

**CASTLE ROCK TOWNSHIP
BOARD OF SUPERVISORS REGULAR MEETING
September 11, 2007**

The regular monthly meeting of the Board of Supervisors of Castle Rock Township was convened at the Castle Rock Town Hall on Tuesday, September 11, 2007 at 7:00 p.m. Present were Russell Zellmer Chair, Arlyn Lamb Vice-Chair, Mike Rademacher, Gary Pipho, and Michael Kiefer Supervisors, Colette Mumm Treasurer, Maralee Rother Clerk, and Jane Bistodeau office assistant. Also present were Larry Wasmund, Cole Empey, Edward Siegfried, Tamme Kuehn, Paul Irrthum, Carolyn Kiefer, Glenda Skoff, Bernie May, Jen Venz, Janet Zimmer, Mark Henry and Bev Topp.

Chair Russell Zellmer called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

APPROVED AGENDA

Arlyn Lamb made a motion and Gary Pipho seconded to approve the agenda with the following additions. Add under New Business-discuss Inspectron Contract, under Unfinished Business-discuss Kuehn/Kramer conditional use permit revocation, Joe Miller accounts receivable balance, and Colin Garvey accounts receivable balance. Motion carried 5 ayes.

APPROVED MINUTES

Arlyn Lamb made a motion and Mike Rademacher seconded to approve the August 14, 2007 Verch variance special meeting. Motion carried 5 ayes.

Mike Rademacher made a motion and Arlyn Lamb seconded to approve the August 14, 2007 regular meeting minutes with the following changes. Under the Haven heading on line 1 correct the statute number to 462.357. On the first motion add after no further action be taken by the building inspector until all account receivables are paid up to date *and any request be brought before the Board of Supervisors before any action can be taken* and the escrow balance is replenished. Motion carried 5 ayes.

BUILDING PERMITS

Cole Empey, 2120 230th Street West, Farmington, MN 55024, single family dwelling. Mr. Empey presented the Board with the flood plain review. **Mike Rademacher made a motion and Gary Pipho seconded to approve the building permit. Motion carried 5 ayes.**

Tom Kosir, 22110 Beaumont Way, Farmington, MN 55024, three season porch. **Arlyn Lamb made a motion and Mike Rademacher seconded to approve the building permit. Motion carried 5 ayes.**

John Meyer, 22690 Blaine Avenue, Hampton, MN 55031. Inspectron sent a letter that the building needs to be moved to a new location on the property or a variance applied for as it is too close to the Tate property. There was no response to the letter from John Meyer. **Arlyn Lamb**

made a motion and Gary Pipho seconded to table the building permit request until the next regular meeting. Motion carried 5 ayes.

Paul Dorneman, 22295 Albatross Circle, Farmington, MN 55024. Paul has not picked up the building permit or paid the penalty fee. **Gary Pipho made a motion and Arlyn Lamb seconded to send a certified letter stating that if no payment is received within 30 days, further legal action will be forthcoming. Motion carried 5 ayes.**

NIKE Base Memo-Discussion was held regarding the garage door installation allowed at the NIKE Base with the stop work order in place. **Gary Pipho made a motion and Michael Kiefer seconded that if a stop work order is placed against a property-all work must be brought into compliance and penalties paid before the stop work can be lifted and no further permits will be issued. Motion carried 5 ayes.**

DAKOTA COUNTY SHERIFF

The deputy discussed suspicious vehicles going through mailboxes in the area, drug activity by hydrous tanks, and vandalism at the Fountain Valley golf course.

TREASURER'S REPORT

Capital Improvement Projects:	\$19,648.49
-culvert replacement	<u>2,561.05</u>
	\$22,209.54

Colette Mumm went over the disbursement list, receipt list, current investments, and cash control statement. All are in balance. **Arlyn Lamb made a motion and Russell Zellmer seconded to approve the Treasurer's Report. Motion carried 5 ayes.**

CLAIMS/PAYROLL

Discussion was held regarding inspections done at Haven, 22355 Albatross Circle, Farmington, MN and who is responsible for payment for inspections done by Inspectron, Inc. Amount in question was deducted from invoice and balance paid. **Gary Pipho made a motion and Arlyn Lamb seconded to approve payroll #5745-#5746 totaling \$1717.76 and claim #5743-#5744 totaling \$2000.00 and claim #5748-5560 totaling \$15,737.30. Motion carried 5 ayes.**

ROAD REPORT

Culvert on 225th street fixed at cost of approximately \$2500.00. Mark Henry would like to order 50' white rust pipe from Contech to replace rotting pipe on 230th street to be done in the spring. **Gary Pipho made a motion and Arlyn Lamb seconded to purchase the pipe from Contech. Motion carried 5 ayes.** Discussion was held about problems with farmers using ditch for farming. Driveway permits have been applied for and one driveway has been installed.

UNFINISHED BUSINESS

1. Tamme Kuehn stated she came to the meeting to update the Board about the trailers on her property. Tamme stated there are eleven trailers left, down from fifteen and that they are working towards the same goals as back in July, 2007 and are making the effort to bring up to compliance.

2. Accounts receivable/bill collection. Mike Rademacher and Gary Pipho will meet with Troy Gilchrist, if available, to go over an accounts receivable resolution. Mike Rademacher questioned how long should be spent to ask questions. The Board decided two hours should be enough time to ask all questions.
3. Peter Beck letter to Terry Merritt. **Arlyn Lamb made a motion and Gary Pipho seconded to direct the clerk to send Mr. Beck a response with copies of past due accounts receivables, a copy of the April 10, 2007 letter to DHS, and put in the letter that upon review of the letter dated 9-6-07 to Terry Merritt that it be noted that the Castle Rock Township Clerk did not advise Mr. Beck that the township is not owed any money by Haven for building inspections, cc: the letter to Bob Alsop, Karen Tarrant, Haven Chemical Health System LLC, Department of Human Services. Motion carried 5 ayes.**
4. Colin Garvey, past due accounts receivable. The Board instructed Gary Pipho and Mike Rademacher to discuss with Troy Gilchrist.
5. Joe Miller, past due accounts receivable. The Board instructed Gary Pipho and Mike Rademacher to discuss with Troy Gilchrist.

NEW BUSINESS

1. Bev Topp – Cap X2020
Discussed getting information to landowners regarding putting in new super utility lines. **Gary Pipho made a motion and Michael Kiefer seconded to sign the resolution stating Castle Rock Township wants to be informed of Cap X2020 upcoming certificate of need meetings to be held. Motion carried 5 ayes.**
2. Inspectron, Inc. contract. Michael Kiefer brought up problems and complaints with Inspectron, permits issued by the building inspector and ei: work done at NIKE Base with a stop work order in place, billings and who is responsible, inspections not done on time, building infractions, permit violations not being addressed and temporary pool permit fees. Michael Kiefer stated he spoke with a new building inspector to fill in part time until a new building inspector could be found and Michael Kiefer asked the Board to have a paper vote on whether to fire the building inspector. The Board of Supervisors requested a copy of Inspectron's contract for review and will wait until Ron Wasmund has time to reply to the accusations at the next regular meeting.

CLERK'S REPORT

Parrott Contract – **Arlyn Lamb made a motion and Mike Rademacher seconded to adopt contract for six months. Motion carried 5 ayes.**

Empire Township Comprehensive Plan Amendment letter. **Gary Pipho made a motion and Mike Rademacher seconded to check box #1 that the Comprehensive Plan Amendment will have no impact on our jurisdiction. Motion carried 5 ayes.**

Cannon Falls Beacon-Township Update box. The Board of Supervisors decided to not participate.

Mike Rademacher said he will fix light in the township office.

Russell Zellmer will step down as Chairman of the Board for two months for personal reasons, but will remain on the Board. Arlyn Lamb is willing to take over as Chair and Gary Piphio will act as Vice-Chair through the November 2007 regular meeting. **Arlyn Lamb made a motion and Gary Piphio seconded that the Board accepts Russell Zellmer stepping down as Chair on a temporary basis and it will be re-addressed at the November meeting. Motion carried 5 ayes. Gary Piphio made a motion and Russell Zellmer seconded that Arlyn Lamb be acting Chair. Motion carried 5 ayes. Mike Rademacher made a motion and Michael Kiefer seconded that Gary Piphio will be acting vice-chair. Motion carried 5 ayes.**

ADJOURN

Arlyn Lamb made a motion and Gary Piphio seconded to adjourn the meeting. Motion carried 5 ayes.

Meeting adjourned at 10:23 p.m.

Respectfully submitted,
Maralee Rother Clerk

Attest: Russell Zellmer