

CASTLE ROCK TOWNSHIP **Approved**
BOARD OF SUPERVISORS REGULAR MEETING
November 10TH, 2009 7:00 P.M.

The regular monthly meeting of the Board of Supervisors of Castle Rock Township was convened at the Castle Rock Town Hall on Tuesday, November 10th, 2009 at 7:00 p.m. Present were Pete Schaffer Chair, Michael Kiefer Vice-Chair, Mark Molitor, Russ Zellmer, Drea Doffing Supervisors, Colette Mumm Treasurer, Jane Bistodeau Clerk. Also present were Sandy Weber, Eric Ruud, Terry Verch, David Sodergren, Mark Henry, and Deputy Mike Vikesland.

Pete Schaffer called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

APPROVE AGENDA

Jane Bistodeau would like to add ADT alarm and front door code change under Clerks Report.

Drea Doffing would like to add frivolous charges against the township under New Business.

Move Public Comment up on agenda after Unfinished Business.

Mike Kiefer made a motion and Drea Doffing seconded to approve agenda as amended. Motion carried 5 ayes.

REVIEW/APPROVE

October 13th, 2009 Board of Supervisors Regular meeting minutes.

David Sodergren would like the minutes to read “attempted to apply for” instead of “he applied for” under Public Comment section, page 2, paragraph 2. **Mike Kiefer made a motion and Drea Doffing seconded to approve as amended. Motion carried 5 ayes.**

September 8th, 2009 Board of Supervisors Regular meeting minutes – amend

Under Permits-Pete Schaffer-deck, the motion carried with 3 ayes and 1 abstain, Pete Schaffer.

Drea Doffing made a motion and Mark Molitor seconded to approve as amended. Motion carried 4 ayes. 1 abstain, Russ Zellmer (absent from 9-8-09 meeting)

Board of Supervisors Meeting Rules

Mike Kiefer made a motion and Drea Doffing seconded to approve as written. Motion carried 5 ayes.

Collaborative Comprehensive Plan Resolution and Summary

Mike Kiefer made a motion and Russ Zellmer seconded to approve and publish. Motion carried 5 ayes.

Data Practices Resolution

Mike Kiefer made a motion and Drea Doffing seconded to approve updated resolution with Clerk name changes. Motion carried 5 ayes.

Joint Powers Agreement with Dakota County for two hours assistance with street naming

Mike Kiefer made a motion and Drea Doffing seconded to approve Joint Powers Agreement with Dakota County. Motion carried 5 ayes.

Castle Rock and Roll liquor license renewal

Russ Zellmer made a motion and Drea Doffing seconded to approve the license renewal for Castle Rock and Roll. Motion carried 5 ayes.

UNFINISHED BUSINESS

1. David Sodergren email requesting meeting minutes changes. David was given a copy of the letter from the State of Minnesota-Office State Auditor regarding Statement of Position meeting minutes.
2. David Sodergren email requesting zoning change information on Nike Base. Discussion was held about the motion made at the March 1998 Annual meeting to have the Nike Base property revert back to agricultural upon sale and whether it needed to be addressed again after the actual sale. It was also shown that in the GSA selling information on the internet on page 7, it states Zoning: agricultural.

PUBLIC COMMENT

Terry Verch, 24713 Chippendale Avenue, Farmington, MN 55024. Terry explained he is concerned about activity at 24705 Chippendale Avenue. The property had a trailer on it that was involved in a meth lab drug bust and has since been removed and the two car garage was cleaned up by Dakota County. **Mike Kiefer made a motion and Russ Zellmer seconded directing the Clerk to contact MNSPECT and have them investigate the complaint and post a stop work order if necessary. The Clerk is also directed to send a certified letter to the homeowner informing them that permits are needed for any building or septic activity. Motion carried 5 ayes. Mike Kiefer made a motion and Drea Doffing seconded to forward any findings from MNSPECT onto Bob Bauer, township attorney and have the Clerk update Bob on the situation. Motion carried 5 ayes.**

PLANNING COMMISSION UPDATE

Sandy Weber read out loud the reasons for denial of the conditional use permit for David Sodergren, Nike Base. No actionable items need to be addressed by the Board of Supervisors for the PC October 26, 2009 regular meeting.

NEW BUSINESS

David Sodergren-Nike Base-Conditional Use Permit

Discussion was held about the zoning at the Nike Base. **Mike Kiefer made a motion and Drea Doffing seconded to deny the conditional use permit application based on the findings of fact by Bob Bauer and Dean Johnson stated in their October 23, 2009 letters and the Planning Commission recommendation. Russ Zellmer would like to see something happen with the property. Motion carried 5 ayes.**

Countryside Estate Restrictions/Covenants

The Board feels they are an out dated version and with all the turnover of property owners that most are not aware of the restrictions. Clerk directed to file.

Public Hearing Procedure

Jane Bistodeau explained that applications for CUP and IUP should be reviewed by a township professional for completeness before a public hearing is set. The applicant must apply for, pay escrow and turn in complete documentation for review.

Conciliation Court-Colin Garvey

Discussion about pending lawsuit.

Mark Beltz-trailer complaint

The Clerk was directed by the Board to send a certified letter to the property owner requesting removal of the trailers immediately.

Fire Complaint

Discussion was held about frivolous fire call complaints to the fire department that are impacting the townships fire bill. Colette and Jane to add a "Did You Know" section to the Chronicle to explain how much calls cost the township.

ROAD REPORT

Seal Coat update-Albatross Circle and the Townhall parking lot were seal coated.

Discussion about posting Rocky Hills Addition roads to 7 ton limit. **Mike Kiefer made a motion and Drea Doffing seconded to post Rocky Hills roads to 7 ton limit and to have Mark Henry order 4 signs. Motion carried 5 ayes.**

TREASURER'S REPORT

Receipts \$16,786.93

Investments \$363,240.44

Bank Statement \$3,422.82

Budget comparison through November 1, 2009 \$390,923.58.

Drea Doffing made a motion and Russ Zellmer seconded to approve Treasurer's Report. Motion carried 5 ayes.

PAYROLL AND CLAIMS

Payroll \$ 1,049.55

Claims \$15,736.60

Total \$16,786.15

Russ Zellmer made a motion and Drea Doffing seconded to approve payroll and claims. Motion carried 5 ayes.

Colette explained outstanding escrow balance due by David Sodergren for professional charges for review of the conditional use permit. A copy was presented to David Sodergren by Treasurer.

CLERKS REPORT

●Beth Sullivan-IT Support. Discussion was held about projects being completed. **Drea Doffing made a motion and Russ Zellmer seconded to approve Beth Sullivan as a new IT support for the township. Motion carried 5 ayes.**

●Lunar Pages web hosting renewal. **Mike Kiefer made a motion and Drea Doffing seconded to approve the renewal of Lunar Pages web hosting. Motion carried 5 ayes.**

●Professional charges- Clerk was directed to check with Bob Bauer about township planners.

●Parrott Contract-Clerk directed to update contract, contact Janis and Pat to renew contract.

●ADT alarm code-unable to change code without a technician call as no pass code exists. **Russ Zellmer made a motion and Mark Molitor seconded to allow the Clerk to have technician reset code. Motion carried 5 ayes.**

Pete Schaffer wanted to thank the Board members that responded to the complaint calls for the property at 24705 Chippendale Avenue.

Mark Henry discussed staking right of ways with two Board members present.

ADJOURN

Mike Kiefer made a motion and Drea Doffing seconded to adjourn. Motion carried 5 ayes.

Adjourn 9:20 p.m.

Respectfully Submitted

Jane Bistodeau, Clerk

Attest:

Pete Schaffer, Chairman of Board of Supervisors