

Castle Rock Planning & Zoning Commission Meeting

April 28, 2008

Board Members Present: Sandy Weber, Bob Dubbels, Norbert Kuehn, and Paul Irrthum

Call to Order: Bob Dubbels

1. **Election of Board Members:**

- Chair - Norbert Kuehn nominated by Bob Dubbels, 2nd by Sandy Weber, motion carried.
- Vice-Chair – Bob Dubbels nominated by Norbert Kuehn, 2nd by Sandy Weber, motion carried
- Secretary – Sandy Weber nominated by Paul Irrthum, 2nd by Norbert Kuehn, motion carried.

2. **Minutes of the February 28, 2008**, meeting were read and approved. Norbert Kuehn made a motion to approve minutes, Bob Dubbels 2nd, all voted aye – motion carried.

3. **Minutes of the March 31, 2008**, Bob Dubbels made a correction to state the words, “Castle Rock Clerk” rather than “Maralee”, Paul Irrthum made a 2nd, voted and motion was approved.

4. **Bike Event:** Jana Kutnink and Jeff McDonald came to the Planning & Zoning Board asking for an Interim Use Permit. Discussion by the board as to whether it should be a Conditional Use Permit.

Jana stated this is to be an annual event and also a charitable event for “Last Hope”.

The board said the property is zoned agriculture property and not for commercial events. There is to be a special meeting on May 5, 2008, to discuss the bike event further. Clerk to check ordinance with lawyer.

5. **Application for Planning & Zoning Board Member:** Todd Sjostrand has applied to be on the Planning and Zoning Board of Castle Rock. He lives at 25701 Blaine Avenue, Farmington, MN. Phone: 612-396-0022. He has lived in Farmington for 10 years and works as an Air Traffic Controller. Paul Irrthum made a motion to recommend him to the town board, Sandy Weber 2nd the motion, all approved

6. **Email from Dean Johnson:** There should be a correction – instead of 4:40 should read 1:40.

7. **One Year Review of CUP:** Norbert Kuhn had some discussion regarding the review of CUP’s in one year. Planning and Zoning concluded that the Castle Rock Town Board has the final say in permitting the CUP and should do the one year reviews. Town Clerk has a list of CUP’s for the last 2-3 years. Some CUP’s have a 1 year limit and some have no limit - Town Board to discuss process for C.U.P.

8. **June 2nd:** Proposed comp plan changes presented at a public meeting.

Motion to adjourn by Bob Dubbels, 2nd Paul Irrthum

