

**CASTLE ROCK TOWNSHIP**  
**BOARD OF SUPERVISORS REGULAR MEETING**  
**November 12, 2013 @ 7:00 P.M.**

**Approved**

The regular monthly meeting of the Board of Supervisors of Castle Rock Township was convened at the Castle Rock Town Hall on Tuesday, November 12, 2013 at 7:00 p.m. Present were Drea Doffing, Chair; Russ Zellmer, Vice-Chair; Mike Rademacher, Dave Nicolai and Sandy Weber, Supervisors; Colette Mumm, Treasurer; and Judy Solinger. Also present were Jim Heiman, Kevin Whitson and Chris Opelt from the Randolph-Hampton Fire Department.

Drea Doffing called the meeting to order at 7:00 P.M. and the Pledge of Allegiance was recited

**APPROVE AGENDA**

Russ Zellmer requested Nike Base update be added to Unfinished Business. **Mike Rademacher made a motion and Sandy Weber seconded to accept the amended agenda. Motion carried 5 ayes.**

**DAKOTA COUNTY SHERIFF UPDATE**

None

**CONSENT AGENDA**

1. October 8, 2013 Board of Supervisors Meeting Minutes
2. Ordinance 2013-A Amending Section VIII "Administration and Enforcement"
3. Fire Service Agreement with City of Farmington
4. Fire Service Agreement with Randolph-Hampton Fire District  
\*\*\*Jim Heiman presented the Board with copies of the proposed contract with Randolph-Hampton Fire Department. This is only informational at this time. It is proposed that the contract will remain the same for the next 3 years, dependent on gambling revenue. Mr. Heiman will attend the January meeting. Vote on approval of the contract is tabled until the January BOS meeting.
5. Renewal of Liquor, Wine, Club or 3.2% License for Castle Rock Bar & Grill Inc.  
\*\*\*Discussion was held regarding whether or not the Dakota County Sheriff's Office could keep the Township informed if any violations take place. Dakota County has approved renewal of the liquor license for this establishment so the Castle Rock Board will also approve, but will request the Clerk to enquire about notification of any violations in the future.

**Russ Zellmer made a motion and Sandy Weber seconded to approve Items 1, 2, 3 and 5. Item 4, Fire Service Agreement with Randolph-Hampton Fire Department will be tabled until January 2014. Motion carried 5 ayes.**

**PLANNING COMMISSION UPDATE**

None

**REVIEW/APPROVE**

None

**PUBLIC COMMENT**

None

## **UNFINISHED BUSINESS**

Discussion was held regarding clean-up at the Nike Base, Alverno Ave. Russ Zellmer stated that the clean-up has not progressed, and expressed concern that the current owner, who was given 90 days to clean up the property, will not stand behind the clean up requirement once the property has sold. There has been an offer to purchase made on this property. The Clerk will be requested to send a letter to Terry Muller at Dakota County informing him that as of November 12, 2013 no action has taken place regarding clean-up, and requesting an update on the status of compliance enforcement.

## **NEW BUSINESS**

None

## **ROAD REPORT**

**CapX2020 Updates** – There have been some concerns about pole placement. Placement of Pole #61 was moved about 15', and the rest are just within acceptable ROW limits. Mark Henry continuing to monitor activity within the township and communicating with GRE representatives.

**Wild Parsnip Spraying** – Russ Zellmer summarized information from Dakota County that control of Wild Parsnip is improved by mowing ditches in the spring before seeds are formed. Any spraying will be more effective if that is done first.

**Schedule Annual Roads Meeting** – Mark Henry was not present, so no meeting date was set.

**Russ Zellmer made a motion and Sandy Weber seconded that the Road Committee determine a date and schedule the Annual Roads Meeting, and the Township will announce and post the meeting information.**

**Driveway on 225<sup>th</sup> St** – Driveway has been installed at the 225<sup>th</sup> St property per Resolutions 2012-02 and 2013-03. A bond was being held until completion. Discussion was held regarding releasing the bond pending approval by Mark Henry.

**Russ Zellmer made a motion and Mike Rademacher seconded to release bond pending Mark Henry's approval of the driveway installation being complete. Motion carried 4 ayes, with Dave Nicolai abstaining.**

## **TREASURER'S REPORT**

Receipts \$ 3,049.62

Cash Control \$ 4,037.18

Current Investments **\$825,908.69**

**Dave Nicolai made a motion and Mike Rademacher seconded to approve the Treasurer's Report. Motion carried 5 ayes.**

## **REVIEW PAYROLL AND CLAIMS**

Payroll: \$ 919.95 Claim #7836

Claims: \$ 60,513.05 Claim #7837- 7859

**Total: \$ 61,433.00**

\*\*\*Drea Doffing requested that CapX Claims be itemized for records and reimbursement.

**Russ Zellmer made a motion and Sandy Weber seconded to approve Payroll and Claims. Motion carried 5 ayes.**

## **CLERKS REPORT**

In Clerk's absence, the following report was read by Judy Solinger:

- Broken window has been replaced.
- Clerk attended Elections Workgroup meeting on 10/29 in Hastings. New voting equipment has still not been purchased (see attached e-mail from Andy Lokken). We will be using the same voting equipment as in the past for the March elections. During discussions it was recommended that money budgeted in 2013 for new voting equipment should be moved forward to the 2014 budgets.
- Clerk will be out of town from Nov 13-18. E-mail and voice mail will be checked daily.
- Per guidance from MAT, reminder to all Supervisors that the Board of Supervisors should establish guidelines of making sure the Township office has copies of any pertinent e-mails regarding Township business that are conducted by the Supervisors from their home or work e-mail.

\*\*\*Chair Drea Doffing reinforced the request that pertinent documents and emails be forwarded to the Township, such as any correspondence on roads, fire service, or legal matters.

- Please let the Clerk know if you notice any updates that should be included on the Township website.

## **ADJOURN**

**Mike Rademacher made a motion and Russ Zellmer seconded to adjourn. Motion carried 5 ayes.**

Meeting adjourned at 7:42 pm.

Respectfully Submitted,  
Judy Solinger

Attest:  
Barbara Lang, Clerk

Drea Doffing, Chair of Board of Supervisors