

CASTLE ROCK TOWNSHIP **Approved**
BOARD OF SUPERVISORS SPECIAL MEETING
BUILDING INSPECTOR
June 9TH, 2009 6:00 P.M.

The special meeting of the Board of Supervisors of Castle Rock Township was convened at the Castle Rock Town Hall on Tuesday, June 9th, 2009 at 6:00 p.m. Present were Pete Schaffer Chair, Michael Kiefer Vice-Chair, Mark Molitor, Drea Doffing Supervisors, Colette Mumm Treasurer, Jane Bistodeau Clerk. Also present were Eric Ruud, Randy Becker, Scott Qualle and Gary Pipho.

Chairman Pete Schaffer called the meeting to order at 6:15 p.m. and the Pledge of Allegiance was recited.

Pete Schaffer explained the purpose of the meeting to review inspector resumes.

Scott Qualle- explained that they do have a septic inspector but would recommend that Daryl Gilmer perform inspections for septic.

Randy Becker raised the question- is Daryl Gilmer bonded, licensed and insured? Scott will check with the office and make sure all paperwork is in order.

Discussion was held about fee schedules including plumbing, mechanical, re-roofing, re-siding, replacement windows, fences. Accessory permits- issued over the counter by Clerk, plan review- either picked up, scanned and emailed, faxed or mailed.

Online permits. still being worked on, not up and running yet.

Discussion was held about permit processing and streamlining process. Discussion was held about what is needed to be brought before the Board of Supervisors and Planning Commission as far as plans go.

Gary Pipho stated that Inspectron's contract should be reviewed to see if there is a 30 day notice of contract extension.

Mike Kiefer made a motion and Drea Doffing seconded to hire MNSpect with a 1 year contract starting July 1st 2009. The Board of Supervisors requested Scott Qualle to attend the Planning Commission meeting on June 29th, 2009 to meet with the Planning Commission to discuss permits and processing.

Drea Doffing made a motion and Mark Molitor seconded to adjourn. Motion carried 4 ayes.

Meeting adjourned at 6:51p.m.

Respectfully submitted,
Jane Bistodeau, Clerk

Attest,
Pete Schaffer, Chair

