

CASTLE ROCK TOWNSHIP **Approved**
BOARD OF SUPERVISORS REGULAR MEETING
September 8TH, 2009 7:00 P.M.

The regular monthly meeting of the Board of Supervisors of Castle Rock Township was convened at the Castle Rock Town Hall on Tuesday, September 8th, 2009 at 7:00 p.m. Present were Pete Schaffer Chair, Michael Kiefer Vice-Chair, Mark Molitor, Drea Doffing Supervisors, Colette Mumm Treasurer, Jane Bistodeau Clerk. Also present were Jim Heiman, Mark Beltz, Eric Greenslade, Sandy Weber, Paul Irrthum, Norb Kuhn, Eric Ruud, Jon Juenke, Mark Wagenknecht, David Sodergren, Tom Harris, Rick Harris, Ken Betzold, Mark Henry, Deputy Mike Vikesland, Ryan Port, Paul Snyder and Troy Pearson.

Chairman Pete Schaffer called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

APPROVE AGENDA

Mike Kiefer would like to add Attorney Bob Bauer's clause under Clerk's Report.

Drea Doffing made a motion and Mark Molitor seconded to approve agenda as amended. Motion carried 4 ayes.

REVIEW/APPROVE

August 11th, 2009 Board of Supervisors Regular meeting minutes.

Drea Doffing made a motion and Mark Molitor seconded to approve as written. Motion carried 4 ayes.

Ordinance 2002-C – Revision

Mike Kiefer made a motion and Drea Doffing seconded to approve 2002-C revision. Motion carried 4 ayes.

Ordinance 2002-C Summary for publication

Mike Kiefer made a motion and Drea Doffing seconded to approve summary. Motion carried 4 ayes.

Mark Beltz Crosswalk – 225th Street & Chippendale Avenue

Pete Schaffer turned the meeting over to Mike Kiefer so there would be no conflict of interest because of siding contract between Mark Beltz and Schaffer Windows and Siding.

Mark Beltz explained that there would be 4 crosswalk signs-They will remove and reinstall the crosswalk culvert to north side of 225th Street so the crosswalk is perpendicular to 225th Street. Safety Signs will remove existing crosswalk paint on street. Kevin Schorzman to determine where early warning signs will be placed. Mark Beltz felt the project could be completed in three weeks. **Drea Doffing made a motion and Mark Molitor seconded to allow 4 signs to be placed in right of way. Motion carried 3 ayes.**

Drea Doffing made a motion and Mark Molitor seconded to allow removal and reinstallation of culvert for walkway. Motion carried 3 ayes.

Utility Permits-Right of Way

All applications need to have the clause at the bottom of the permits recommended by Bob Bauer. "In the event the Township must take action to enforce the terms of this permit, the applicant must reimburse the Township for any and all costs associated with the enforcement, including but not limited to reasonable attorneys' fees incurred by the Township as well as fees charged by outside professionals." **Mike Kiefer made a motion and Drea Doffing seconded to approve the utility permits with the clause at the bottom of all permits and the utility fee schedule. Motion carried 4 ayes.**

Mike Kiefer made a motion and Drea Doffing seconded to approve the above clause and add to all permits, fee schedules and applications. Motion carried 4 ayes.

DEPUTY SHERIFF

Deputy Mike Vicksland stopped by to see if there were any questions or concerns in the township. Drea Doffing requested speed limit reinforcement on 225th Street. Discussed noise complaints at the Dakota County Fairgrounds and the deputy said the complaints should be referred to the fair board. Discussed the Haven Group Home on Albatross Circle-no problems.

PUBLIC COMMENT

1. David Sodergren-Asked the Board if the letter that he presented last year regarding using the buildings on his property for personal use was ever given to township attorney. The Board explained the letter had been forwarded on and a reply letter was written-which David Sodergren had with him at the meeting. David explained he would like to set up a training facility and/or Red Cross Emergency Center. Also would like to close up windows and doors to use the buildings for personal storage. Troy Pearson addressed the Board about a phone call received and he wants the Board to base their decision for Sodergren's property on zoning and permitting. Pete Schaffer directed David Sodergren to apply for permits through the Planning Commission.
2. Eric Greenslade-Wind Turbine. Eric Greenslade, Ryan Port, and Paul Snyder gave overview of wind turbine that they would like to build. 85' tall, 12' diameter, new design-first in the world. The Board directed them to go to the Planning Commission to start permit process.
3. Jon Juenke-Section 4 rezone. Gave history of zoning change request for Section 4. Explained there are already 4 houses in quarter already, only 12 more building sites available. Planning Commission recommended that Section 4 should be RR1. Clerk directed to email Dean Johnson about changing zoning in Section 4 from Ag to RR1 in existing Collaborative Comp Plan change.
4. Norb Kuhn-Expressed to the Board the frustration with the right of way mowing. Brought information to the Board suggesting the Road Registration was not completed correctly in 2001 and feels the Board should review and pay residents for their right of ways. Kenny Betzold explained how the Road Registration was completed and that public meetings were held and there were no objections at the time. Jim Perry expressed that the right of way mowing is out of control and also expressed frustration with the permitting process for ag buildings.

The Board directed the Clerk to review the Road Registration paperwork. Check the recorded by date, how the right of way is determined and what are the township rights in the right of way to mow and how much. Clerk directed to email township attorney if necessary for review.

UNFINISHED BUSINESS

MNSPECT fees to be revisited by the Planning Commission and a recommendation will be made at their next regular meeting. **Mike Kiefer made a motion and Drea Doffing seconded to table the fee schedule until recommendation by the Planning Commission. Motion carried 4 ayes.**

PERMITS

●Jim Heiman, 26980 Blaine Ave, Randolph, MN– shed addition

Mike Kiefer made a motion and Drea Doffing seconded to approve. Motion carried 4 ayes.

●Pete Schaffer, 2760 232nd St, Hampton, MN – deck

Drea Doffing made a motion and Mark Molitor seconded to approve. Motion carried 3 ayes, 1 abstain Pete Schaffer.

●Denny Moe, 3871 250th St, Farmington, MN – addition

Mike Kiefer made a motion and Drea Doffing seconded to approve. Motion carried 4 ayes.

●Jim McLaren, 24403 Chippendale Ave, Farmington, MN – deck

Mike Kiefer made a motion and Drea Doffing seconded to approve. Motion carried 4 ayes.

- Don Pressnall, 2339 280th St, Randolph, MN – demo barn & build new
Mike Kiefer made a motion and Drea Doffing seconded to approve subject to setback of 130' off centerline of road and a new site plan drawing. Motion carried 4 ayes.
- Betzold Bros, 1815 270th St, Randolph, MN - grain bins
Mike Kiefer made a motion and Drea Doffing seconded to approve. Motion carried 4 ayes.
- Harris Farms, 1900 245th St, Farmington, MN - grain bins
Mike Kiefer made a motion and Drea Doffing seconded to approve. Motion carried 4 ayes.
- Jim Perry, 1662 245th St, Farmington, MN - grain bins
Drea Doffing made a motion and Mike Kiefer seconded to approve. Motion carried 4 ayes.

NEW BUSINESS

Attorney charges-July 2009 billing

Discussion was held about unauthorized calls being made to the township attorney. Mike Kiefer said they were calls he made regarding the crosswalk on 225th Street. Mike thought as Road Steward he could spend up to \$1000.00 in between meetings if necessary for road issues in regards to safety or for an emergency. A motion had been at the May 13, 2008 Board of Supervisors meeting which stated that all contact to all Township contacts must be made through the Chairman or the Clerk only.

PLANNING COMMISSION UPDATE

2002-D Ordinance-Variance Procedure

Mike Kiefer made a motion and Drea Doffing seconded to approve the variance ordinance change. Motion carried 4 ayes.

Mike Kiefer made a motion and Drea Doffing seconded to approve the summary ordinance. Motion carried 4 ayes.

Jane Bistodeau, Clerk and Sandy Weber, Vice-chair Planning Commission will take minutes for the Planning Commission meetings.

Conditional Use Permits-Discussion was held about how to proceed and separate the C.U.P. list into different categories. Conditional Use Permits will be reviewed to make sure conditions are being met and then will be reviewed if complaints are made.

Wind Turbine-questioned which permit should be applied for Conditional Use or Interim Use. Board of Supervisors recommended Interim Use Permit.

ROAD REPORT

- Headwalls-What's acceptable in right of way. **Mike Kiefer made a motion and Drea Doffing seconded to have Kenny Betzold, Elaine Wikstrom, Mark Wagenknecht, Drea Doffing and Mike Kiefer write up a recommendation for right of way headwalls. Motion carried 4 ayes.**
- Ditch cleanout-240th Street- two culverts installed and drainage re-established.
- Culvert-230th Street- new culvert installed, dirt from 240th ditch cleanout added and regraded. Seeding in fall.
- Questioned what to do with old culverts that cannot be reused by township. **Mike Kiefer made a motion and Drea Doffing seconded to give to Mark Wagenknecht at no charge. Motion carried 4 ayes.**
- Comments made regarding Road Registration and right of way mowing were offensive.

TREASURER'S REPORT

Unallotments-Due to State cutbacks the township will not receive \$4692.00 in unallotments. Colette explained where the budget is year to date and reviewed if it would be necessary to redo the levy

Mike Kiefer made a motion and Drea Doffing seconded to absorb the unallotment cutback without changing the levy. Motion carried 4 ayes.

Receipts \$5410.47

Investments \$380,549.57

Bank Statement \$34,294.44

Mike Kiefer made a motion and Drea Doffing seconded to approve Treasurer's Report. Motion carried 4 ayes.

PAYROLL AND CLAIMS

Payroll \$ 1,317.35

Claims \$21,968.58

Total \$23,285.93

Mike Kiefer made a motion and Drea Doffing seconded to approve payroll and claims. Motion carried 4 ayes.

CLERKS REPORT

- Large Assembly-Rocktoberfest requests ticket sales increase from 2000 to 3000. **Mark Molitor made a motion and Drea Doffing seconded to approve. Motion carried 3 ayes, 1 abstain Mike Kiefer because Dakota County Deputy won't enforce Township Ordinances at fairground events.**
- City of Farmington/Castle Rock Township Discussion Group meeting-September 15, 2009 at Farmington City Hall. Clerk directed to forward on agenda to Dakota County Permits, Dakota County Sheriff and Dakota County Fairgrounds.
- LogMeIn-Denny Moe will set up accounts for Board of Supervisors so they will be able to search documents on computer in read-only mode. No charge for service.
- Central Valley Co-Op –received letter about regulator replacement with two options. **Mike Kiefer made a motion and Drea Doffing seconded to approve Plan 2. Motion carried 4 ayes.** Clerk directed to see if replacement can be done in January 2010.
- Burning complaint-Clerk directed to send letter to Jason Abram about burning complaints.
- Parking lot striping-Ryan and Carley Mumm helped Mark Henry stripe the parking lot at the town hall. The Clerk was directed to send a thank you letter with a \$25.00 gift certificate from Dairy Queen. **Mike Kiefer made a motion and Drea Doffing seconded to approve the purchase of the \$25.00 gift certificate. Motion carried 4 ayes.**
- Deanna Gehloff gave her resignation effective August 31, 2009. Discussed hiring new assistant or having Treasurer cover position when needed. **Mike Kiefer made a motion and Drea Doffing seconded for Colette Mumm to be paid \$16.00/hour to cover Clerk position when necessary. Motion carried 4 ayes.**
- **Mike Kiefer made a motion and Drea Doffing seconded to send Deanna Gehloff a thank you letter and a \$25.00 gas gift card. Motion carried 4 ayes.**
- Add Bob Bauer “clause” to Public Hearing application. Clerk directed to ask Bob Bauer if the application would need to be posted/published.
- **Mike Kiefer made a motion and Drea Doffing seconded to make the Public Comment section on the agenda at the end of the meeting and to limit times to 10 minutes if on agenda one week prior to meeting and 3 minutes if requested after one week or night of meeting.**

ADJOURN

Drea Doffing made a motion and Mark Molitor seconded to adjourn. Motion carried 4 ayes.

Adjourn 11:49 p.m.

Respectfully Submitted
Jane Bistodeau, Clerk

Attest:
Pete Schaffer, Chairman of Board of Supervisors