

CASTLE ROCK TOWNSHIP
BOARD OF SUPERVISORS REGULAR MEETING
June 14th, 2011 @ 7:00 P.M.

Approved

The regular monthly meeting of the Board of Supervisors of Castle Rock Township was convened at the Castle Rock Town Hall on Tuesday, June 14th, 2011 at 7:00 p.m. Present were Russ Zellmer, Chair, Drea Doffing Vice-Chair, Mark Molitor, Mike Rademacher, Dave Nicolai Supervisors, Jane Bistodeau Clerk, Colette Mumm Treasurer, and Bob Bauer Township Attorney. Also present Ken Betzold, Eric Ruud, Paul Irrthum, Norb Kuhn, Gary Johnson, Cathy Johnson, Terrie Pearson, Monique Berg, Sandy Weber, Connie Fifarek, Russ Fifarek, Dennis Betz and Mark Henry.

Russ Zellmer called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

APPROVE AGENDA

Drea Doffing made a motion and Mark Molitor seconded to approve the agenda. Motion carried 5 ayes.

CONSENT AGENDA

1. May 10th, 2011 Board of Supervisors Regular meeting minutes
2. Lions Club of Farmington Bingo
3. Daniel Huebl, 3093 263rd St, Northfield, MN – 40x72 building
4. Richard Kohls, 25737 Biscayne Ave W, Fgtn, MN – 50x74 building
5. Craig Braun, 2950 232nd St E, Hampton, MN – 120x60 building-Ag zoning
6. John Schultz, XXX Akron Ave, Randolph, MN – 40 x 80 building-Ag zoning

Drea Doffing made a motion and Mark Molitor seconded to approve the Consent Agenda, items #1-6. Motion carried 4 ayes, 1 abstain Russ Zellmer as he was absent last month.

REVIEW/APPROVE

Road contract quote

Drea Doffing made a motion and Mike Rademacher seconded to approve Mark Henry Excavating Road Maintenance Quote for a 1 year contract. Motion carries 5 ayes.

Norb & Mary Kuhn parcel split (added to Agenda by Clerk)

Dave Nicolai made a motion and Mark Molitor seconded to approve the parcel split for Norb & Mary Kuhn. Motion carried 5 ayes.

Ordinance Amendment-8.07-Building Permit Procedure Process

Drea Doffing made a motion and Mike Rademacher seconded to approve Ordinance Amendment 8.07 as written. Motion carried 5 ayes.

PLANNING COMMISSION UPDATE

See under unfinished business

NEW BUSINESS

Sandy Weber-Relay for Life-

Sandy requested a donation from Castle Rock Township for the Relay for Life Walk. Sandy stated that donations can be made at Castle Rock Bank. The Board stated that all donations had been done for the year.

Complaints-

Dakota County Ag Society noise and sign complaint.

Clerk directed to respond to complainant that the noise and signs are monitored by Dakota County and the Sheriff's department and not Castle Rock's jurisdiction.

Empey Development

Complaints made about trucks hauling in metal. Bob Bauer stated that independent evidence & documentation would be needed. Clerk directed to send letter to Cole Empey and J Empey Development stating that Castle Rock Township is receiving complaints again and probation is in effect. The Board of Supervisors will retain a independent inspector to review the property and report back to the Board.

BUILDING PERMITS – see Consent Agenda

UNFINISHED BUSINESS

- Monique Berg, Vice-Chair Planning Commission explained their recommendation regarding the grading permit, to remove “50 or more cubic yards of materials are anticipated to be moved in such activities” on page 44 #3 b & e #2, thus eliminating the requirement for a permit on small jobs. Clerk to forward information on to Bob Bauer for ordinance amendment.
- Citizen Complaint process
Discussion held about complaint process and policy; should Castle Rock have written policy or Board members just review phoned in or written in complaints. **Mark Molitor made a motion and Dave Nicolai seconded to adopt the Citizen Complaint Policy as written by Bob Bauer. Motion carried 4 ayes, 1 nay Russ Zellmer (because complainant must remain anonymous)**
Deputy Sheriff stated the court deems anonymous complaints less reliable.

ROAD REPORT

- Gradations-all gravel passed, Cambodia, 232nd and 275th.
- Dustproofing-3/4 done
- Dale Kuchinka ditch mowing quote-**Drea Doffing made a motion and Mike Rademacher seconded to approve the quote at \$100.00 per hour. Motion carried 5 ayes.**
- Denmark/240th Street sub-grade correction
Total cost \$10,050.00, tabled till July meeting so letter can be sent to Joe Harris regarding road swap. **Drea Doffing made a motion and Mark Molitor seconded to send letter to Joe Harris requesting initiation of road turn back review. Motion carried 5 ayes.**

PUBLIC COMMENT

none

TREASURER’S REPORT

Colette gave IRS update.

Receipts \$54,435.85

Cash Control \$4,967.34

Current Investments \$359,309.48

Budget Comparison YTD \$187,110.22

Drea Doffing made a motion and Dave Nicolai seconded to approve the Treasurer’s Report. Motion carried 5 ayes.

PAYROLL AND CLAIMS

Payroll \$ 1,174.86

Check/Claim #7035

Claims \$55,827.47

Check/Claim #7036-7053

Total \$57,002.33

Drea Doffing made a motion and Mike Rademacher seconded to approve Payroll and Claims. Motion carried 5 ayes.

CLERKS REPORT

- Falk email-Clerk directed to send letter stating the Board will not send approval letter for Home Occupation without proper paperwork submitted.
- Complaint letter-Clerk directed to send letter with information from attorney reply letter regarding Castle Rock's jurisdiction.
- Full Service Recycling-Clerk directed to send letter regarding cleanup.
- website update-checking out different administrators as 9 months have passed and it's not complete.

ADJOURN

Mark Molitor made a motion and Drea Doffing seconded to adjourn the meeting. Motion carried 5 ayes.

Meeting adjourned at 9:20 p.m.

Respectfully Submitted
Jane Bistodeau, Clerk

Attest:
Russ Zellmer, Chair of Board of Supervisors