

CASTLE ROCK TOWNSHIP
PLANNING COMMISSION REGULAR MEETING
SEPTEMBER 28TH, 2009 7:30 P.M.

Approved

The regular monthly meeting of the Planning Commission of Castle Rock Township was convened at the Castle Rock Town Hall on Monday, September 28th, 2009 at 7:30 p.m. Present were Chair Norbert Kuhn, Sandy Weber Vice-Chair, Paul Irrthum and Todd Sjostrand and Jane Bistodeau, Clerk. Also present were Pete Schaffer, Gary Pipho, Eric Ruud, Mike Kiefer, Drea Doffing and Mark Molitor.

Norbert Kuhn opened the meeting and the Pledge of Allegiance was recited.

Review/Approve:

Planning Commission 8-31-09 Public Hearing minutes.

Dave Nicolai made a motion and Todd Sjostrand seconded to approve as written. Motion carried 5 ayes.

Planning Commission 8-31-09 Regular Meeting minutes.

Norb would like an "I" added to Paul's name on #4 motion under Building Permits.

Todd Sjostrand made a motion and Paul Irrthum seconded to approve with change. Motion carried 5 ayes.

Fee Schedule change-MNSPECT

Discussion about updating flat fee from 1997 to 2001 UBC table. Planning Commission feels the contract should stay in effect for the one year contract. **Todd Sjostrand made a motion and Paul Irrthum seconded to keep contract the same and readdress at contract renewal. Motion carried 5 ayes.**

Ordinance 2007-04 Fee Schedule

Ag building-site inspection only-\$100.00 fee. Strike the up to \$20,000 plus \$6.00/\$1000 thereafter.

Addition to ag building-\$100.00 fee. Strike the up to \$20,000 plus \$6.00/\$1000 thereafter.

Grain bins-\$100.00 fee. No inspections needed.

House Removal Fee-discussed if escrow should be \$/foot or flat amount. Recommending \$10,000.00 performance bond, letter of credit or check.

Sandy Weber made a motion and Paul Irrthum seconded to approve proposed changes to Ordinance 2007-04 Fee Schedule. Motion carried 5 ayes.

Weight Restriction Fee-Discussed fees and who checks. Why is Rocky Hills posted 5 ton weight limit? Weight restriction fee is for case by case basis in spring, a formality.

Planning Commission Secretary-Discussed pay for taking and typing minutes. Commission thinks the secretary should be paid \$40.00 per meeting. It would be necessary to increase Planning Commission hearing fee to \$250.00 fee to cover expense.

Building Permits

Al Venz, 22340 Albatross Circle, Farmington, MN. – accessory building

Need to clarify if additional driveway will be added and instruct homeowner of driveway permit, information needed before Board of Supervisors October 13th meeting. **Dave Nicolai made a motion and Sandy Weber seconded to recommend approval with updated site plan. Motion carried. 5 ayes.**

Conditional Use Permits

Sandy Weber would like the conditional use permit list checked over and old or non existent C.U.P.s removed. Review new C.U.P. at review date and only recheck with complaints. Reviewed page 1 of list and the Planning Commission determined if A-active, IA-in active, C-commercial, ?- not sure, and X- no longer. The PC will review each month until list review complete.

Comprehensive Plan

Collaborative plan in effect since July 14, 2009 Met Council approval.

Adjourn

Paul Irrthum made a motion and Todd Sjorstrand seconded to adjourn. Motion carried 5 ayes.

Meeting adjourned at 8:55 p.m.

Respectfully Submitted
Jane Bistodeau, Clerk