

**CASTLE ROCK TOWNSHIP** **Approved**  
**BOARD OF SUPERVISORS REGULAR MEETING**  
**FEBRUARY 10<sup>TH</sup>, 2009 7:00 P.M.**

The regular monthly meeting of the Board of Supervisors of Castle Rock Township was convened at the Castle Rock Town Hall on Tuesday, February 10<sup>th</sup>, 2009 at 7:00 p.m. Present were Gary Piphon Chair, Michael Kiefer Vice-Chair, Pete Schaffer, Arlyn Lamb and Russell Zellmer Supervisors, Colette Mumm Treasurer, Jane Bistodeau Clerk. Also present were Greg and Helen Cook, Eric Ruud, Steve Crownover, Norbert Kuhn, Drea Doffing, Paul Irrthum, Mary Block, John Block and Jim Heiman.

Chairman Gary Piphon called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

**APPROVE AGENDA**

Gary Piphon would like to add under unfinished business:

- Mailbox hazard
- Haven current status
- Trees 232<sup>nd</sup> street
- Letter from Met Council to Dean Johnson

Gary Piphon would like to discuss under new business:

- Boundary Annexation

Gary Piphon would like to discuss under Treasurer's Report:

- Northfield Ambulance

Pete Schaffer would like to discuss under unfinished business:

- CapX2020 Citizens Advisory
- North Cannon Water Shed
- Farmington fire cost analysis

**Russell Zellmer made a motion and Arlyn Lamb seconded to accept agenda as amended. Motion carried 5 ayes.**

**REVIEW/APPROVE**

Board of Supervisors Regular meeting minutes January 13<sup>th</sup>, 2009

**Pete Schaffer made a motion and Arlyn Lamb seconded to approve minutes as written. Motion carried 5 ayes.**

Board of Supervisors Budget and Audit meeting minutes January 27<sup>th</sup>, 2009

**Pete Schaffer made a motion and Russell Zellmer seconded to approve minutes as written. Motion carried 5 ayes.**

Board of Supervisors Special meeting minutes January 27<sup>th</sup>, 2009.

Add "*the Board of Supervisors*" went into....

**Arlyn Lamb made a motion and Pete Schaffer seconded to approve January 27<sup>th</sup>, 2009 Special meeting minutes with the above change. Motion carried 5 ayes.**

**PARCEL SPLIT**

Eric Ruud explained the 7.88 acre parcel split he requested on Joe Miller property.

Discussion was held regarding set backs.

**Arlyn Lamb made a motion and Russell Zellmer seconded to approve parcel split. Motion carried 5 ayes.**

## **ELECTION JUDGE SCHEDULE**

**Pete Schaffer made a motion and Arlyn Lamb seconded to approve the Election Schedule for March Township election. Motion carried 5 ayes.**

## **PLANNING COMMISSION UPDATE**

Public Utilities Ordinance- Eureka Township going to check over and bring changes to Planning Commission and then should be able to bring to Board of Supervisors for March meeting.

Planning Commission requested Gary Pipho to ask Troy Gilchrist for an estimate on reviewing Public Utilities Ordinance.

Norbert Kuhn to work with Clerk to send out letters to residents regarding changing zoning from Ag to Commercial/Industrial on Thursday February 12<sup>th</sup>, 2009.

Discussed recommendations on building permit fees, will forward to Board of Supervisors after Planning Commission minutes are approved.

**Michael Kiefer made a motion and Russell Zellmer seconded to check with Eureka Township to see if they want the updated Dean Johnson version checked out with legal for cost estimate. Gary Pipho to check with Jeff Otto on Wednesday February 11<sup>th</sup>, 2009. Motion Carried 5 ayes.**

## **NEW BUSINESS**

MN Whips and Wheels: John Block presented information on Prairie Home Carriage Festival scheduled for May 3, 2009 at Dakota City.

**Michael Kiefer made a motion and Pete Schaffer seconded to donate \$250.00 to Whips and Wheels. Motion carried 4 ayes. Arlyn Lamb abstaining.**

## **UNFINISHED BUSINESS**

Jim Heiman- Randolph Fire Department

February 23<sup>rd</sup> approximate start date for new fire hall with a completion date of July 31<sup>st</sup>, 2009.

Jim presented 3 yr contract and gave brief over view.

**Russell Zellmer made a motion and Arlyn Lamb seconded to approve 3yr contract. Motion carried 5 ayes.**

Met Council letter to Dean Johnson

Discussed being able to change 1 per 10 acre with collaborative Comp Plan.

24900 Akron Ave Complaint

New horse barn with 8 horse stalls- observed by Gary Pipho and Russell Zellmer.

Letter to be written to resident regarding # of horses allowed, permits and ordinances by Gary Pipho and Clerk.

Building permit fees.

The Township cannot make siding, roofing and window permit fees no charge pursuant to the MN Building Code seven county area rules.

Mike Norton-Dakota County Fairgrounds

Letter presented to Board of Supervisors by Arlyn Lamb as Mike Norton and Bill Minnehan could not make the meeting.

Discussion was held regarding campground and letter requested from Dakota County Fairgrounds. The Board of Supervisors directed the Clerk to write a letter that the Board will approve zoning if the following conditions are met.

1. Plumbing inspection permit- paid for, approved and fines paid.
2. Electrical-permits paid for and approved.
3. No accessory structures such as awnings, car ports or individual storage facilities allowed at end of season, site must be bare.
4. It should state in application- to operate as “seasonal” campground not “year round” campground.

**Michael Kiefer made a motion and Pete Schaffer seconded to send the above letter. Motion carried 4 ayes. 1 abstain Arlyn Lamb.**

Haven Supreme Court-

Discussion was held regarding email from Bob Alsop, and the Haven petition for review by the Minnesota Supreme Court.

Mail Box Hazards-

Clerk was directed by the Board of Supervisors to call or write MN Townships about liability.

Trees cut down on 232<sup>nd</sup> street.

Boundary annexation survey- update contact information.

CapX2020 Citizens Advisory Task Force- Russell Zellmer tentative as Township representative, add to annual meeting agenda.

Cannon River Watershed-

Pete Schaffer explained about big discussion held on buffer zone. Nothing decided. Informational meeting in March regarding buffer zones, decision will be made in April.

Farmington Fire Department- Clerk to check past years.

Fill out stimulus paperwork if applicable.

### **TREASURER’S REPORT**

Northfield Ambulance- Gary Piphon explained

\$1.50 x 639 = \$958.50 2008 budget amount

\$1.25 x 639 = \$798.75 2009 budget amount

Receipts-\$20,185.81

Investments-\$406,323.91

**Arlyn Lamb made a motion and Pete Schaffer seconded to approve Treasurer’s report. Motion carried 5 ayes.**

**CLAIMS AND PAYROLL**

Payroll-\$1,263.71

Claims-\$61,963.64

Total-\$63,227.35

**Arlyn Lamb made a motion and Pete Schaffer seconded to approve claims and payroll. Motion carried 5 ayes.**

**CLERK'S REPORT**

Parrott Contract- two options

Review contract and make slow improvements

OR

\$100,000.00+ for clean up

Discussion was held regarding whom out of the Board of Supervisor would take over inspections after Arlyn Lamb retires. Arlyn Lamb and Gary Piphon to talk with Pat Parrot about advertising in yellow pages.

Castle Rock Chronicle- Ad advertising space available.

**ADJOURN**

**Arlyn Lamb made a motion and Russell Zellmer seconded to adjourn.**

Adjourned 10:07 p.m.

Respectfully submitted

Jane Bistodeau, Clerk

Attest

Gary Piphon, Chair