

CASTLE ROCK TOWNSHIP
BOARD OF SUPERVISORS REGULAR MEETING
May 10th, 2011 @ 7:00 P.M.

Approved

The regular monthly meeting of the Board of Supervisors of Castle Rock Township was convened at the Castle Rock Town Hall on Tuesday, May 10th, 2011 at 7:00 p.m. Present were Drea Doffing Vice-Chair, Mark Molitor, Mike Rademacher, Dave Nicolai Supervisors, Jane Bistodeau Clerk, Colette Mumm Treasurer, and Bob Bauer Township Attorney. Also present Sally Bense, Arlyn Lamb, Pete Schaffer, Gary Johnson, Cathy Johnson, Scott Qualle, Paul Irrthum, Norb Kuhn, Eric Ruud, Gerald Larson, and Mark Doffing. Russ Zellmer absent.

Drea Doffing called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

APPROVE AGENDA

- Add Midwest Mopars-malt beverage permit, under Consent Agenda
- Gary Johnson requests Cole Empey update under New Business

Dave Nicolai made a motion and Mark Molitor seconded to approve the agenda as amended. Motion carried 4 ayes.

CONSENT AGENDA

1. April 12th, 2011 Board of Supervisors Regular meeting minutes
2. April 12th, 2011 Re-Org meeting minutes
3. Southern Cruzers, August 27, 2011 – large assembly permit
4. WWII Living History Event, May 20-22, 2011 –large assembly permit
5. Allen Hoffman, 24250 Chelsey Trail-move steel grain bin from Randy Becker's to new site.
6. Lois Ornat, 22105 Beaumont Ave-add mud room into existing garage
7. Eric Ruud, 2088 270th Street-add master bedroom, garage and enlarge kitchen
8. Bob Dubbels, 1484 240th St W-add 4 season porch
9. Amy Pahl, 3002 245th St E- separate garage w/storage area
10. Midwest Mopars, June 4-5, 2011 – malt bev permit

Dave Nicolai made a motion and Mark Molitor seconded to approve the Consent Agenda, items #1-10. Motion carried 4 ayes.

REVIEW/APPROVE

Road contract quote requirements and notice-

Add "snow plowing" to notice and submission requirements. **Dave Nicolai made a motion and Mike Rademacher seconded to approve the notice and quote requirements with addition. Motion carries 4 ayes.**

PLANNING COMMISSION UPDATE

Arlyn Lamb, Chair will be gone at the next Planning Commission meeting because of vacation. Scott Qualle, Building Inspector explained the sequence change and the fee schedule additions from the last PC meeting.

NEW BUSINESS

None

BUILDING PERMITS – see Consent Agenda

UNFINISHED BUSINESS

- Grading permit
Planning Commission is still reviewing. No action taken.
- Citizen Complaint process
Discussion about process, tabled until next regular Board meeting because of Russ Zellmers absence.

- Fee schedule and sequence change
Scott Qualle, Building inspector, explained the building permit sequence change to Ordinance #2008-04. **Mark Molitor made a motion and Dave Nicolai seconded to have Bob Bauer review the changes and send back for the Planning Commission to hold a Public Hearing. Motion carried 4 ayes.**

Fee schedule-Scott explained the fee schedule additions/changes and suggestions. **Mark Molitor made a motion and Dave Nicolai seconded to approve the fee schedule changes and the \$40.00 portable swimming pool permit fee. Motion carried 4 ayes.**

- Cole Empey update
Bob Bauer went over the conditions from the trial and mentioned the clean up date of May 18, 2011.

ROAD REPORT

Mark Henry unavailable-will come back to Road Report at later time.

PUBLIC COMMENT

Gary Johnson requested Empey property update after the May 18, 2011 deadline. Gary also requests public input and consideration for the citizen complaint process.

SHERIFF COMMENT

The deputy wants the public to be aware of theft increases and to be vigilant.

TREASURER'S REPORT

Receipts \$17,649.18
Cash Control \$[724.19]
Current Investments \$364,838.63
Budget Comparison YTD \$130,107.89

Mark Molitor made a motion and Mike Rademacher seconded to approve the Treasurer's Report. Motion carried 4 ayes.

PAYROLL AND CLAIMS

Payroll \$ 1,082.34	Check/Claim #7020
<u>Claims \$ 8,230.61</u>	Check/Claim #7021-7034
Total \$ 9,313.07	

Mark Molitor made a motion and Mike Rademacher seconded to approve Payroll and Claims. Motion carried 4 ayes.

Norb Kuhn requested a copy of the attorney charges that were charged against his escrow account. Clerk directed to check with MAT to see if escrow should be paid back with interest.

CLERKS REPORT

- Dakota County CIP letter-no action needed
- Met Council letter-2030 Transportation/Parks Policy plan-discussed drafting letter regarding roads 240th west of Highway 3 over and north on Denmark Avenue.
- Met Council letter-Generalized Land Use data-Clerk and Planning Commission to review before returning.
- website update-should be up and running this month
- Castle Rock Chronicle-requested suggestions/input

ROAD REPORT

Discussed Denmark Avenue road issues. Clerk and Treasurer to bring past road costs to next meeting.

ADJOURN

Mark Molitor made a motion and Mike Rademacher seconded to adjourn the meeting. Motion carried 4 ayes.

Meeting adjourned at 8:37 p.m.

Respectfully Submitted

Jane Bistodeau, Clerk

Attest:

Drea Doffing, Vice Chair of Board of Supervisors