

CASTLE ROCK TOWNSHIP
BOARD OF SUPERVISORS REGULAR MEETING
February 12, 2013 @ 7:00 P.M.

Approved

The regular monthly meeting of the Board of Supervisors of Castle Rock Township was convened at the Castle Rock Town Hall on Tuesday, February 12, 2013 at 7:00 p.m. Present were Drea Doffing Chair, Russ Zellmer Vice-Chair, Mike Rademacher, Dave Nicolai and Sandy Weber Supervisors, Jane Bistodeau Clerk, and Colette Mumm, Treasurer. Also present were Monique Berg, Jeff Partington, Pete Schaffer, Mark Henry, Norbert Kuhn, and Dan Gill.

Drea Doffing called the meeting to order at 7:00 P.M. and the Pledge of Allegiance was recited.

APPROVE AGENDA

Items added to Agenda:

Public Comment – Add Emergency Preparedness Plan
Governor Dayton’s 12.04 property tax changes
Unfinished Business- Parcel Split Resolution
Dan Gill re: 3100 225th St
New Business- Mike Rademacher reporting watershed update
Road Report- 2013 Biosolid schedule

Dave Nicolai made a motion and Mike Rademacher seconded to approve the agenda as amended. Motion carried 5 ayes.

CONSENT AGENDA

1. BOS 1-8-13 Board of Supervisors minutes

Sandy Weber made a motion and Dave Nicolai seconded to approve Consent Agenda. Motion carried 5 ayes.

PLANNING COMMISSION UPDATE

Monique Berg reported that they had a light agenda and there was nothing to update.

REVIEW/APPROVE

Dakota County Joint Powers Agreement with the Sheriff’s Department for Ordinance Enforcement was discussed.
Dave Nicolai made a motion and Sandy Weber seconded to approve the Joint Powers Agreement. Motion carried 5 ayes.

Met Council memorandum was discussed regarding Biosolid Application Escrow Fee. There will be a non-refundable application fee of \$1,000 and an escrow fee of \$10,000.

Sandy Weber made a motion and Mike Rademacher seconded to approve the Met Council memo. Motion carried 5 ayes.

PUBLIC COMMENT

Sandy Weber discussed that Castle Rock Township should consider putting together an emergency preparedness plan.

Sandy Weber explained that the Legacy Act may expire and affect property taxes.

UNFINISHED BUSINESS

Barlage deck permit for 22255 Beaumont Ave: Permit was approved in August 2012 but never paid for. A letter informing them that the permit fees had not been paid and inspections could not be conducted was sent on October 3,

2012 with no response. Clerk is to send another letter, certified and return receipt requested, requesting immediate payment of the permit fees.

Parcel Split Resolution: Drea Doffing requested a copy of the recorded parcel split resolution for 3100 225th St. Per Karen Sutton of Dakota County, the resolution needs to have “prepared by Kennedy & Graven . . .” and signatures must be notarized before the resolution can be recorded. The Clerk will prepare the necessary updates to resolve this.

Dan Gill, purchaser of “Parcel A” which surrounds the Sowieja house at 3100 225th St, Farmington, came to the meeting to discuss two new parcel splits that he would like to be considered:

1. New possible house owner Darryl Colden would like to purchase 35’ (including easements on the west side of the house and the entire east side of land including the front building.
2. Dan Gill, owner of Parcel A, would move the west line over 35’ and include 165’ of road frontage and approximately 1500’ runway west to Highway 3 along the back of the property.

It was noted that before an additional parcel split can be considered, the other parcel split resolution must be recorded properly.

NEW BUSINESS

2013 Updated Fee Schedule:

Add Large Utility Application Fee

Add Local Utility Application Fee

Met Council biosolids application fee to be \$1,000 plus \$10,000 Escrow

CAPX 2020 Permit Fee to be \$5,000 and Escrow to be \$500,000

Add Adult Entertainment Fee and Background Check Fee

There was discussion about the Clerk pay rate.

Dan Nicolai made a motion to keep Jane Gough (formerly Bistodeau) as Deputy Clerk at \$19.50 per hour and \$70.00 per meeting. Barbara Lang will be paid \$18.00 per hour and \$70.00 per Board of Supervisors meeting with a 6-month review. Seconded by Mike Rademacher. Motion carried 5 ayes.

Farmington Youth Baseball: Would like to use the field at Countryside Park this spring and summer, Mondays through Thursdays from 4 pm to dusk. The organization is willing to help pay for ag rock to upgrade the field surface. It was also noted that the backstop needs some repair. Drea Doffing will talk to John Reed to discuss.

Mike Rademacher reported on the North Cannon River Water Management Plan. Dues were \$2,383.00 last year, and are expected to increase by up to a \$1,000 this year.

ROAD REPORT

- Gravel quotes: Mark Henry and Russ Zellmer will update information for 2013 and Clerk will put together quote package for review by the Board of Supervisors at the March meeting.
- FEMA project deadlines: Final deadline for all projects to be completed is 1/6/2014. Project Completion and Certification Report Form P.4 will need to be filled out for each project individually by the deadline.
- Biosolid schedule: Hours to be 7:30 am to 6 pm Mondays through Fridays and 7:30 am to noon on Saturdays. Routes to be determined by Mark Henry and Russ Zellmer. They are allowed to haul 50-60 loads per day. New Ordinance specifies that there is a 24-hour deadline for the biosolids to be disked into the soil. There will be a Road Committee meeting with Mark Henry, Russ Zellmer and a Met Council Representative before start-up.

TREASURER'S REPORT

Receipts \$ 13,753.81
Cash Control \$ 2,279.09
Current Investments \$523,725.42

Dave Nicolai made a motion and Russ Zellmer seconded to approve Treasurer's Report. Motion carried 5 ayes.

PAYROLL AND CLAIMS

Payroll \$ 883.82 Check/Claim # 7574-7575
Claims \$11,785.77 Check/Claim # 7576-7599
Total: \$12,669.59

Russ Zellmer made a motion and Mike Rademacher seconded to approve Payroll and Claims. Motion carried 5 ayes.

CLERKS REPORT

Jane Gough, Deputy Clerk, read clerk's report out loud.

There was discussion regarding door repair on the east door. It was recommended that the Clerk contact Bob Dubbels to get an estimate to adjust the back door.

ADT contact list to be updated. Barbara Lang is primary contact, and Colette Mumm will be removed as secondary contact and replaced by Drea Doffing.

Final copies of the Ordinance Book are to be printed up and distributed.

Clerk will prepare and post the mowing contract for the 2013 season.

ADJOURN

Dave Nicolai made a motion and Sandy Weber seconded to adjourn the meeting. Motion carried 5 ayes.
Meeting adjourned at 8:52 pm.

Respectfully Submitted
Jane Gough, Deputy Clerk

Attest:
Drea Doffing, Chair of Board of Supervisors