

**CASTLE ROCK TOWNSHIP** **Approved**  
**BOARD OF SUPERVISORS REGULAR MEETING**  
**August 11<sup>TH</sup>, 2009 7:00 P.M.**

The regular monthly meeting of the Board of Supervisors of Castle Rock Township was convened at the Castle Rock Town Hall on Tuesday, August 11<sup>th</sup>, 2009 at 7:00 p.m. Present were Pete Schaffer Chair, Michael Kiefer Vice-Chair, Russ Zellmer, Mark Molitor, Drea Doffing Supervisors, Colette Mumm Treasurer, Jane Bistodeau Clerk. Also present were Tom Ryan, Mark Beltz, Richard Ozment, Sandy Weber, Paul Irrthum, Norb Kuhn, Arlo Finney, Jerry Ristow, Lacelle Cordes, Eric Ruud, Carole Hlavay, Randy Becker, Jon Juenke, Mark Wagenknecht, Dwayne Ford, David Sodergren, Tom Harris, Rick Harris, Tim Carey, Ken Betzold, Bob Dubbels, Scott Qualle, Jim Markuson, and Mark Henry.

Chairman Pete Schaffer called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

**APPROVE AGENDA**

Dick Ozment would like to be added to Public Comment section.

**Russ Zellmer made a motion and Drea Doffing seconded to approve agenda as amended. Motion carried 5 ayes.**

**REVIEW/APPROVE**

July 14<sup>th</sup>, 2009, Board of Supervisors Special meeting minutes-6:00 pm, Mayer.

**Drea Doffing made a motion and Mark Molitor seconded to approve as written. Motion carried 5 ayes.**

Add Russ Zellmer as present at the meeting. **Motion to amend and add Russ Zellmer as present at meeting. Drea Doffing made a motion and Mark Molitor seconded to approve as amended. Motion carried 5 ayes.**

July 14<sup>th</sup>, 2009, Board of Supervisors Special meeting minutes-6:30 pm, Moe.

Add Russ Zellmer as present at the meeting.

**Drea Doffing made a motion and Russ Zellmer seconded to approve as amended. Motion carried 5 ayes.**

July 14<sup>th</sup>, 2009 Board of Supervisors Regular meeting minutes.

**Drea Doffing made a motion and Mark Molitor seconded to approve as written. Motion carried 5 ayes.**

Switzer Parcel Split – 26601 Chippendale Avenue, Northfield, MN

**Mike Kiefer made a motion and Drea Doffing seconded to approve the parcel split for Garry & Annette Switzer Trust. Motion carried 4 ayes, 1 abstain Russ Zellmer.**

Mark Beltz Crosswalk – 225<sup>th</sup> Street & Chippendale Avenue

Pete Schaffer explained that Mike Kiefer will take over the meeting as Chair for the Mark Beltz discussion so there is no conflict of interest.

Mark Beltz explained the timeline of the parking lot purchase and crosswalk installation. Discussion was held about where the crosswalk was installed. Mike Kiefer explained what was discussed at the meeting with Kevin Schorsmann, City of Farmington engineer, Mark Beltz and Drea Doffing. The Board of Supervisors directed Mark Beltz to have his engineer Grant Jacobsen meet with Kevin Schorsmann to discuss the location of the crosswalk for safety. Mark to bring recommendation to the September Board meeting. Culvert will be removed from crosswalk once new location approved.

Large Assembly Permits:

- MN Storm Sports Tourney & Dog Show-August 22-23, 2009 at Dakota County Fairgrounds.

**Russ Zellmer made a motion and Drea Doffing seconded to approve. Motion carried 5 ayes.**

- Midwest Latino Entertainment Rodeo-September 6, 2009 at Dakota County Fairgrounds. **Drea Doffing made a motion and Mike Kiefer seconded to approve. Motion carried 5 ayes.**
- La Mera Buena Radio 5<sup>th</sup> Anniversary-September 27, 2009 at Dakota County Fairgrounds. **Drea Doffing made a motion and Mark Molitor seconded to approve. Motion carried 5 ayes.**

3.2% Malt Beverage Permits:

- Will readdress after the Public Comment section.

**PUBLIC COMMENT**

1. David Sodergren feeling ill and would like to address the Board at the September regular Board meeting.
2. Gene Schreiber letter re: Albatross Circle traffic. Mike Kiefer explained the situation with trucks on Albatross Circle. Discussion about semis, dump trucks and road weight. **Mike Kiefer made a motion and Russ Zellmer seconded to post Albatross Circle a 7 ton road and send letters to all residents of weight limit on Albatross Circle. Motion carried 5 ayes.**
3. Tom Ryan thinks the Castle Rock Township should get paid for large assembly and 3.2% malt beverage permits. Tom read a letter out loud to the Board regarding noise at the fairgrounds during past events.
4. Lacelle Cordes explained the noise every weekend at the fairgrounds. Also feels the township should charge permit fees. Lacelle volunteered to sit on a board and come up with new procedures for large assemblies at the Dakota County Fairgrounds.
5. Jerry Ristow expressed frustration with the Bottoms Up Bike Fest and other noisy events at the fairgrounds. Feels the sheriff does not patrol at large assemblies at the fairgrounds.

**REVIEW/APPROVE CONT.**

3.2% Malt Beverage Permits:

- Midwest Latino Entertainment Rodeo-September 6, 2009 at the Dakota County Fairgrounds.

**Russ Zellmer made a motion and Mark Molitor seconded to approve the 3.2% malt beverage permit with a 7:00 p.m. liquor cutoff. Motion carried 5 ayes.**

- La Mera Buena Radio-September 27, 2009 at the Dakota County Fairgrounds.

**Russ Zellmer made a motion and Drea Doffing seconded to approve the 3.2% malt beverage permit with a 7:00 p.m. liquor cutoff. Motion carried 5 ayes.**

**PUBLIC COMMENT CONT.**

6. Dick Ozment presented a simple clustering recommendation to the Board of Supervisors and read it out loud.
7. Jim Markuson asked questions on clustering and said he agrees with 1 house/40 acres.

**UNFINISHED BUSINESS**

Clustering-

Pete Schaffer presented an overview of the Task Force minutes. Discussion was held about clustering. Eric Ruud presented a letter to the Board of Supervisors with over 9000 acres of landowner signatures. 44 of 48 people approached signed the letter in favor of clustering.

**Mark Molitor made a motion and Pete Schaffer seconded to approve clustering as written by Bob Bauer, attorney for township. Roll call was taken by Clerk: Mark Molitor-aye, Russ Zellmer-nay, Pete Schaffer-aye, Drea Doffing-nay, Mike Kiefer-nay. Motion denied. 2 ayes, 3 nays.**

**PERMITS**

Scott Qualle, MNSPECT discussion was held about changing permit process so the Planning Commission reviews the land use and zoning before the plans are submitted to building inspector for review. The Planning Commission recommended to the Board that they would like the process to remain the way it is and not to change. The Board also recommended no change to the permitting process. Scott also would like the fee schedule reviewed and changed.

The Planning Commission will review and make a recommendation to the Board. Discussion was held about non-compliant septic systems. **Mike Kiefer made a motion and Russ Zellmer seconded to have MNSPECT check out septic complaints and report back to the township.**

Jamie & Sue Mitchell, 22030 Berring Avenue, Farmington, MN – porch/deck.

**Mike Kiefer made a motion and Drea Doffing seconded to approve. Motion carried 5 ayes.**

Jean Foster, 1385 230<sup>th</sup> Street W., Farmington, MN – shed addition.

**Mark Molitor made a motion and Russ Zellmer seconded to approve. Motion carried 5 ayes.**

Dale & Renee Johnson, 1000 250<sup>th</sup> Street W, Farmington, MN – loafing shed.

**Mark Molitor made a motion and Russ Zellmer seconded to approve. Motion carried 5 ayes.**

### **NEW BUSINESS**

Complaints-22499 Chippendale Avenue, Farmington, MN regarding dog. The Board directed the Clerk to mail a letter explaining that dog complaints should be handled through the Sheriff's department and enclose a copy of page 68 of the Ordinance book regarding animal control. Septic concern at same residence. The Clerk directed to forward on to MNSPECT for review and enclose a copy of page 42 of the Ordinance book regarding septic systems.

Lisa Dubbels email regarding Port-a-Potty at baseball park. Mark Molitor checked out and it is fine.

### **PLANNING COMMISSION UPDATE**

Norb questioned why there was no permit or site plan done for concrete slab at baseball park. Not necessary.

Conditional Use Permit reviews-the Planning Commission would like to check over the C.U.P. application and review the dates. Norb also referred to the motion made by Dave Nicolai at the July 27, 2009 regular P.C. meeting that the Planning Commission be able to review and make recommendations on C.U.P., variances, I.U.P. and parcel splits. **Russ Zellmer made a motion and Mark Molitor seconded that the Planning Commission would review parcel splits, variances, and I.U.P. and make a recommendation to the Board of Supervisors. Motion carried 5 ayes.**

**Russ Zellmer made a motion and Mark Molitor seconded to rescind the above motion until after a Public Hearing can be held for the Ordinance change for order of review of C.U.P., parcel splits, variances, and I.U.P. Motion carried 5 ayes.**

Clerk directed to have Bob Bauer, township attorney, write up a Ordinance draft with the change so that the Planning Commission will hold the Public Hearings for C.U.P., parcel splits, variances, and I.U.P. and make recommendation to the Board.

### **ROAD REPORT**

Mike Kiefer gave an overview of the ditch mowing with side boom. Eric Ruud stated there were many landowners upset.

Utility permit review-Local and Large Public Utilities.

**Mike Kiefer made a motion and Drea Doffing seconded to direct the Clerk to forward all copies of the utility permits for legal review and have recommendations for the September Board meeting. Bob Bauer to call Drea Doffing or Mike Kiefer with any questions. Motion carried 5 ayes.**

MN Manual Uniform Traffic Control Devices-

**Mike Kiefer made a motion and Drea Doffing seconded to adopt the MN Manual Traffic Control Devices. Motion carried 5 ayes.**

**TREASURER'S REPORT**

Receipts \$3733.50

Investments \$365,505.73

Bank Statement \$62,640.03

**Mike Kiefer made a motion and Drea Doffing seconded to approve Treasurer's Report. Motion carried 5 ayes.**

**PAYROLL AND CLAIMS**

Payroll \$ 1,541.35

Claims \$45,078.45

Total \$46,619.80

**Mike Kiefer made a motion and Drea Doffing seconded to approve payroll and claims. Motion carried 5 ayes.**

**CLERKS REPORT**

Nicolai Plat-Pete Schaffer and Jane Bistodeau to go to City of Farmington to sign mylars.

MAT meeting-August 27, 2009 at St. Michaels Catholic Church.

August 2009 Chronicle- publish as written.

**ADJOURN**

**Mike Kiefer made a motion and Russ Zellmer seconded to adjourn meeting. Motion carried 5 ayes.**

Adjourn 10:49 p.m.

Respectfully Submitted

Jane Bistodeau, Clerk

Attest:

Pete Schaffer, Chairman of Board of Supervisors