those present were Drea Doffing Chair, Russell Zellmer Vice-Chair, Dave Nicolai and Sandy Weber Supervisors and Jane Gough Deputy Clerk.

Drea Doffing Chair called the meeting to order at 6:00 p.m. and the Pledge of Allegiance was recited.

OATH OF OFFICE

Already completed.

APPROVE AGENDA

Sandy Weber requested changing “Northfield Ambulance” to “Emergency Medical Services” under the Committees category.

Sandy Weber made a motion and Dave Nicolai seconded to approve the agenda as amended. Motion carried 4 ayes.

PLANNING COMMISSION

Dave Nicolai made a motion and Sandy Weber seconded to appoint Monique Berg for a three-year term that will expire in 2016. Motion carried 4 ayes.

Jane Gough has resigned from the Planning Commission, whose term doesn't expire until 2015. Clerk to post Planning Commission opening at the official posting place locations and on the website.

ELECTION OF OFFICERS OF BOARD

Dave Nicolai made a motion and Sandy Weber seconded to nominate Drea Doffing as Chair of the Board of Supervisors. Motion carried 3 ayes, 1 abstain – Drea Doffing.

Dave Nicolai made a motion and Sandy Weber seconded to nominate Russ Zellmer for Vice Chair of the Board of Supervisors. Motion carried 3 ayes, 1 abstain – Russ Zellmer.

OFFICIAL PAPERS

Dave Nicolai made a motion and Sandy Weber seconded to have the Farmington Independent and the Cannon Falls Beacon as the Township's official papers. Motion carried 4 ayes.

LEGAL POSTING PLACES

Russ Zellmer made a motion and Sandy Weber seconded that the legal posting places will be the Castle Rock Banks in Farmington and Castle Rock, Farmers Mill and Elevator in Castle Rock and the Castle Rock Town Hall. Motion carried 4 ayes.

OFFICIAL BANKS

Sandy Weber made a motion and Russ Zellmer seconded that the official banks are Castle Rock Bank, Farmington, primary bank and Anchor Bank, Farmington, secondary bank, and Round Bank. Motion carried 3 ayes, 1 abstain Dave Nicolai.

TOWNSHIP ATTORNEYS

Russ Zellmer made a motion and Sandy Weber seconded to have Dougherty, Molenda, Solfest, Hills & Bauer P.A. as the Township's official attorneys. Kennedy and Graven will be secondary legal counsel; and Thuet, Pugh, Rogosheske & Atkins, LTD will be a third representative if needed. Motion carried 4 ayes.

COMPENSATION AND REIMBURSEMENT OF EXPENSES

1. Supervisors

Russ Zellmer made a motion and Sandy Weber seconded that the Board of Supervisors receive \$70.00 per meeting as township representatives and \$13.00 per hour for extra hours and mileage reimbursement at the current IRS rate. Motion carried 4 ayes.

2. Planning Commission

Russ Zellmer made a motion and Sandy Weber seconded that the Planning Commission members receive \$40.00 per meeting and the Planning Secretary receive \$60.00 per meeting, and \$13.00 per hour for extra hours and mileage reimbursement at the current IRS rate. Motion carried 4 ayes.

3. Treasurer

Russ Zellmer made a motion and Sandy Weber seconded that the pay for the Treasurer shall be \$600.00 per month and \$13.00 per hour for extra hours and mileage reimbursement at the current IRS rate. Motion carried 4 ayes.

4. Clerk

Russ Zellmer made a motion and Sandy Weber seconded to pay the Clerk \$18.00 per hour subject to a 6-month review in August 2013 and \$70.00 per meeting and mileage reimbursement at the current IRS rate. Motion carried 4 ayes.

5. Deputy Clerk/Office Assistant

Russ Zellmer made a motion and Sandy Weber seconded to pay the current Deputy Clerk, Jane Gough \$19.50/hr, \$70 per meeting and mileage reimbursement at the current IRS rate. Going forward after Jane retires, the Deputy Clerk will be paid \$13 per hour, \$70 per meeting and mileage reimbursement at the current IRS rate. Office Assistant will be paid \$13.00 per hour, \$70 per meeting. Motion carried 4 ayes.

6. Building Inspector

Russ Zellmer made a motion and Sandy Weber seconded to pay the Building Inspector per current contract. Motion carried 4 ayes.

7. Election Judges

Russ Zellmer made a motion and Sandy Weber seconded that the Election Judges be paid \$11.00 per hour. Motion carried 4 ayes.

8. Septic Inspector

Russ Zellmer made a motion and Sandy Weber seconded pay the Septic Inspector at current fee schedule pricing. Motion carried 4 ayes.

COMMITTEES BOARD REPRESENTATIVES

Farmington Fire Department	Dave Nicolai
Randolph-Hampton Fire Department	Dave Nicolai
N. Cannon River Watershed & Chub Creek Advisory	Mike Rademacher
Emergency Medical Services	Sandy Weber
Roads	Russ Zellmer
Parks	Drea Doffing
Communications	Drea Doffing
CEEF	Sandy Weber
Planning Commission	Drea Doffing

Dave Nicolai made a motion and Russ Zellmer seconded to accept the Committees Appointments. Motion carried 4 ayes.

MEETING DATES

The Board of Supervisors meetings will be held the second Tuesday of each month @ 7:00 p.m. except:

- March 11, 2014 because of the Township Election will be rescheduled for Monday March 10, 2014.

The Planning Commission will meet the fourth Tuesday of each month @ 7:00 p.m. except:

- December 24, 2013 because of the holiday will be rescheduled for Tuesday, December 17, 2013.

Dave Nicolai made a motion and Sandy Weber seconded to approve the meeting dates for the Board of Supervisors and Planning Commission as written. Motion carried 4 ayes.

The list of these meeting dates for the year will be posted at the posting places.

ADJOURN

Russ Zellmer made a motion and Sandy Weber seconded to adjourn the meeting. Motion carried 4 ayes.

Meeting adjourned at 6:37 p.m.

Respectfully submitted,
Jane Gough, Deputy Clerk

Attest:
Drea Doffing, Chairman