

**CASTLE ROCK TOWNSHIP**  
**BOARD OF SUPERVISORS REGULAR MEETING**  
**December 4, 2012 @ 7:00 P.M.**

un-Approved

The regular monthly meeting of the Board of Supervisors of Castle Rock Township was convened at the Castle Rock Town Hall on Tuesday, December 4, 2012 at 7:00 p.m. Present were Drea Doffing Chair, Russ Zellmer Vice-Chair, Mike Rademacher, Dave Nicolai and Sandy Weber Supervisors, Jane Bistodeau Clerk. Also present were Monique Berg, Joan McIntire, Judy Solinger, Mark Henry, and Deputy Sheriff Vicksland.

Drea Doffing called the meeting to order at 7:00 P.M. and the Pledge of Allegiance was recited.

**APPROVE AGENDA**

Drea Doffing requests to add FEMA to the Road Report.

**Dave Nicolai made a motion and Sandy Weber seconded to approve the agenda as amended. Motion carried 5 ayes.**

**CONSENT AGENDA**

1. BOS 11-13-12 Regular meeting minutes
2. Reconvened 11-27-12 Reconvened meeting minutes.

Change date in first paragraph to November 27, 2012.

3. Castle Rock & Roll liquor license renewal
4. Road Swap with Dakota County final draft for signatures

**Mike Rademacher made a motion and Russ Zellmer seconded to approve Consent Agenda as written, with date correction to reconvened minutes. Motion carried 5 ayes.**

**PLANNING COMMISSION UPDATE**

There are no Planning Commission minutes yet due to illness.

The commission will be recommending to the Board of Supervisors to approve the road swap with the county.

Monique Berg requests that Sharon Hills be in attendance at the Planning Commission Public Hearing scheduled for 12-18-12.

**Dave Nicolai made a motion and Sandy Weber seconded to approve having the attorney Sharon Hills be present at the meeting. Motion carried 5 ayes.**

**UNFINISHED BUSINESS**

Erosion control on Akron Ave: The Township Road Authority have issues with the changes to the landscape at a residence on Akron Ave. The changes have caused excessive erosion of hill into the road and neighboring property. Township will request property owner to meet with Mark Henry Road Maintenance and Russ Zellmer Road Steward to discuss options. Clerk will draft letter to property owner.

**NEW BUSINESS**

Judy Solinger and Barb Lang are willing to help out with the office work for the Township. **Sandy Weber made a motion and Dave Nicolai seconded to approve to pay office help \$13.00 per hour for assisting Clerk. Motion carried 5 ayes.**

Discussion was held regarding giving door codes to Judy Solinger, Barb Lang, and Sue Ferrozzo so they can access the office when necessary.

### **ROAD REPORT**

- Mark Henry discussed the road overlay project for Castle Rock Village. Tom Anton has estimated cost will be .80 to .90 per square foot. Russ Zellmer and Mark Henry think it should be milled and over-layed. Estimated cost would be \$30,000 to \$35,000.  
Mark Henry to ask Tom Anton if the overlay project can be included in the bid process as “proposed” so it can be reviewed by the Township residents at the Annual Meeting.
- Road Committee Meeting will be Thursday December 13, 2012 at 7:00 P.M. Clerk to post notice.
- FEMA – Clerk and Mark Henry to make sure FEMA work is accounted for.

### **TREASURER’S REPORT**

Board of Supervisors Meeting to reconvene on Saturday 12-8-2012 at 12:00 P.M. Payroll and Claims will be reviewed at that time.

Dakota County Deputy Sheriff Vicksland was present to make Township aware of daytime home burglaries taking place in the area. Anyone witnessing suspicious activity should contact the Sheriff’s Department. Any “snowbirds” leaving for an extended period can contact the Sheriff’s Department for increased patrols.

### **CLERKS REPORT**

Castle Rock Chronicle – add to the website that “Chronicle” volunteers are needed. Discussion was held on whether Chronicle should continue as is, become annual or semi-annual, or be online only. To be discussed at annual meeting.

### **RECESS**

**Dave Nicolai made a motion and Mike Rademacher seconded to recess the meeting and reconvene at 12:00 P.M. on Saturday December 8, 2012. Motion carried 5 ayes.**

Respectfully Submitted  
Jane Bistodeau, Clerk

Attest:  
Drea Doffing, Chair of Board of Supervisors