

**CASTLE ROCK TOWNSHIP  
BOARD OF SUPERVISORS REGULAR MEETING  
September 9, 2008 8:15 p.m.**

**Approved**

The regular monthly meeting of the Board of Supervisors of Castle Rock Township was convened at the Castle Rock Town Hall on Tuesday, September 9, 2008 at 8:15 p.m. Present were Gary Pipho Chair, Michael Kiefer Vice-chair, Pete Schaffer, Arlyn Lamb and Russell Zellmer Supervisors, Colette Mumm Treasurer, Jane Bistodeau Clerk. Also present was Lee Mann, Norbert Kuhn, Eric Rudd, Mark Henry, Bob Dubbels and Casey Kimber.

Chairman Gary Pipho called the meeting to order at 8:29 p.m. and the Pledge of Allegiance was recited.

**APPROVE AGENDA**

Michael Kiefer wants to discuss and get an update on complaints under unfinished business.

Pete Schaffer wants the Planning Commission update to be moved up before permits, Norbert Kuhn ok with order of meeting tonight but would also like to be moved up on the agenda at future meetings.

Gary Pipho wanted to discuss recording system under new business.

Gary Pipho wanted to discuss fireworks under new business.

Grant Jacobsen proposal to be discussed under new business.

**Russell Zellmer made a motion and Arlyn Lamb seconded to approve the agenda with changes and additions. Motion carried 5 ayes.**

**APPROVE MINUTES**

Under update of complaint list change *ad* to *add* and delete *the*.

Under new business change the word *vitality* to *viability*.

**Arlyn Lamb made a motion and Pete Schaffer seconded to approve as amended. Motion carried 4 ayes, Russell Zellmer abstained.**

**PARCEL SPLIT**

Lee Mann explained the new description. Discussion was held regarding block two being buildable lot.

Michael Kiefer question on road frontage access, long narrow driveway.

Russell Zellmer question on road frontage no access, how will it be routed?

**Russell Zellmer made a motion and Michael Kiefer seconded to approve the parcel split. Approval of the parcel split does not grant that it's a buildable lot or guarantee right amount of road frontage or large enough lot. Motion carried 5 ayes.**

**TERRY DONAHOE CUP**

Terry explained nature of business, some machinery, most stored inside, no employees. Discussion was held in regards of CUP.

**Arlyn Lamb made a motion and Russell Zellmer seconded to approve the CUP with the stipulations that there be a two year review and to follow rule 7.02 under home occupation recommended by the Planning Commission at the August 25<sup>th</sup> special meeting. Motion carried 4 ayes, 1 nay Pete Schaffer.**

**BUILDING PERMITS**

Carol Fisher- 3495 250<sup>th</sup> St E, Farmington, MN - Pool demolition.

**Arlyn Lamb made a motion and Russell Zellmer seconded to approve demolition permit. Motion carried 5 ayes.**

David Nicolai- 23110 Biscayne Ave, Farmington, MN - Build three-season porch

**Russell Zellmer made a motion and Pete Schaffer seconded to approve permit. Motion carried 5 ayes.**

Thomas Duffy- Shed demolition permit, his intent is to take down building and re-sell it. Ron Wasmund explained adding investigation fee of \$150.00. Discussion was held in regards if property is in foreclosure.

**Russell Zellmer made a motion and Michael Kiefer seconded to approve the permit with the stipulation County attorney clears property and Thomas Duffy pays for the remaining balance of permit.**

**Arlyn Lamb made a motion and Michael Kiefer seconded to direct the Clerk to contact the city attorney regarding status of property. Motion carried 5 ayes.**

**PLANNING COMMISSION UPDATE**

Discussion was held about permit process to streamline.

**Arlyn Lamb made a motion and Pete Schaffer seconded to approve recommendations by the Planning Commission at the August 25<sup>th</sup> special meeting to alter the 8.07 building permit ordinance on page 80 with the following changes: The Planning Commission would like Point #3- “reasonable period of time” change this wording to “10 working days.” Also, under #3, “recommendation to Town Board” a change to read “Planning Commission.” Planning Commission would like Point #5- “in the event that the permit doesn’t pass at the Planning Commission meeting, the Board could still pass it at their regular meeting, if the situation has been signed off by the Building Official,” then make Point #5, #6. Effective October 1, 2008. Motion carried 5 ayes.**

Discussion was held about the Planning Commission regular meeting. Norbert Kuhn attended the CAPX2020 and discussed route lines.

**ROAD REPORT**

Mark Henry explaining Castle Rock Township not prepared for utilities.

Discussion was held regarding letter composed by Mark Henry regarding additions to Ordinance/Comp Plan addressing utility issues. Board of Supervisors agree to forward Marks letter to the Planning Commission for review.

MinnCan update on road conditions, asked Mark what needs to be asked for from MinnCan. 5 ½ Miles Total.  
Annette Ave 1-mile, - 240<sup>th</sup> street 1-mile, -Denmark ½ -mile, -230<sup>th</sup> St 2-miles, Biscayne 1-mile  
\$10,000/Mile-limerock            \$8,000/Mile-gravel    Approx. \$50,000  
Ask for \$75,000 to repair roads from MinnCan.

225<sup>th</sup> speed limit- Board of Supervisors directed the Clerk to forward the Mn-Dot letter to City of Farmington and discuss how to proceed with sign installation.

270<sup>th</sup> street- detour, resident complaint, will be 4-5 weeks until completion.

Ditch mowing- one complaint on 270<sup>th</sup> street, Bob Dubbels received numerous complaints regarding ditch mowing.

Daniel Kutnink- Mark Henry and Michael Kiefer staked driveway so Daniel could have contractor move driveway to meet requirements. Board of Supervisors directed Clerk to send driveway permit application to Daniel Kutnink.

Seal-Coat quote- go ahead and have done.

Check to see if complaint form is on website, if not have website updated to include form.

Ditch Cleanout- move to next year and budget.

### **NEW BUSINESS**

Recording system- no action

Clerk to do comparison between engineers- Jacobsen and SEH.

Farmington Guide- no action

Fireworks- discussion in January/February meeting

Dakota County Fairgrounds- no year round camping- no action on permit-tabled

**Michael Kiefer made a motion and Russell Zellmer seconded to send letters to Laura Huseby and Dakota County Fairgrounds that there is no zoning approval. Direct Larry Wasmund to do no more inspections. Motion carried 4 ayes, Arlyn Lamb abstained.**

### **UNFINISHED BUSINESS**

-Permit complaints- Ron Wasmund talked with assistant to Haven, mowing on Haven property will be done by September 10<sup>th</sup>, 2008.

-Balance of complaints: Albatross Circle- Pools, window replacement, garbage. Letters were never sent, Inspectron to resend.

### **TREASURER'S REPORT**

Disbursement list \$40,832.56

Receipt list \$15,067.48

Current Investments \$293,235.60

Cash control \$65,289.84

\$4,285.00 owed by Haven from CUP and Variance applications.

Total Spent to date \$12,623.15.

**Arlyn Lamb made a motion and Russell Zellmer seconded to move forward with collection of money owed by Haven of \$4,285.00. Gary Piphon to talk with Bob Alsop. Motion carried 5 ayes.**

\$6,081.73 owed by Colin Garvey

**Michael Kiefer made a motion and Russell Zellmer seconded to move forward with collection of money owed by Colin Garvey of \$6,081.73. Gary Piphon to talk with Bob Alsop. Motion carried 5 ayes.**

**Michael Kiefer made a motion and Arlyn Lamb seconded to approve the Treasurer's report. Motion carried 5 ayes.**

Russell Zellmer requested year to date comparison reports.

**Russell Zellmer made a motion and Arlyn Lamb seconded to approve payroll and claims. Motion carried 5 ayes.**

**CLERK REPORT**

Michael Kiefer discussed talking with Dean Johnson regarding parking lot issues.

Board of Supervisors directed the Clerk to compile info regarding CUP and Interim Use Permits from MAT attorneys and discuss at October meeting.

What is Fairground status? See under new business.

**ADJOURN**

**Russell Zellmer made a motion and Michael Kiefer seconded to adjourn. Motion carried 5 ayes  
12:06 a.m.**

Respectfully submitted  
Jane Bistodeau, Clerk

Attest  
Gary Piphon Chair