

**CASTLE ROCK TOWNSHIP  
BOARD OF SUPERVISORS REGULAR MEETING  
March 21, 2007**

The regular monthly meeting of the Board of Supervisors of Castle Rock Township was convened at the Castle Rock Town Hall on Wednesday, March 21, 2007 at 8:00 p.m. Present were Russell Zellmer Chair, Arlyn Lamb Vice Chair, Mike Rademacher, Gary Pipho, Michael Kiefer Supervisors, Roger Randall, Colette Mumm Treasurer, Maralee Rother Clerk, and Jane Bistodeau Office Assistant. Also present were Paul Irrthum, Norbert Kuhn, Ed Siegfried, Bob Dubbels, Mark Henry, Larry Wasmund, Gretchen Schreiber, David Mumm and Eric Ruud.

Chair Russell Zellmer called the meeting to order at 8:00 p.m. and the Pledge of Allegiance was recited.

**APPROVED MINUTES**

**Gary Pipho made a motion and Russell Zellmer seconded to approve the minutes of the February 13, 2007 regular meeting as written. Motion carried 5 ayes.**

**Mike Rademacher made a motion and Gary Pipho seconded to approve the minutes of the February 20, 2007 budget review meeting as written. Motion carried 5 ayes.**

**PARCEL SPLIT**

**Gary Pipho made a motion and Mike Rademacher seconded to deny the parcel split for Gene Jahnz, 1328 220<sup>th</sup> Street, Farmington, MN as recommended by the Planning Commission meeting of March 14, 2007. Motion carried 5 ayes.**

**BUILDING PERMITS**

David Mumm, 1055 230<sup>th</sup> Street West, Farmington, MN 55024. David questioned the length of permits and timelines on permits. David also questioned whether he could renew the permit in June instead of right away? Larry Wasmund, Inspectron said it shouldn't be a problem if no work was completed without the permit being renewed. **Gary Pipho made a motion and Arlyn Lamb seconded to issue a new permit as stated in the letters from Inspectron, Inc. Motion carried 5 ayes.**

David Mumm asked why he didn't get a Certificate of Occupancy for his accessory building. Larry Wasmund stated no Certificate of Occupancy are given for accessory buildings. David Mumm presented a letter to the Board of Supervisors regarding what he felt was unfair treatment from Inspectron, Inc. and wanted it noted by the Board of Supervisors. Larry Wasmund tried to explain the letter and stated he would forward it on to Ron Wasmund.

Tom and Cheri Tate, 22680 Blaine Avenue, Hampton, MN 55031. Discussion was held about non-conforming lot, sub-standard lot and lot of record. **Gary Pipho made a motion and Mike Rademacher seconded to send the Tate's lot specifications onto the township attorney and planner after the Tate's pay a \$1,000.00 escrow fee up front. Motion carried 5 ayes.** Tom and Cheri Tate to attend the next Planning Commission meeting on March 26, 2007 and then decide if they will want the plans forwarded to the township attorney and planner.

Dakota County Extension, 4100 220<sup>th</sup> Street West, Farmington, MN 55024. Dakota County Extension office want to remodel the interior of the building from a classroom to office space. **Mike Rademacher made a motion and Arlyn Lamb seconded to approve the building permit. Motion carried 5 ayes.**

Castle Rock and Roll, 27998 Chippendale Avenue, Northfield, MN. Discussion was held regarding questions raised at February 13, 2007 meeting. Inspectron, Inc. said there is a cable strung between the parking lot and the septic mound and there is no evidence of driving or parking on the mound.

Tamme Kuehn, 255<sup>th</sup> Street, Farmington, MN 55024. Larry Wasmund stated he spoke with Tamme Kuehn about the 13 trailers on the property. Larry requested formal intent or non intent to comply. **Arlyn Lamb made a motion and Mike Rademacher seconded to have Larry send a letter stating she must respond within 15 days or the conditional use permit may be revoked. Motion carried 5 ayes.**

**Gary Pipho made a motion and Arlyn Lamb to adopt Inspectron's Zoning Compliance Policy and Procedure. Motion carried 5 ayes.**

9:00 p.m. Russell Zellmer called to recess meeting for a closed litigation meeting.

10:00 p.m. Russell Zellmer reconvened the regular meeting.

#### **TREASURER'S REPORT**

Roger Randall presented the February 2007 report. **Mike Rademacher made a motion and Arlyn Lamb seconded to approve the February Treasurer's report. Motion carried 5 ayes.**

**Arlyn Lamb made a motion and Mike Rademacher seconded to have the Treasurer close out the savings account with a balance of \$2.02 and transfer to checking account. Motion carried 5 ayes.**

**Gary Pipho made a motion and Michael Kiefer seconded to have Roger Randall contact Lewis and Kitsch to perform an audit on 2006 books, January and February 2007. Motion carried 5 ayes.**

#### **CLAIMS AND PAYROLL**

Colette Mumm read through the claims. **Arlyn Lamb made a motion and Mike Rademacher seconded to approve claim #5570-5593 totaling \$33,057.59. Motion carried 5 ayes.**

**Gary Pipho made a motion and Arlyn Lamb seconded to approve payroll #5568-5569 totaling \$1,507.74. Motion carried 5 ayes.**

#### **UNFINISHED BUSINESS**

**Gary Pipho made a motion and Arlyn Lamb seconded to send a letter to Jim Meyer with a copy of the ordinance stating the lot is question is not a buildable lot. Motion carried 5 ayes.**

**NEW BUSINESS**

Arlyn Lamb and Gary Pipho opened the Dale Kuchinka mowing quote of \$30.00/mile with 26 miles totaling \$780.00. **Gary Pipho made a motion and Michael Kiefer seconded to accept the quote. Motion carried 5 ayes.**

**LARGE AUDIENCE PERMIT**

Scottish Fair – **Arlyn Lamb made a motion and Mike Rademacher seconded to approve the permit for the Scottish Fair at the Dakota County fairgrounds, May 19, 2007. Motion carried 5 ayes.**

MN Loas Veterans-1<sup>st</sup> Reunion Soccer Tournament- **Gary Pipho made a motion and Michael Kiefer seconded to approve the permit for the Soccer Tournament at the Dakota County fairgrounds, May 26-27, 2007. Motion carried 5 ayes.**

**PARCEL SPLIT**

Jim May and Anita May, 2676 250<sup>th</sup> Street, Farmington, MN 55024. **Mike Rademacher made a motion and Gary Pipho seconded to approve the parcel split. Motion carried 5 ayes.**

**FARMINGTON LIONS CLUB**

**Gary Pipho made a motion and Arlyn Lamb seconded to approve the bingo permit for the Lions Club at the Dakota County Fair, August 6-12, 2007. Motion carried 5 ayes.**

**FOUNTAIN VALLEY COMPREHENSIVE PLAN**

Gary Pipho will email a list of concerns to the Clerk in the township office to add to letter before it is signed and sent back. The list will be discussed at the reconvened meeting on March 27, 2007.

**C.E.E.F. SPONSORSHIP**

**Michael Kiefer made a motion and Arlyn Lamb seconded to send \$250.00 donation to C.E.E.F. Motion carried 5 ayes.**

**AGGREGATE HOST COMMUNITY FEE**

**Arlyn Lamb made a motion and Michael Kiefer seconded to adopt the aggregate host community fee resolution. Motion carried 5 ayes.**

**ROAD RIGHT-OF-WAY**

Discussion was held regarding right-of-ways and the letter received from the Farmington School District.

**APPLICATION FEES**

Discussion was held regarding setting fees. **Gary Pipho made a motion and Arlyn Lamb seconded to adopt resolution #2007-02 with new application fees and escrow amounts. Motion carried 5 ayes.**

**COLIN GARVEY**

Discussion was held regarding the letter received from Colin Garvey regarding the downed silt fence. Russell Zellmer talked with Lee Mann and the matter should be handled.

**COLLECTIONS**

**Gary Pipho made a motion and Mike Rademacher seconded to have the Clerk ask the attorney to start proceedings on collecting accounts receivable over 120 days past due. Motion carried 5 ayes.**

**NORBERT KUHN**

Norbert Kuhn brought up whether there is a building site on his property next to the Nike Base. It was suggested that Norbert needs to consider making application to the Township to have these questions answered further.

**HAVEN DISCUSSION**

Discussion was held regarding Haven Chemical Systems. Gary Pipho and Arlyn Lamb are drafting letters in response to the letter dated March 19, 2007 from Cheyenne Drogsvold of the Minnesota Department of Human Services. The letters will be forwarded to the Clerk and more discussion will be held at the reconvened meeting on March 27, 2007.

**ROAD REPORT**

Discussion was held regarding 225<sup>th</sup> Street joint maintenance agreement. Mark discussed the bridge and road closing on 230<sup>th</sup> street because of spring runoff. Mark Henry asked the Clerk to inform Marge Ford to not dustproof until after new gravel is laid down in May. Mark Henry requested that the road report be moved up on the agenda. **Gary Pipho made a motion and Arlyn Lamb seconded to make Mark Henry the contact for the township to get gravel quotes. Motion carried 5 ayes.**

**RECESS MEETING**

**Arlyn Lamb made a motion and Gary Pipho seconded to reconvene this meeting on March 27, 2007 immediately following the MinnCan meeting. The reconvened meeting will discuss the building permit for Tom and Cheri Tate, a letter in response to Minnesota Department of Human Services, review list of concerns compiled by Gary Pipho and Arlyn Lamb regarding Fountain Valley Comprehensive Plan and rules for collecting delinquent accounts receivable. Motion carried 5 ayes.**

The meeting recessed at 12:36 a.m.

Respectfully submitted,  
Maralee Rother Clerk

Attest: Russell Zellmer Chair