

CASTLE ROCK TOWNSHIP
BOARD OF SUPERVISORS REGULAR MEETING
January 8, 2013 @ 7:00 P.M.

Approved

The regular monthly meeting of the Board of Supervisors of Castle Rock Township was convened at the Castle Rock Town Hall on Tuesday, January 8, 2013 at 7:00 p.m. Present were Drea Doffing Chair, Russ Zellmer Vice-Chair, Mike Rademacher, Dave Nicolai and Sandy Weber Supervisors, Jane Bistodeau Clerk. Also present were Monique Berg, Barbara Lang, Pete Schaffer, Bob Bauer, and Dakota County Deputy Sheriff.

Drea Doffing called the meeting to order at 7:00 P.M. and the Pledge of Allegiance was recited.

Resignation of Town Clerk, Jane Bistodeau, was received.

Mike Rademacher made a motion and Russ Zellmer seconded by to accept resignation. Motion carried 5 ayes.

Resolution #2013-01 was read by Drea Doffing, authorizing position of Deputy Clerk; Appointing Clerk and Appointing Deputy Clerk.

Dave Nicolai made a motion and Sandy Weber seconded by to adopt Resolution #2013-01. Motion carried 5 ayes.

Barbara Lang was sworn in as Town Clerk by Bob Bauer. Jane Bistodeau was sworn in as Deputy Clerk by Barbara Lang. The Board directed Bob Bauer to verify if Barbara is completing the existing term or will need to run on the March 13, 2013 ballot. Bob will also verify if you need to be a resident to be a member of the Planning Commission.

APPROVE AGENDA

Planning Commission Chair Monique Berg requested being part of the unfinished business discussion.

Dave Nicolai made a motion and Sandy Weber seconded to approve the agenda as amended. Motion carried 5 ayes.

CONSENT AGENDA

1. BOS 12-4-12 Board of Supervisors minutes

Sandy Weber made a motion and Russ Zellmer seconded to approve Consent Agenda. Motion carried 5 ayes.

PLANNING COMMISSION UPDATE

Items on agenda will be discussed under Unfinished Business.

REVIEW/APPROVE

Dakota County Joint Powers Agreement for Ordinance Enforcement to be approved at later date.

UNFINISHED BUSINESS

7.20 listed on Agenda as Adult Business Establishment must go back to original title of Sexually Oriented Business Ordinance. Sharon Hills wants to rework Section 7 to clarify and reorganize before final draft is issued.

Updated Zoning Map has been issued.

Sandy Weber made a motion and Mike Rademacher seconded to approve map as modified. Motion carried 5 ayes.

Zoning Book Update as Ordinance #2013-01.

Russ Zellmer made a motion and Sandy Weber seconded to approve as rewritten. Motion carried 5 ayes.

Updated Summary Zoning Book listed as #2013-01.

Russ Zellmer made a motion and Sandy Weber seconded to approve summary. Motion carried 5 ayes.

Discussion regarding license fees for 7.20 Sexually Oriented Business Ordinance. Recommendation was made for \$2,000.00 annual license fee and a one-time criminal background fee of \$500.00.

Russ Zellmer made a motion and Mike Rademacher seconded to approve the \$2000.00 annual license fee. Motion carried 5 ayes.

Sandy Weber made a motion and Russ Zellmer seconded to approve the \$500.00 criminal background fee. Motion carried 5 ayes.

NEW BUSINESS

After discussion it was agreed that there will be a Budget and Audit meeting on Monday, January 28th at 7:00 pm.

ROAD REPORT

- Mark Henry and Russ Zellmer met with landowner to discuss the erosion problem on Akron Ave. He is going to change the landscape to fix the erosion problem.
- There was some discussion regarding CapX2020.

TREASURER'S REPORT

Receipts	\$ 6,526.55	
Cash Control	\$ 30,736.97	
Current Investments	\$523,470.88	
YTD Budget Balance	\$305,781.62	- 18%
YTD Receipts Balance	\$413,687.04	+10%

Russ Zellmer made a motion and seconded by Sandy Weber to approve Treasurer's Report. Motion carried 5 ayes.

PAYROLL AND CLAIMS

Payroll	\$ 3,751.54	Check/Claim # 7539-7550
Claims	<u>\$23,416.43</u>	Check/Claim # 7551-7572
Total:	\$27,167.97	

Dave Nicolai made a motion and Sandy Weber seconded to approve Payroll and Claims. Motion carried 5 ayes.

Discussion regarding a request for an escrow refund to Switzers Nursery less attorney expenses.

Russ Zellmer made a motion and Drea Doffing seconded to approve the refund request. Motion carried 5 ayes.

CLERKS REPORT

There was discussion regarding the lock on the front door which has been freezing up so the keypad doesn't work properly. It was recommended to contact Almen Lock & Key in Dundas, MN. Clerk to check on pricing and have Drea Doffing approve expense after getting the estimate.

Barbara Lang will send an e-mail to the Board members when she determines her regular office hours.

Address signs will be ordered. Jane will work with Barbara on this project.

Castle Rock Chronicle – Discussion will be held at annual meeting whether to continue or shorten the Chronicle.

ADJOURN

Sandy Weber made a motion and Mike Rademacher seconded to adjourn the meeting. Motion carried 5 ayes.
Meeting adjourned at 8:07 pm.

Respectfully Submitted
Jane Bistodeau, Deputy Clerk

Attest:
Drea Doffing, Chair of Board of Supervisors