

**CASTLE ROCK TOWNSHIP
BOARD OF SUPERVISORS REGULAR MEETING
April 9, 2013 @ 7:00 P.M.**

Approved

The regular monthly meeting of the Board of Supervisors of Castle Rock Township was convened at the Castle Rock Town Hall on Monday, April 9, 2013 at 7:00 p.m. Present were Drea Doffing Chair, Russ Zellmer Vice-Chair, Mike Rademacher, Dave Nicolai and Sandy Weber Supervisors, and Jane Gough Deputy Clerk. Also present were Kevin Zakoski, Jonathan Zakoski, Monique Berg, Jonathan Kuhn, and Mark Henry.

Drea Doffing called the meeting to order at 7:00 P.M. and the Pledge of Allegiance was recited.

APPROVE AGENDA

Amendments requested:

Dave Nicolai requested adding Soweija parcel split under Unfinished Business.

Sandy Weber requested to be added to speak under Public Comment.

Drea Doffing requested to add Dustproofing contract to Road Report.

Drea Doffing requested adding discussion of the biosolids truck route to Road Report.

Dave Nicolai requested to add discussion about the Akron Bridge to Road Report.

Sandy Weber made a motion and Mike Rademacher seconded to approve the agenda as amended. Motion carried 5 ayes.

CONSENT AGENDA

Correct minutes listed under Consent agenda at the March 11, 2013 meeting to read, “Minutes from the Dec. 8, 2012 Board of Supervisors Reconvened Meeting, February 12, 2013 Board of Supervisors Meetings, and February 12, 2013 Annual Budget Meeting all had corrections.” Also, page 2 of the March 11, 2013 minutes had the following corrections: CapX2020, rather than CapX202; Meeting with CapX representatives was held on February 27, 2013, rather than March 5, 2013; And “Work was halted on March 6, 2013.” was added following the sentence about Drea contacted CapX to have work halted . . .

Dave Nicolai made a motion and Russ Zellmer seconded to approve Consent Agenda with corrections as noted. Motion carried 5 ayes.

PLANNING COMMISSION UPDATE

Monique Berg reported that there have been lots of permitting questions. She also indicated there is a Planning Commission term available for two years to fill Jane Gough’s term through 2015.

REVIEW/APPROVE

Annual donations: CEEF \$200, Randolph Historical Society \$200, Dakota City \$100 with \$100 cap on large assembly permit fees for 2013.

Russ Zellmer made a motion and Sandy Weber seconded to approve the donations. Motion carried 5 ayes.

Fire Contract: 2013 Annual contract with the Randolph/Hampton Fire Department will be \$24,544.00, same as 2012.

Dave Nicolai made a motion and Mike Rademacher seconded to approve the contract. Motion carried 5 ayes.

PUBLIC COMMENT

Sandy Weber asked if the meeting agendas are posted to the township website. The website is currently under construction.

UNFINISHED BUSINESS

Countryside Park – Jonathan Zakoski from Boy Scout Troop 119 explained the plans, and the Boy Scout Council has given approval to go forward with the project. Funds will be handled through the Scout account.

Tom Stanke drainage issue – It appears that the shed was constructed in the wrong location. Discussed different options available to correct problems. Mark Henry to meet with Tom Stanke as a contractor.

Dave Nicolai made a motion and Sandy Weber seconded to hire Grant Jacobsen to review Tom Stanke’s property after Mike Rademacher collects a \$1,500.00 escrow check. Motion carried 5 ayes.

CapX2020 – Castle Rock Township was taken to court over the township’s permitting requirements opposed by CapX2020. The matter was settled out of court. New permit fees agreed upon for the boring permit are \$1,000 permit fee, \$2,500 escrow fee and \$100,000 Bond.

Mark Henry recommends that roads are upgraded prior to construction commencement.

Soweija parcel split - Dave Nicolai read out loud a letter from DCA Title regarding Resolution 2012-12 regarding approval of the parcel split. The letter clarifies that there were delays in certifying the resolution and having the resolution recorded.

NEW BUSINESS

Portable Restroom – Schlomka Portable Restrooms will provide services at Countryside Park this summer for the same rate as last year.

Mike Rademacher made a motion and Dave Nicolai seconded to continue the service. Motion carried, 5 ayes.

ROAD REPORT

Schedule measurement of turnback roads – Mark Henry and Drea Doffing will do the measurements.

Cracksealing – Gopher State came back and repaired problem areas.

Gravel quotes – Bids received from Solberg Aggregate Inc. and Castle Rock Materials for Projects 1-7. Dakota Aggregates LLC submitted a quote for gravel.

Russ Zellmer made a motion and Sandy Weber seconded to accept Solberg Aggregate for Projects 1-7 and Castle Rock Materials for Project 7, and Dakota Aggregates for gravel. Motion carried 5 ayes.

Ditch Mowing – Bid received from Dale Kuchinka for ditch mowing.

Mike Rademacher made a motion and Russ Zellmer seconded to hire Mr. Kuchinka for the ditch mowing. Motion carried. 5 ayes.

Overlay in Castle Rock Village – It will cost \$35,700 to do the overlay in Castle Rock Village plus approximately \$2,000 for engineering costs, for an approximate total of \$38,000 for 2” mill and overlay.

Rocky Hills flooding issues – On the south side, there was water from Viking Auto north to 263rd Street, and it was noted that the culverts in that area are only 12” diameter. There was discussion about removing small trees in the waterway. Homeowner can remove trees in the drainage ditch.

Biosolids truck route – The route recommended by the township is from the Empire Plant the trucks will go west on 197th St, south on Biscayne Ave, west on County Rd 66, south on Hwy 3, east on 240th St W, north on Biscayne Ave, east on 230th St to the farm field. Road material to be added over culverts on Biscayne before hauling starts.

Dustproofing – Quotes received from Envirotech for 77.4 ¢/gallon, which is the County price, and 77 ¢/gallon from Quality Propane.

Russ Zellmer made a motion and Mike Rademacher seconded to hire Envirotech at 77.4¢/gallon for the 2013 season. Motion carried 5 ayes.

Akron Bridge – The new bridge almost overflowed on Saturday 4/6/2013. There was discussion about the size of the culvert under the bridge.

TREASURER’S REPORT

Receipts \$257,497.58
Cash Control \$255,210.98
Current Investments \$524,822.34
3/31/2013 Budget to Date: \$88,209.17

Dave Nicolai made a motion and Mike Rademacher seconded to approve Treasurer’s Report. Motion carried 5 ayes.

PAYROLL AND CLAIMS

Payroll \$ 5,646.26 Check/Claim # 7624-7635 (Check7623 was voided)
Claims \$28,271.54 Check/Claim # 7636-7668
Total: \$13,764.76

Russ Zellmer made a motion and Dave Nicolai seconded to approve Payroll and Claims. Motion carried 5 ayes.

CLERKS REPORT

Barbara Lang, Clerk, requested approval to add “Home” next to the Township officer’s phone numbers listed on the website.

Request was submitted for permission to purchase Adobe Dreamweaver software that the township would then own so we can make the switch in our website support.

Dave Nicolai made a motion and Sandy Weber seconded to purchase the software. Motion carried 5 ayes.

Request was submitted to purchase the 2013 Edition of the Manual of Township Government for \$10.00

Russ Zellmer made a motion and Mike Rademacher seconded to purchase the manual. Motion carried 5 ayes.

ADJOURN

Dave Nicolai made a motion and Sandy Weber seconded to adjourn the meeting. Motion carried 5 ayes.

Meeting adjourned at 9:15 pm.

Respectfully Submitted
Jane Gough, Deputy Clerk

Attest:
Drea Doffing, Chair of Board of Supervisors