

**CASTLE ROCK TOWNSHIP
BOARD OF SUPERVISORS REGULAR MEETING
June 17, 2008**

The regular monthly meeting of the Board of Supervisors of Castle Rock Township was convened at the Castle Rock Town Hall on Tuesday, June 17, 2008 at 7:00 p.m. Present were Gary Pipho Chair, Michael Kiefer Vice-chair, Pete Schaffer and Russell Zellmer Supervisors, Colette Mumm Treasurer, Maralee Rother Clerk and Deanna Peterson Office Assistant. Arlyn Lamb was absent. Also present were Jeff MacDonald, Sheila Sumner, Eric Ruud, Don Webb, Darryl Bonk, David Sodergren, Sandy Weber, Jane Bistodeau, Norbert Kuhn, Paul Irrthum, Ken Betzold, Henry Fox, Randy Becker, Todd Sjostrand, Bill Minnehan, Mark Henry and Bob Dubbels.

Chairman Gary Pipho called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

APPROVE AGENDA

It was asked to add under additions: Tammy Kuehn, park spraying, electric lines, Board to authorize collaborate comp plan, discussion inspection fee for septic systems and add to road report the discussion of a ditch on 232nd street. **Michael Kiefer made a motion and Russell Zellmer seconded to approve the agenda as amended. Motion carried 4 ayes.**

APPROVE MINUTES

Michael Kiefer made a motion and Pete Schaffer seconded to approve the regular monthly meeting minutes of May 13, 2008 at 7:00 p.m. with the following corrections: Gary Pipho made a motion to allow the bike fest because it was an activity not covered in the Township's ordinance. Motion failed 4 nays and one aye and on page five Pete Schaffer made the motion, not Michael Kiefer. Motion carried 4 ayes.

Russell Zellmer made a motion and Pete Schaffer seconded to approve the minutes of May 24, 2008 of the road inspection with a correction of spelling of Denmark. Motion carried 4 ayes.

CLERK APPOINTMENT

Discussion was held regarding the interviewing of the applicants for Clerk, Applicants were Jane Bistodeau, Rita Cox, Jana Kutnink and Deanna Peterson. **Michael Kiefer made a motion and Pete Schaffer seconded to appoint Jane Bistodeau as clerk. Motion carried 3 ayes and 1 nay.**

Russell Zellmer made a motion to have the starting pay for the clerk to be \$15.00 per hour. Motion failed for lack of a second.

Pete Schaffer made a motion and Michael Kiefer seconded to have the starting pay for the clerk to be \$16.00 per hour and the clerk would start on Thursday June 19. Motion carried 4 ayes.

Russell Zellmer made a motion and Michael Kiefer seconded to accept the recommendation of the interview committee, that annual reviews of the clerk, office assistant and treasurer to be in January. Motion carried 4 ayes.

MALT BEVERAGE LICENSE

Michael Kiefer made a motion and Pete Schaffer seconded to approve the application for a malt beverage license for the Bottoms Up Bike Fest to be held at the Dakota County Fairgrounds on Friday July 18th 2008 5pm-1:00am and Saturday July 19th 2008 9:00am-12:59am. No Sale on Sunday. Motion carried 4 ayes.

PARCEL SPLIT

A review was made of the parcel split of Charles Hutton and Darrel Bonk at 27355 Biscayne Avenue Randolph, MN 55065. A letter was presented indicating the approval of the land exchange. **Michael Kiefer made a motion and Pete Schaffer seconded to approve the parcel split. Motion carried 4 ayes**

BINGO PERMIT

Russell Zellmer made a motion and Michael Kiefer seconded to approve the Bingo permit for the Faribault Eagles at the Dakota County Fairground during the fair August 4th -10th 2008. Motion carried 4 ayes.

ELECTION FOR CLERK PETITION

Michael Kiefer made a motion and Pete Schaffer seconded that the Board of Supervisors shall act on the election of clerk petition and the question to be on the ballot at the March election at the November meeting. Motion carried 4 ayes.

COMPLAINT ON BURYING OF HAZARDOUS WASTE

Discussion was held regarding the complaint received about the burying of hazardous waste at 22451 Annette Avenue. **Michael Kiefer made a motion and Russell Zellmer seconded that a letter should be sent to the County with the owner's name, address and request assistance in this matter. Motion carried 4 ayes.**

BURNING COMPLAINT

Don Webb discussed the problem of the burning issue with an outdoor boiler in his neighborhood. Reference was made to pages 41 and 42 (C) regarding this issue. **Michael Kiefer made a motion and Pete Schaffer seconded that the Building Inspector check the outdoor boiler and pit as per standards of the Township. Motion carried 4 ayes.**

Michael Kiefer made a motion and Russell Zellmer seconded to send a letter to Environmental Services to check out county ordinances regarding this matter and no garbage service. Motion carried 4 ayes.

Ron Wasmund will bring outdoor boiler information to the Board.

CEEF

Russell Zellmer made a motion and Michael Kiefer seconded that the Township donate \$250.00 to CEEF for the year 2008, the same amount as last year. Motion carried 4 ayes.

CAMPGROUNDS AT DAKOTA COUNTY FAIRGROUNDS

Michael Kiefer made a motion and Russell Zellmer seconded that the Township’s legal should review the conditional use permit and the Township will notify the City of Farmington regarding the campsites placement. Motion carried 4 ayes.

BUILDING PERMITS

David Linnerson, 3436 225th Street West, Farmington, MN wants to put up a car port enclosure. **Michael Kiefer made a motion and Russell Zellmer seconded that a variance is needed to allow to put in the car port. Motion carried 4 ayes.**

Doug Trout, 13741 Biscayne Avenue, Farmington, MN wants to build an uncovered deck. **Pete Schaffer made a motion and Russell Zellmer seconded to approve the building permit. Motion carried 4 ayes.**

Donald Webb, 22355 Beaumont Avenue, Farmington, MN wants to finish a basement. **Russell Zellmer made a motion and Pete Schaffer seconded to approve the permit to finish the basement. Motion carried 4 ayes.**

David Bester 19366 Century Court Farmington MN wants to reconstruct a pole barn at 2931 250th Street East Farmington, MN. **Michael Kiefer made a motion and Pete Schaffer seconded to approve the permit of reconstruction of a pole barn. Motion carried 4 ayes.**

Ron Wasmund explained the PCA septic systems and the reason for the raise for a septic permit. \$225 is the present fee and \$200 more will be added due to inspections.

ROAD REPORT

Russell Zellmer made a motion and Michael Kiefer seconded to approve the proposal for Denmark Avenue sub-cut for a total of \$12,920.00 and material will be purchased by the Township. Motion carried 4 ayes.

MINNCAN haul routes have not been approved by the Township (section 5 c and e). **Russell Zellmer made a motion and Michael Kiefer seconded that the Township should approve the haul routes of the pipeline project with the following changes: delete the route on 225th street west from Hwy 3 to Biscayne avenue and on Biscayne avenue from 225th street west south to 230th street west and delete the route on Denmark Avenue south from 240th street to 255th street. Motion carried 4 ayes.** A map showing the route changes will be made and sent to Tom Jones.

Pete Schaffer made a motion and Michael Kiefer seconded that the routes should be marked for signs of road work ahead, prepare to stop and trucks entering. Motion carried 4 ayes.

Discussion of the driveway put in at the Klima property on Biscayne is not acceptable as built and a letter will be sent to the owner telling him of the situation.

Michael Kiefer made a motion and Russell Zellmer seconded to make a ditch on the south side of 232nd street from Pete Schaffer’s driveway west to Blaine Avenue. Motion carried 4 ayes.

ROAD MAINTENANCE AGREEMENT

Russell Zellmer made a motion and Pete Schaffer seconded to accept the contract offer presented to the Township from Mark Henry for road maintenance. Motion carried 4 ayes.

Grading Roads: (Blade)	\$82.00 per hour
Snowplowing: (Blade or Single Axle Truck)	\$85.00 per hour

Prices to be reviewed annually – any increases to be based on inflation rate.

Other equipment:

Tandem Dump Truck	\$82.00 per hour
Single Axle Dump Truck	\$60.00 per hour
Bob Cat	\$65.00 per hour
Tractor Back Hoe	\$85.00 per hour
Angle Dozer	\$90.00 per hour
Man w/Pickup	\$45.00 per hour
Labor Rate	\$35.00 per hour
Fuel Surcharge Ceiling on off-road diesel	\$4.50 per gallon
Fuel Surcharge Ceiling on road taxed diesel	\$5.00 per gallon

COLLABORATIVE COMP PLAN DISTRIBUTION

Pete Schaffer made a motion and Russell Zellmer seconded that the Township Board authorize the distribution of the collaborative comp plan and collaborative water plan. Motion carried 4 ayes.

BUILDING PERMIT PROCEDURE

Michael Kiefer made a motion and Pete Schaffer seconded that the Planning Commission draft the procedure to alter the ordinance on page 80 regarding the process to obtain building permits. Motion carried 4 ayes.

CAPX2020

The Planning Commission would like all information regarding CAPX2020 forwarded to them.

TREASURER’S REPORT

Russell Zellmer made a motion and Michael Kiefer seconded to take money out of the savings account for the proposed road work and to reinvest the CD which came due. Motion carried 4 ayes. Pete Schaffer made a motion and Michael Kiefer seconded to approve the Treasurer’s report. Motion carried 4 ayes.

CLAIMS

Russell Zellmer made a motion and Michael Kiefer seconded to approve the claims (6001 – 6031) \$66,919.12, voiding claims 6024 and 6026 with an issuance of new checks #6030, #6031 and payroll \$2117.92 with a total of \$69,036.04. Motion carried 4 ayes.

FEE FOR PLANNING COMMISSION MEETINGS

Discussion was held about the cost of advertising and extra cost for sending notices. Pete Schaffer made a motion and Michael Kiefer seconded to raise the fee for Planning Commission meeting to \$300 to cover the costs of notices. Motion carried 4 ayes.

TAMMY KUEHN CONDITIONAL USE PERMIT

Michael Kiefer made a motion and Pete Schaffer seconded to have Troy Gilchrist review the conditional use permit packet with a maximum time limit of a two hour review and give the Board a recommendation regarding the situation. Motion carried 4 ayes.

PARK SPRAYING

Michael Kiefer made a motion and Pete Schaffer seconded to approve the quote of \$521.28 received from Farmers Mill and Elevator for spraying the Hwy 50 ballpark, Rock Hill Park and the Castle Town Hall premises. Motion carried 4 ayes.

SECOND NOTICES

The Clerk was advised to send MNDOT a second notice with a 14 day limit on responding back to the Township regarding the speed limit on 225th street west. Also the Clerk was advised to send Dakota Electric a second notice with a 14 day limit on responding back to the Township regarding the burying of lines on 240th street.

ADJOURN

Russell Zellmer made a motion and Pete Schaffer seconded to adjourn. Motion carried 4 ayes.

Meeting adjourned 10:55 p.m.

Respectfully submitted

Maralee Rother Clerk

Attest

Gary Pipho Chair