

**CASTLE ROCK TOWNSHIP
BOARD OF SUPERVISORS REGULAR MEETING
March 11, 2013 @ 7:00 P.M.**

Approved

The regular monthly meeting of the Board of Supervisors of Castle Rock Township was convened at the Castle Rock Town Hall on Monday, March 11, 2013 at 7:00 p.m. Present were Drea Doffing Chair, Russ Zellmer Vice-Chair, Mike Rademacher, Dave Nicolai and Sandy Weber Supervisors, Barbara Lang, Clerk, Jane Gough (Bistodeau) Deputy Clerk, and Colette Mumm, Treasurer. Also present were Tamara Zakoski, Jonathan Zakoski, Darrell Barlage, Jeff Partington, Pete Schaffer, B.J. and Kelly Elvestad, and Mark Henry.

Drea Doffing called the meeting to order at 7:00 P.M. and the Pledge of Allegiance was recited.

APPROVE AGENDA

Amendments requested:

Unfinished Business-Switch order of items listed. Presenter for Countryside Park project will be Jonathan Zakoski.
New Business-Add demolition permit from Castle Rock Bank

Sandy Weber made a motion and Mike Rademacher seconded to approve the agenda as amended. Motion carried 5 ayes.

CONSENT AGENDA

Minutes from the Dec. 8, 2012 Board of Supervisors Reconvened Meeting, February 12, 2013 Board of Supervisors Meetings, and February 12, 2013 Annual Budget Meeting all had corrections.

Sandy Weber made a motion and Russ Zellmer seconded to approve Consent Agenda with corrections as noted. Motion carried 5 ayes.

PLANNING COMMISSION UPDATE

No report.

UNFINISHED BUSINESS

Countryside Park – Jonathan Zakoski from Boy Scout Troop 119 was present and is interested in constructing a gazebo at the park as an Eagle Scout project. He had questions about the location of the gazebo site and the type of materials that the township would like used. There is a slab in place at the park for the gazebo site, and he was given a copy of the materials quote that Drea Doffing had obtained from Dakota Lumber Co. Jonathan explained that Eagle Scout projects normally use donations or fundraisers for the materials for projects. He would like to start in June if the Eagle Scout project is approved by the scouts. He requested assistance from Castle Rock Township for purchasing and installing the posts. Jonathan was instructed to contact Scott Qualle at MNSPECT to discuss acceptable architectural drawings.

Darrell Barlage, Deck Permit, 22255 Beaumont Ave, Farmington, MN - Mr. Barlage was present and indicated he agreed with what the permit fees were, but he questions the penalty fees and the timing of the building inspection process. Drea Doffing and Russ Zellmer explained that the permit was issued in August 2012 and the amounts charged are fees set on the permit fee schedule. Mr. Barlage requested a written invoice clarifying the amount due.

NEW BUSINESS

Mowing Contract – Two proposals were received. Thomas Stapf submitted a bid in the amount of \$4,600, and a second bid was received from Dave and Colette Mumm in the amount of \$5,000. After discussion, it was decided to accept the bid from the Mums since it included additional services not included in the Invitation to Bid issued by the township.

Dave Nicolai made a motion and Sandy Weber seconded to award the contract to Dave and Colette Mumm. Motion carried, 5 ayes.

There was also discussion that Castle Rock Township will need to have the parking lot and ballfield at Countryside Park sprayed to keep the weeds down. Farmers Mill in Castle Rock has done this in the past.

Parcel split for Betzold/Elvestad – Jane Gough indicated the Planning Commission recommends approval of the proposed parcel split. It will be the responsibility of the applicants to have the information recorded at the County. **Dave Nicolai made a motion and Mike Rademacher seconded to approve the parcel split as proposed. Motion carried, 5 ayes.**

Demo permit – Dave Nicolai excused himself from the Board to present a completed demolition permit for the house at 22480 Chippendale Ave that burned in September 2012. The Farmington Fire Department will do a controlled burn sometime between March 22 and April 20. After the burn, there is a two week waiting period required to make sure there are no hot spots and then final fill and clean-up can be completed. \$250 demolition permit fee accompanies the application, and a \$10,000 line of credit letter has been issued in lieu of escrow money. **Russ Zellmer moved and Sandy Weber seconded to approve the permit. Motion carried, 4 ayes.**

Dave Nicolai resumed his seat on the Board.

ROAD REPORT

Gravel quotes - Copies of the Invitation to Quote were reviewed.

Mike Rademacher moved and Dave Nicolai seconded to send out the Invitations to Quote. Motion carried, 5 ayes.

CapX2020 – Drea Doffing, Russ Zellmer and Mark Henry met with a CapX representative on February 27, 2013. Mark and Russ reported that there was a bore rig in the township already. Drea contacted CapX to have work halted until proper permits are obtained. Work was halted on March 6, 2013. Attorneys for the township and CapX will be negotiating the permit process. Drea recommends using Bob Bauer for the negotiations since he has experience working with CapX. Drea will handle the permitting process and working with the attorneys. Mark Henry and Russ Zellmer will handle contacts in the field as work progresses.

There was also brief discussion about the biosolids delivery schedule. There will be no weekend deliveries made due to Met Council staff hours.

TREASURER'S REPORT

Receipts	\$ 18,728.08
Cash Control	\$ 1,080.30
Current Investments	\$523,726.51

Dave Nicolai made a motion and Sandy Weber seconded to approve Treasurer's Report. Motion carried 5 ayes.

Colette Mumm noted that we have received the \$240,000.00 road turnback money from Dakota County. There was discussion about how or if this should be invested into CDs or savings. It was recommended that this will be discussed with the residents at the annual meeting.

Colette also reported that there is a CD maturing on April 6. Interest rates for new 2-year term for a CD are .75%. It was recommended to renew the CD of \$100,000.00 and have it set up to draw the interest as it accrues.

Russ Zellmer made a motion and Sandy Weber seconded to renew the CD as listed above. Motion carried, 5 ayes.

PAYROLL AND CLAIMS

Payroll	\$ 1,124.67	Check/Claim # 7600-7601
Claims	<u>\$12,640.09</u>	Check/Claim # 7602-7622
Total:	\$13,764.76	

Russ Zellmer made a motion and Mike Rademacher seconded to approve Payroll and Claims. Motion carried 5 ayes.

CLERKS REPORT

Barbara Lang reported that two new U.S. Flags have been purchased, and a new one has been put up as of today. Bob Dubbels has made some adjustments on the east door, but plans to be back once the weather warms up to adjust it again. He also recommended that we might need to contact ADT to check the security system contacts if the problem with alarms continues. Bob offered to spray the perimeter of the building when the weather improves to help control the box elder bugs and other crawling insects.

Office hours for March are posted in our official posting locations. Days the office will be open have been adjusted some because of the election and other meetings this month.

ADJOURN

Dave Nicolai made a motion and Sandy Weber seconded to adjourn the meeting. Motion carried 5 ayes.
Meeting adjourned at 8:43 pm.

Respectfully Submitted
Barbara Lang, Clerk

Attest:
Drea Doffing, Chair of Board of Supervisors