

CASTLE ROCK TOWNSHIP
BOARD OF SUPERVISORS REGULAR MEETING

March 18, 2009

The regular monthly meeting of the Board of Supervisors of Castle Rock Township was convened at the Castle Rock Town Hall on Wednesday, March 19, 2009 immediately following the Reorganizational Meeting. Present were Pete Schaffer Chair, Michael Kiefer Vice-Chair, Russell Zellmer, Drea Doffing, and Mark Molitor, Supervisors, Jane Bistodeau Clerk. Also present were Gary Piphon, Norbert Kuhn, Dave Nicolai, Sandy Weber, Randy Becker, Ralph Hanson, Mark Wagenknecht, Eric Ruud, and Mark Henry.

Chairman Pete Schaffer called the meeting to order and the Pledge of Allegiance was recited.

APPROVE AGENDA

Pete Schaffer would like to add Colin Garvey update to unfinished business.

Mike Kiefer would like to add meeting times under review/approve.

Mike Kiefer would like to add NIKE Base under new business.

Mike Kiefer would like to add Haven update to unfinished business.

Mike Kiefer would like to discuss Planning Commission members under Planning Commission update.

Dave Nicolai would like to address the Board under new business.

Russell Zellmer made a motion and Mark Molitor seconded to approve the agenda as amended. Motion carried 5 ayes.

REVIEW/APPROVE

Mike Kiefer discussed time limits for attendees not on the agenda. Five minute limit if attendee not on agenda, fifteen minute time limit if on agenda or at the discretion of the Board of Supervisors. **Mike Kiefer made a motion and Mark Molitor seconded to approve time limit. Motion carried 4 ayes, 1 nay Russell Zellmer.**

Mike Kiefer and Jane Bistodeau to draft a letter to be approved by the Board of Supervisors at the April 14, 2009 meeting regarding character assassination language to be allowed or not allowed at meetings by Castle Rock representatives or residents.

February 10, 2009 Regular Board of Supervisors meeting minutes

On page 3 under #3 add “allowed at the end of season. Site must be bare.” **Russ Zellmer made a motion and Mike Kiefer seconded to approve as amended. Motion carried 5 ayes.**

Parcel Split-Ralph & Deb Hanson/Jim Hedlund

Mike Kiefer made a motion and Mark Molitor seconded to approve the parcel split at XXXXX 232nd Street, Farmington, MN. Motion carried 5 ayes.

CEEF Donation

Russ Zellmer made a motion and Mike Kiefer seconded to donate \$250.00 to CEEF. Motion carried 5 ayes.

MN Scottish Fair

Russ Zellmer made a motion and Drea Doffing seconded to approve the malt liquor permit for the MN Scottish Fair on May 9, 2009. Motion carried 5 ayes.

Bottoms Up Bike Fest

Mike Kiefer made a motion and Drea Doffing seconded to approve the malt liquor permit for the Bottoms Up Bike Fess on July 17-18, 2009. Motion carried 5 ayes.

Dakota County Fair

Russ Zellmer made a motion and Mike Kiefer seconded to table the request until approved by the Dakota County attorney and sheriff. The Board directed the Clerk to send a letter and assure the fair board that it will be approved once the permit has signatures of attorney and sheriff. Motion carried 5 ayes.

PLANNING COMMISSION UPDATE

Norbert Kuhn discussed motions made by the Planning Commission at their February 5, 2009 meeting. **Russ Zellmer made a motion and Mike Kiefer seconded to inform the public of permit options. They can obtain a permit at either the township or at Inspectron, whichever is more convenient. Motion carried 5 ayes.**

Russ Zellmer made a motion Mike Kiefer seconded to table changing the window permit fee to a flat fee until more information is received from Inspectron. Will be readdressed at the April 14, 2009 regular Board of Supervisors meeting. Motion carried 5 ayes.

The Planning Commission recommends that the township not act on any complaint without a signature or phone number. **Russ Zellmer made a motion and Mike Kiefer seconded to have two township representatives check out complaints. Motion carried 5 ayes.**

Mike Kiefer made a motion and Russ Zellmer seconded for two Planning Commission members attend training on April 2, 2009 at a cost of \$80.00 each plus hourly wage and mileage. Motion carried 5 ayes.

Russ Zellmer made a motion and Mark Molitor seconded for two Planning Commission members attend training on June 4, 2009 at a cost of \$30.00 each plus hourly wage and mileage. Motion carried 5 ayes.

Norbert stated that the Planning Commission will have a quorum at the Water Collaborative meeting on March 19, 2009.

Norbert requests permission to contact Dean Johnson regarding Comprehensive Plan. Norbert wants to set up public meeting regarding clustering, comp plan and possibly ordinances.

Pete Schaffer discussed complaint on Mr. Scott and diseased trees. Russ Zellmer and Mark Molitor to check out complaint.

Mike Kiefer made a motion and Mark Molitor seconded to remove Bob Dubbels from the Planning Commission because of job performance. Russ Zellmer feels Planning Commission should request Board of Supervisors to take action. Vote taken by paper ballot. Motion carried 3 ayes, 1 nay, 1 abstain.

The Board of Supervisors feel the position on the Planning Commission should be posted and published for open nominations. The Clerk was directed to post and publish the position and post on website. **Russ Zellmer made a motion Mark Molitor seconded to have Gary Piph temporarily fill in on the Planning Commission until the Board of Supervisors regular May meeting or until a replacement is chosen. Motion carried 4 ayes, 1 nay Mike Kiefer.**

Mark Wagenknecht wondering if Planning Commission should consider alternates, discussion was held and decided not at this time.

Russ Zellmer made a motion and Mike Kiefer directed the Clerk to send a certified letter to Bob Dubbels informing him of his dismissal with a vote count. Motion carried 5 ayes.

Pete Schaffer to call Bob Dubbels and inform him that he was removed from the Planning Commission.

NEW BUSINESS

Paul Irrthum applied to Dakota County Farmland Program for Natural Wildlife area and would like the Board of Supervisors to send a letter endorsing the program for 10-15 acres on his property. **Russ Zellmer made a motion and Drea Doffing seconded to have the Clerk send a letter endorsing Paul Irrthum's request. Motion carried 5 ayes.**

NIKE Base – A resident gave a brief overview of concerns with the NIKE Base. **Mike Kiefer made a motion and Mark Molitor seconded for two Board members to contact Bob Bauer for one hour regarding the conduct of township representatives dealing with David Sodergren. Motion carried 4 ayes, 1 nay Russ Zellmer.**

Norbert Kuhn presented a flyer that came out the Saturday before the election in the southern part of the township. Discussion was held regarding the fact that there was “no name or paid by” at the bottom of the flyer. Norbert requested that its stated in the minutes that Mike Kiefer and Mark Wagenknecht were responsible for distribution of the flyers. Mike Kiefer also wants it stated that the flyer was put out in conjunction with another flyer that had a name and paid by on the bottom.

Dave Nicolai expressed frustration with the comprehensive plan and ordinance not being completed. Requests that the Board of Supervisors pass the comp plan as it was nearly complete when he was on the Planning Commission.

Mike Kiefer made a motion and Russ Zellmer seconded to change the code on the front door. Motion carried 5 ayes.

UNFINISHED BUSINESS

R.O.W. Ordinance – Discussion was held about how to move forward with ordinance. **Mike Kiefer made a motion and Russ Zellmer seconded to forward on the original ordinance written by Mark Henry and Draft #2 to Troy Gilchrist and authorize Mike Kiefer, Russ Zellmer and Mark Henry to meet with Troy Gilchrist to make sure ordinance is written up correctly. Motion carried 5 ayes.**

Mike Kiefer wants it noted in the minutes that Norbert Kuhn received an email from Eureka Township regarding the R.O.W. ordinance and it wasn't read out loud at the meeting.

Russ Zellmer made a motion and Drea Doffing seconded that when Dean Johnson's billing for the R.O.W. ordinance comes in, the clerk is to invoice half to Eureka Township. Motion carried 5 ayes.

Colin Garvey – Bob Bauer won the judgement for outstanding accounts receivable.

Haven – Pete Schaffer to call Bob Bauer to check on status with Haven lawsuit.

ROAD REPORT

Invitation to Quote – Mark Henry explained the process. Mike Kiefer, Mark Henry will meet with one supervisor and discuss quotes.

Bridge Inspection – Mark Henry discussed the bridge report letter from Dakota County.

TREASURER'S REPORT

Jane Bistodeau presented the Treasurer's report in Colette's absence.

Receipts \$15,316.80

Investments \$392,696.80

Russ Zellmer made a motion and Mike Kiefer seconded to approve the Treasurer's Report. Motion carried 5 ayes.

Russ Zellmer made a motion and Mike Kiefer seconded to move CD up for renewal at bank with best rates. Motion carried 5 ayes.

PAYROLL AND CLAIMS

Payroll \$1207.49

Claims \$8486.10

Total \$9693.59

Mike Kiefer made a motion and Russ Zellmer seconded to approve claims and payroll. Motion carried 5 ayes.

CLERKS REPORT

Roger Randall requested to use the town hall for the Castle Rock Cemetery meeting on April 2, 2009 @ 7:00 p.m. **Russ Zellmer made a motion and Mike Kiefer seconded to allow the cemetery board to hold its meeting at the town hall. Motion carried 5 ayes.**

Address signs – **Russ Zellmer made a motion and Mark Molitor seconded to purchase address signs for residents. Motion carried 5 ayes.**

ADJOURN

Mark Molitor made a motion and Drea Doffing seconded to adjourn meeting. Motion carried 5 ayes.

Adjourned 11:31 p.m.

Respectfully submitted,

Jane Bistodeau Clerk

Attest

Pete Schaffer