

CASTLE ROCK TOWNSHIP
BOARD OF SUPERVISORS REGULAR MEETING
July 10, 2012 @ 7:00 P.M.

Approved

The regular monthly meeting of the Board of Supervisors of Castle Rock Township was convened at the Castle Rock Town Hall on Tuesday, July 10th, 2012 at 7:00 p.m. Present were Drea Doffing Chair, Russ Zellmer Vice-Chair, Dave Nicolai, Mike Rademacher and Sandy Weber Supervisors, Jane Bistodeau Clerk, Colette Mumm Treasurer. Also present was Arlo Finney, Connie Fifarek, Russ Fifarek, Monique Berg, Norb Kuhn, Dennis Betz, Deputy S. Qualy, Brian Bollom, Mark Ceminsky, and Mark Henry.

Drea Doffing called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

APPROVE AGENDA

Drea Doffing would like to add JPA under New Business.

Drea Doffing would like to weed control for Akron Avenue under Road Report.

Norb Kuhn would like to be added under Public Comment.

Dave Nicolai made a motion and Mike Rademacher seconded to approve the agenda as amended. Motion carried 5 ayes.

CONSENT AGENDA

1. BOS 6-12-12 Regular meeting minutes
2. BOS 6-12-12 Dakota County/Board Road Turnback Meeting
3. Southern Cruzers Car Club ~ August 25, 2012
4. Lions Club Gambling ~ August 6-12, 2012
5. Election Judge List for fall election

Sandy Weber made a motion and Russ Zellmer seconded to approve 1-5 on the Consent Agenda as written. Motion carried 5 ayes.

PLANNING COMMISSION UPDATE

Monique Berg reviewed the Planning Commission meeting of 6-26-12 and explained that Sharon Hills, attorney was very helpful but will be unable to attend the July meeting. Monique requests the Board to table Sharon's attendance approval until the August meeting.

SHERIFF'S DEPUTY

Deputy Qualy reminded everyone to report any suspicious activity and to be aware of mailbox thefts.

REVIEW/APPROVE

- Road Maintenance Contract- Mark Henry Excavating.
Mike Rademacher made a motion and Russ Zellmer seconded to approve Mark Henry's 1 year contract from July 10, 2012 through July 10, 2013. Motion carried 5 ayes.
- Petty Cash Policy
Dave Nicolai made a motion and Sandy Weber seconded to approve a petty cash fund not to exceed \$500.00/month for the Clerk and Treasurer to use for township purchases. Motion carried 5 ayes.

PUBLIC COMMENT

- Drea Doffing explained that the Nike Base will be eradicated for knapweed on Wednesday, July 11, 2012 as stated in emails received from Commerce Bank.
- Norb Kuhn questioned the process of weed control and feels the process of getting the knapweed handled took too long. Discussion was held about the control process, the fact the property is owned by a bank and that the weed on that property has been an issue for 7 years.

UNFINISHED BUSINESS

●Tire Collection

The Clerk is to contact Hampton Township to see if there are interested in a joint collection.

●Kent Sulem email re : Ordinance violation fines

The township is not allowed to impose fines or jail time.

●Park Shelter Proposal

The Board reviewed the costs of Beaver Creek Company estimate and will table until more estimates are received for comparison.

NEW BUSINESS

●JPA Agreement with Dakota County for Ordinance Enforcement

Drea Doffing explained the timeline of getting the Joint Powers Agreement (JPA) into effect from September 1, 2012 - December 31, 2012. There will now be any charges if the investigation is less than 1/2 hour, or \$65.00/hour for 1 hour or more. Court prep time costs \$45.00/hour. Drea discussed with the Township attorney which ordinances should be enforced by Dakota County and he recommended the entire ordinance book excluding section 7.12 Nuisance Characteristics. **Dave Nicolai made a motion and Sandy Weber seconded to approve the JPA with Dakota County per Bob Bauer's recommendation for all ordinances excluding 7.12. Motion carried 4ayes, 1 nay Russ Zellmer.**

Additional questions and discussions on whom can call the Sheriff's department.

ROAD REPORT

~ROW sign replacement

Discussed adding sign replacement costs under "Other" on the ROW fee schedule until everything is updated with the Ordinance rewrite. Russ Zellmer recommends waiting until after the crops are out of the fields to replace new signs, document, photograph and inventory and GIS map.

~Tom Stanke

Tom has ongoing flooding issues with hard rain over 2"/hour. He has talked to Glen Mulvihill and it would cost between \$14, 000 and \$16,000 to tie into existing culvert and run to the back of the property. Another option would be to put in a inlet/outlet structure to help the water to pool on the May's property so it comes through the culver slower. Russ Zellmer to call Brian Watson to get estimates and an engineers opinion.

~Akron Avenue weed control.

Clerk directed to call Todd Matske to check out Akron Avenue between 250th and 270th Streets for wild parsnip.

~Gopher State-crack sealing

Crack sealing was completed on 263rd, 264th and Canada. The job was reviewed after the township received complaints and no check will be issued until the issues have been resolved. Clerk to send another email to Gopher State for a meeting on Friday, July 13th at 8:00 to discuss.

~Met Council given road repair invoice for biosolids hauling damage. No payment received yet.

Should Met Council get a public utility permit prior to delivery of next biosolids delivery? Clerk to send question to MAT about permit, haul routes and dust proof?

~Brian Sorenson email re; Road Turn back

Clerk to request a copy of the Draft Agreement 1 week before board meeting September 11, 2012.

TREASURER'S REPORT

Receipts \$2,592.79

Cash Control \$968.46

Current Investments \$342,881.32

Budget YTD \$182,208.58

Add Claim #7399-City of Farmington, 2nd qtr fire charges \$12,841.26 to the Claims in this month.

Russ Zellmer made a motion and Dave Nicolai seconded to add the City of Farmington claim to this months claims. Motion carried 5 ayes.

Dave Nicolai made a motion and Mike Rademacher seconded to approve the Treasurer's Report. Motion carried 5 ayes.

PAYROLL AND CLAIMS

Payroll \$ 4,421.47	Check/Claim #7361-7372
<u>Claims \$16,150.03</u>	Check/Claim #7373-7398
Total \$20,571.50	

Check 7377 has a bad description; it should be changed to First 1/2 mowing not mileage.
After adding Claim #7399, \$12,841.26 to claim run-**Total claims for the month is \$33,412.76.**

Russ Zellmer made a motion and Sandy Weber seconded to approve Payroll and Claims with the additional claim. Total claims \$33, 412.76. Motion carried 5 ayes.

Treasurer to send invoice to City of Farmington for dustproof costs.

Need to figure all costs involved for storm damage.

CLERKS REPORT

- resend letter to Bob Donnelly, registered , return receipt.
- resend letter to Dick and Jane Nielsen stating the Board will allow them to wait until the 2nd half of taxes are due on November 15, 2012 to complete the parcel combination, however, the paperwork must be reviewed/approved by the Board at the August meeting. If conditions are not met- the driveway will need to be removed. The parcel split (for the house) and parcel combination can be on the same application to save money.

ADJOURN

Sandy Weber made a motion and Mike Rademacher seconded to adjourn the meeting.

Meeting adjourned at 9:02 p.m.

Respectfully Submitted
Jane Bistodeau, Clerk

Attest:
Drea Doffing, Chair of Board of Supervisors