

**CASTLE ROCK TOWNSHIP  
BOARD OF SUPERVISORS REGULAR MEETING  
February 12, 2008**

The regular monthly meeting of the Board of Supervisors of Castle Rock Township was convened at the Castle Rock Town Hall on Tuesday, February 12, 2008 at 7:00 p.m. Present were Russell Zellmer Chair, Arlyn Lamb Vice-chair, Mike Rademacher, Gary Piphon and Michael Kiefer Supervisors, Colette Mumm treasurer and Maralee Rother clerk. Also present were Ron Wasmund, Norbert Kuhn, Paul Irrthum, Eric Ruud, Mark Wagonknecht, Jane Bistodeau, Pete Schaffer, Mike Foerstch and Mark Henry.

Chairman Russell Zellmer called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

**APPROVE AGENDA**

**Michael Kiefer made a motion and Arlyn Lamb seconded to add and address the letter from George Kinney regarding payment for copy work. Motion carried 5 ayes.**

**RECESS FOR CLOSED SESSION**

**Arlyn Lamb made a motion and Gary Piphon seconded to recess the meeting and hold a closed session with the Township attorney regarding the Joe Miller issue. Motion carried 5 ayes.**

***The regular meeting was reconvened at 7:15 p.m.***

**APPROVE MINUTES**

**Arlyn Lamb made a motion and Mike Rademacher seconded the minutes of the regular meeting of January 15, 2008 be approved as written. Motion carried 5 ayes.**

**ERIC RUUD**

Eric Ruud addressed the Board and asked what the status of the comp plan is. He had a question regarding clustering and if a variance could be allowed for clustering before the comp plan is completed. The consensus is that no allowances could be provided before the plan is completed and adopted.

**INSPECTOR'S CONTRACT**

Discussion was held regarding the qualifications and expectations of a building inspector. **Gary Piphon made a motion and Michael Kiefer seconded that an advertisement shall be placed in the papers for applicants interested in being an inspector for Castle Rock Township on the weeks of February 28 and March 6, with the deadline for turning in Request For Proposal (RFP) being March 13, 2008. Motion carried 5 ayes.**

**Arlyn Lamb made a motion and Gary Pipho seconded to accept the applications and R.F.P. s on March 19. The sub-committee will review and present recommendations in April and set up an interview session. Motion carried 5 ayes.**

**LETTER FROM GEORGE KINNEY RE: ALBATROSS CIRCLE**

**Michael Kiefer made a motion and Gary Pipho seconded to pay the \$60 quoted for copy work from the county file in reference to the Albatross Circle research done by the county. Motion carried 5 ayes.**

**TREASURER'S REPORT**

Escrow payments were discussed and the Township has an escrow fund from Image Cowboys for a conditional use permit and who has withdrawn the permit. **Michael Kiefer made a motion and Gary Pipho seconded to send a letter to Image Cowboys, reminding him that the Township is holding the \$500 escrow for the conditional use permit not acted on and that he must come to the Board for any further permits. This letter will be also sent to Inspectron Inc. Motion carried 5 ayes.**

**Arlyn Lamb made a motion and Gary Pipho seconded to have the annual audit on February 26, 2008 immediately following the budget meeting. Motion carried 5 ayes.**

**Gary Pipho made a motion and Arlyn Lamb seconded to approve the Treasurer's report. Motion carried 5 ayes.**

**CLAIMS**

Discussion was held regarding spending money for attorney.

**Gary Pipho made a motion and Arlyn Lamb seconded to approve the claims and payroll, claims \$67,874.80 and payroll \$2,486.49 total \$70,361.29. Motion carried 5 ayes.**

**ROAD REPORT**

**Gary Pipho made a motion and Mike Rademacher seconded to authorize the Board to use \$1000 to \$1500 to be put aside to allow Mark Henry to push the snow back from the roads and Mark shall confer with Michael Kiefer about the work to be done. Motion carried 5 ayes.**

**Mike Rademacher made a motion and Arlyn Lamb seconded to pay \$40 fee for Mark Henry/Michael Kiefer to go a seminar in St. Cloud. Motion carried 5 ayes.**

**ATTORNEY DISCUSSION**

Discussion was held regarding the employment of attorneys for the Township. **Gary Pipho made a motion and Michael Kiefer seconded that the Township shall employ Troy Gilchrist as their attorney, except for the litigation with Miller, which will remain with Severson Sheldon. Motion carried 5 ayes.**

**MINNCAN PROJECT**

Mike Foertsch discussed issues regarding the pipeline and MINNCAN project. The clerk will check with Empire and Eureka for their agreement with the project and the clerk will check the previous expenses the township has had with SEH and the pipeline project.

**FARMINGTON SENIOR CENTER**

Memberships under the City's fee schedule have differentiated between residents of Farmington and non-residents on the understanding that residents support the center with their tax dollars. The City Council has again agreed that if the townships were to contribute funds to offset the costs related to these non-resident fees, the policy regarding additional non-resident fees would be waived for Township residents.

**Gary Pipho made a motion and Russell Zellmer seconded to make a payment to Rambling River Senior Center of \$250 for benefit of seniors. Motion carried 5 ayes.**

**DATES FOR MEETINGS**

**Gary Pipho made a motion and Russell Zellmer seconded to make the following changes of meeting dates - - Planning Commission meeting Tuesday May 27, 2008 because of Memorial Day and the Board of Supervisors meetings April 8 to April 15 and September 9 meeting will be at 8:15 p.m. instead of 7:00 p.m. Motion carried 5 ayes.**

**RANDOLPH-HAMPTON FIRE DEPARTMENT**

The Randolph-Hampton Fire Department has a change in the announcement of the dinner and meeting - - dinner will be at 7:00 p.m. before the meeting at 8:00.p.m.

**COVERAGE ON LOTS**

**Gary Pipho made a motion and Mike Rademacher seconded to make up a resolution regarding coverage in the commercial district only in Township sections five and six to be inserted in Ordinance 6.07 C/I Commercial/Industrial District G 5 of the current ordinance and should read Coverage: Unless otherwise approved by the Township, the square footage of all building footprints and parking areas shall not exceed sixty-five (65%) of the total square footage of any building site within the affected property. Mini-storage uses shall not exceed seventy-five percent (75%) of the total square footage of any building site within the affected property. The Board advised the Clerk to contact the Townships attorney about the wording on the Resolution. Motion carried 5 ayes.**

**REORGANIZATIONAL MEETING**

Re-organizational meeting and regular March meeting will be on March 19, 2008 and the bad weather date for the election shall be March 18, 2008. The election will be postponed by bad weather according to the Farmington Schools closing.

**MODERATOR FOR ANNUAL MEETING**

**Michael Kiefer made a motion and Arlyn Lamb seconded to pay the moderator for the annual meeting \$25.00. Motion carried 5 ayes.**

**NORTH CANNON RIVER WATERSHED MANAGEMENT**

**Gary Pipho made a motion and Mike Rademacher seconded approve the North Cannon River Watershed Management received from Dean Johnson. Motion carried 5 ayes.**

**MINNCAN CONTRACT**

**Arlyn Lamb made a motion and Michael Kiefer seconded to have Mike Foerstch send a draft of the contract agreement with MINNCAN to the Clerk to give to Troy Gilchrist. Motion carried 5 ayes.**

**MINNCAN CONDEMNATION**

**Arlyn Lamb made a motion and Mike Rademacher seconded that the Township wants to remain on the list regarding the MINNCAN condemnation. Motion carried 5 ayes.**

**CLERK REVIEW**

**Gary Pipho made a motion and Michael Kiefer seconded to have a clerk's review closed meeting on May 13, 2008 at 6:00 p.m. Motion carried 5 ayes.**

**Gary Pipho made a motion and Michael Kiefer seconded that the Township clerk position is an appointed position that will be reviewed annually in May. Motion carried 5 ayes.**

**ADJOURN**

**Arlyn Lamb made a motion and Mike Rademacher seconded to adjourn. Motion carried 5 ayes.**

Meeting adjourned 10:50 p.m.

Respectfully submitted  
Maralee Rother Clerk

Attest  
Russell Zellmer Chair