

**CASTLE ROCK TOWNSHIP**  
**BOARD OF SUPERVISORS REGULAR MEETING**  
**June 12, 2012 @ 7:00 P.M.**

Approved

The regular monthly meeting of the Board of Supervisors of Castle Rock Township was convened at the Castle Rock Town Hall on Tuesday, June 12<sup>th</sup>, 2012 at 7:00 p.m. Present were Drea Doffing Chair, Russ Zellmer Vice-Chair, Dave Nicolai, Mike Rademacher and Sandy Weber Supervisors, Jane Bistodeau Clerk, Colette Mumm Treasurer. Also present was Bob Bauer, township attorney, Bob Freiermuth, Connie Fifarek, Terrie Pearson, Mark Pearson, Monique Berg, Arlo Finney, Dennis Betz, Jenell Gagne, Gary Johnson, Cathy Johnson and Mark Henry.

Drea Doffing called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

**APPROVE AGENDA**

Russ Zellmer would like to add Nielson property parcel combine under Unfinished Business.

Russ Zellmer would like to add Castle Rock property with the "Castle Rock" under Unfinished Business.

Russ Zellmer would like to add Met Council billing for road damages under Road Report.

Russ Zellmer would like to add voting booths under Clerks Report.

Connie Fifarek would like to be added under Public Comment.

Arlo Finney would like to be added under Public Comment.

**Sandy Weber made a motion and Mike Rademacher seconded to approve the agenda as amended. Motion carried 5 ayes.**

**CONSENT AGENDA**

1. BOS 5-8-12 Regular meeting minutes
2. Dakota City Heritage Village 4-day liquor permit August 6-8, 2012
3. Dakota County Ag Society 4-day liquor permit August 9-12, 2012.

BOS 5-8-12 Regular minutes - Top line, second page, change legislature to legislation. Under Road Report remove the extra "the" on line 5.

**Russ Zellmer made a motion and Sandy Weber seconded to approve 1-3 on the Consent Agenda with changes as noted. Motion carried 5 ayes.**

**PLANNING COMMISSION UPDATE**

Monique Berg reviewed the Planning Commission meetings of 5-22-12 and requested approval from the Board for Sharon Hills, zoning attorney to attend the next Planning Commission meeting to oversee the ordinance rewrite. The cost of her attendance at the meeting will be \$250.00.

**Russ Zellmer made a motion and Sandy Weber seconded to approve Sharon Hills to attend the June 26, 2012 Planning Commission meeting. Motion carried 5 ayes.**

**REVIEW/APPROVE**

- Rodney Raymond-ag building exemption. Rodney was charged for an accessory building permit and building the property meets the ag building exemption. **Dave Nicolai made a motion and Sandy Weber seconded to approve the building permit refund. Motion carried 5 ayes.**
- Don Storlie-Ag Society request. The Board discussed the request from the Ag Society to not charge for building permits at the fairground. No action necessary as the fairgrounds are exempt from building permits; but if the fairgrounds wants inspections done, they will have to contract directly with an inspector.

**PUBLIC COMMENT**

- Terrie Pearson- provided pictures from the Empey property to the Board and Clerk and read a statement out loud.

- Connie Fifarek-provided pictures from the Empey property to the Board and Clerk. Asked the Board how the probation will be enforced? Why was \$65.00/hour paid to the inspector for photos and documentation.
- Arlo Finney- no comment at this meeting

## UNFINISHED BUSINESS

### ●Septic Inspector-

Ron Wasmund-in business since 1986, 17+ years @ Inspectron, Inc., works with local townships.

Bob Freiermuth-doing septic inspections for 10+ years, works with local townships.

Drea noted the past issues with Inspectron. **Dave Nicolai made a motion and Russ Zellmer seconded to hire Inspectron as septic inspector. 4 ayes, 1 abstain, Drea Doffing.**

### ●Cole Empey update-

Bob Bauer, township attorney, explained the process of the criminal case. Bob read out loud the 8 points of the letter written by Ryan Bies, prosecuting attorney, explaining the conditions of Cole's probation for one year. The Board discussed other options if the metal recycling continues and Bob stated that civil action could be taken against Cole which could result in another court order. Discussion about whether the County would want to prosecute. The Clerk was directed to check with Dakota County Sheriff's Department and the Farmington Police about the cost of surveillance photos and documentation of activity against the court order and to bring to the July meeting.

### ●Petty Cash policy-

**Russ Zellmer made a motion and Mike Rademacher seconded to adopt a petty cash policy with a \$500.00 limit. Motion carried 5 ayes.**

### ●Nielsen Property-

The Clerk is to send a letter reminding Dick and Jane Nielsen that the Poplar Grove properties must be combined as part of the variance approval for the farm driveway or the variance could be revoked.

### ●ROW signs-

The Clerk is to check on fines, whether interest is charged, and how the County handles ROW sign damage in farm fields. Can they be prosecuted? tax lien on property or lien on name if sign replacement charges are not paid?

### ●Castle Rock property for sale with "Castle Rock"

The land owner does not want to split the property at this time.

## NEW BUSINESS

### *Sandy Weber-EMS update*

Castle Rock Township does not have disaster plan in place and there is a disaster plan on the county website but its 300+ pages long. Add the county link on the website under Links.

### *Waste Tire Collection Event*

Ask Rolland if any other townships are interested in hosting tire event and get back to the Board at July meeting.

### *Nike Base-weed control*

The Clerk directed to send letter to whomever has property listed and request immediate removal of weeds.

### *FMX weed control*

Call and postpone weed spraying till fall and get estimate for spraying Round Up on infield of ball park.

## ROAD REPORT

~Gopher State estimate for 263rd, 264th and Canada came in at \$3800.00.

**Russ Zellmer made a motion and Sandy Weber seconded to approve estimate. Motion carried 5 ayes.**

~Mark Henry contacted the County regarding the overlay projects in the Village, Beaumont and Berring and it would include routing. Mark will include with bid package in the Spring.

~Met Council road damage reimbursement-Gravel, dust proof and labor charges on Annette and 230th Street. Bill the Met Council for the damage to the roads caused by bio-solid hauling. **Russ Zellmer made a motion and Dave Nicolai seconded to invoice Met Council for road damages. Motion carried 5 ayes.**

~Mark Henry contract-**Russ Zellmer made a motion and Mike Rademacher seconded to have Mark bring an updated contract to the July meeting for review/approval. Motion carried 5 ayes.**

### **TREASURER'S REPORT**

Receipts \$42,734.59  
Cash Control \$7,771.11  
Current Investments \$382,161.06  
Budget YTD \$161,637.08

**Russ Zellmer made a motion and Dave Nicolai seconded to approve the Treasurer's Report. Motion carried 5 ayes.**

### **PAYROLL AND CLAIMS**

Payroll \$ 1,396.93	Check/Claim #7340
Claims \$48,862.22	Check/Claim #7341-7360
<b>Total \$50,259.15</b>	

**Dave Nicolai made a motion and Sandy Weber seconded to approve Payroll and Claims. Motion carried 5 ayes.**

### **CLERKS REPORT**

- Membership cards distributed to Board, Treasurer and Clerk.
- 2012 Resolutions overview
- Grand Marshall for Dew Days Parade - Russ Zellmer
- Dakota County Commissioner candidate - Mark Henry
- New voting booths arrived - put old voting booths on Craig's List.
- Full Service Battery-Clerk to send letter requesting clean up of front lot because of unsightly appearance and complaints received. Inspector will stop by and review for clean up and parking spots.
- Met Council Census letter-request copy of townhouse and duplex addresses because the ordinance does not allow multi-family housing.

### **ADJOURN**

**Russ Zellmer made a motion and Mike Rademacher seconded to adjourn the meeting.**

Meeting adjourned at 9:27 p.m.

Respectfully Submitted  
Jane Bistodeau, Clerk

Attest:  
Drea Doffing, Chair of Board of Supervisors