

CASTLE ROCK TOWNSHIP
BOARD OF SUPERVISORS REGULAR MEETING
November 13, 2012 @ 7:00 P.M.

Approved

The regular monthly meeting of the Board of Supervisors of Castle Rock Township was convened at the Castle Rock Town Hall on Tuesday, November 13th, 2012 at 7:00 p.m. Present were Drea Doffing Chair, Russ Zellmer Vice-Chair, Mike Rademacher, Dave Nicolai and Sandy Weber Supervisors, Jane Bistodeau Clerk, Colette Mumm Treasurer. Also present was Monique Berg, Glen Switzer, Mark Molitor, Mark Theorin, and Mark Henry.

Drea Doffing called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

APPROVE AGENDA

Drea Doffing requests to move road turn back to Review/Approve from Consent Agenda.

Glen Switzer requests being moved to top of Review/Approve list because of meeting conflict.

Sandy Weber made a motion and Mike Rademacher seconded to approve the agenda as amended. Motion carried 5 ayes.

CONSENT AGENDA

1. BOS 10-9-12 Regular meeting minutes
2. BOS 10-30-12 Reconvened meeting minutes.

Add "Graven" after "Kennedy and" to complete attorney firm name.

Russ Zellmer made a motion and Sandy Weber seconded to approve Consent Agenda items 1-2 with correction to reconvened minutes written. Motion carried 5 ayes.

PLANNING COMMISSION UPDATE

The Planning Commission will be reviewing the ordinance draft before their next meeting and will discuss with Sharon Hills at the next meeting. The commission will also be reviewing the road swap minutes and making a recommendation to the Board of Supervisors regarding the road swap with the county.

REVIEW/APPROVE

Switzer Nursery - Interim Use Permit

Hours, music, lights, parking and signage discussed.

Sandy Weber made a motion and Mike Rademacher seconded to approve the IUP for Switzer Nursery for a 5 year term with annual review. Hours of operation, which are inclusive of music, are 10:00 am to midnight with all guests gone by 2:00 am. Caterer is required to carry licensing and insurance. All events are to abide by township and county permitting requirements. Motion carried 4 ayes, 1 abstain-Russ Zellmer.

Parcel split-Castle Rock Bank

The Board reviewed the Troy Gilchrist email that was sent over today and the possible different options.

Sandy Weber made a motion and Russ Zellmer seconded to direct Troy Gilchrist of Kennedy & Graven to draft a resolution with the following conditions to permit the parcel split for Castle Rock Bank on the property at 3100 225th Street, Farmington, MN. Motion carried 4 ayes, 1 abstain- D Nicolai.

1. No density noted
2. Identify a driveway to the west side the exception property on parcel A to be installed by May 15, 2013 and abandonment of existing (shared) driveway if house is purchased by the proposed parcel A purchaser and under single ownership. If purchased by a separate party then 2 new driveways need to be installed and existing shared driveway removed - 1 for the exception parcel (house lot) and 1 for parcel A on the west side of exception parcel.
3. No easement given to the house owner by Castle Rock Bank as stated now in parcel split survey if not the proposed buyer of parcel A. Driveways and septic easements on parcel A for exception property.

4. Review and act at reconvened meeting on November 27, 2012 @ 6:00 p.m.

Table parcel split until reconvened meeting on November 27, 2012.

Joint Powers Agreement-Dakota County Sheriff's Department

Drea Doffing to discuss specific Castle Rock concerns with Tim Leslie and have agreement drafted for review at the BOS December meeting.

Poplar Grove Farms-Parcel split/combine-3810 240th Street, Farmington, MN

No building sites noted. **Russ Zellmer made a motion and Sandy Weber seconded to approve the parcel split for the 2.5 parcel split and to combine parcel id #07-01800-03-010 and parcel id #07-01800-04013. Motion carried 5 ayes.**

Mark Theorin-recycling-fence screen

The Board directed Mark to contact MNDot/State of MN asking for the set back regulations on the front of his property to install a fence. The township requests a written copy to put in the permit file.

Harris Farms-parcel split-grain bin site

No building sites noted. They are splitting out the grain site. **Sandy Weber made a motion and Mike Rademacher seconded to approve the parcel split. Motion carried 5 ayes.**

Road Turn back update

Drea Doffing wanted it noted that the roads are and will be maintained at recorded width. The roads involved in the swap and revocation with the county will be measured and recorded at time of exchange. The Clerk is directed to send Brian Sorensen an email stating the Planning Commission will make a recommendation to the Board of Supervisors at their 10-23-12 meeting and the Board will meet early in December to stay on schedule with the road turn back and the county's schedule. The Board is rescheduling the December meeting to December 4, 2012 at 7:00 p.m.

NEW BUSINESS

New office hours- Saturdays from 8:00 am till noon.

ROAD REPORT

- ditch cleanout on Akron Avenue done and issue needs to be addressed. Clerk directed to send letter to landowner of the neighboring property whos landscape changes have caused the excessive erosion.
- trees in ROW-north ditch on 232nd street. Mark Henry called in locates so trees can be removed. Russ suggested that Craig Braun cut down remaining trees and the township will have the stumps removed. Clerk directed to send letter to Craig Braun.

TREASURER'S REPORT

Receipts \$6,290.35
 Cash Control \$21,692.83
 Current Investments \$392,834.87
 Budget YTD \$298,018.02

Russ Zellmer made a motion and Sandy Weber seconded to approve the Treasurer's Report. Motion carried 5 ayes.

PAYROLL AND CLAIMS

Payroll \$ 1,128.57	Check/Claim #7489
Claims \$11,879.66	Check/Claim #7490-7520
Total \$13,008.23	

Russ Zellmer made a motion and Mike Rademacher to approve the Payroll and Claims. Motion carried. 5 ayes.

CLERKS REPORT

- Castle Rock Chronicle - November edition- suggestions/ideas?
- Ballot question-March election. Should the Clerk position be changed from elected to appointed?

Sandy Weber made a motion and Russ Zellmer seconded to put the question on the ballot at the March township election. Motion carried 5 ayes.

RECESS

Russ Zellmer made a motion and Sandy Weber seconded to recess the meeting and reconvene at 6:00 pm on Tuesday, November 27, 2012 to review the parcel split for Castle Rock Bank.

Respectfully Submitted
Jane Bistodeau, Clerk

Attest:
Drea Doffing, Chair of Board of Supervisors