

**CASTLE ROCK TOWNSHIP  
BOARD OF SUPERVISORS REGULAR MEETING  
FEBRUARY 8, 2005**

The regular monthly meeting of the Board of Supervisors of Castle Rock Township was convened at the Town Hall on Tuesday, February 8, 2005. Present were Randy Becker Chair, Arlyn Lamb Vice Chair, Jim Ozmun, Russ Zellmer, and Paul Irrthum Supervisors, Roger Randall Treasurer, and Maralee Rother Clerk. Also present were Hugh Fisher, Mike Rademacher, Shirley Dubbels, Mary Ellen Smith, Jeff Smith, Pat Tinsley, Jim Hedlund, Colin Garvey, and Ralph Hanson.

Chair Randy Becker called the meeting to order at 7:00 p.m., and the Pledge of Allegiance was recited.

**APPROVE MINUTES OF JANUARY 11, 2005 REGULAR MEETING**

**Arlyn Lamb made a motion and Jim Ozmun seconded to approve the minutes of the Board of Supervisors regular meeting of January 11, 2005 with the following corrections:**

**Page 1, Loren instead of Orin; add Clyde Thompson to those also present; under Jim Hedlund – after 180 feet of room add “behind the building”.**

**Page 2, should be Loren Thompson instead of Orin Thompson; under area break-ins, article is misspelled; under building permits, should read Keith instead of Norm.**

**Page 3, under complaint, change wording after seconded to “direct” the Clerk to send.**

**Page 4, under Claims report, add Jim Ozmun made a motion and Arlyn Lamb seconded to approve the January claims report, motion carried 5 ayes; under fire change wording to “direct” the Clerk to send.**

**Motion carried 5 ayes.**

**COLIN GARVEY**

Colin Garvey presented bills from SEH in the amount of \$4046.00 which he feels are not all his to pay. Mike Foerstch met with Mr. Garvey and forwarded a memo to the Board showing when SEH reviewed Garvey’s plans. The Clerk will go thru the Township’s documents from approximately September 2002 to February 2003 for work on Mr. Garvey’s development. Mr. Garvey will check on Thursday, February 10, 2005, to see what has been found.

**MARY ELLEN SMITH**

Mary Ellen Smith discussed her building permit for a pole shed and in her estimation, she feels she paid too much for the permit. She would like a definition of an agricultural building and have that clarified. **Arlyn Lamb made a motion and Paul Irrthum seconded that the Clerk notify the building inspector to review the Mary Ellen Smith application and permit and make adjustments if deemed necessary. Motion carried 5 ayes.**

**Arlyn Lamb made a motion and Russ Zellmer seconded that the Planner review application and permit form for agricultural use definition. Motion carried 5 ayes.**

**WEBSITE SOFTWARE**

**Jim Ozmun made a motion and Paul Irrthum seconded to pay Patrick Tinsley for the software for the web site he had purchased in the amount of \$109.95. Motion carried 5 ayes.**

**JIM HEDLUND**

Jim Hedlund intends to buy Ralph Hanson's building site and property. Mr. Hedlund has a landscaping business which he would like to continue to operate at 3392 232<sup>nd</sup> Street East, Hampton, and he inquired about his present conditional use permit. He was advised he would need a new conditional use permit and should make arrangements to have a special hearing with the Planning Commission and make application for this.

**RALPH HANSON**

Ralph Hanson is considering buying property in Hampton Township for a building site for a residence and he questioned the Board regarding him having a driveway from the proposed site in Hampton Township, connected and shared to the existing driveway on his property in Castle Rock Township. Castle Rock Township does not have an ordinance regarding sharing driveways, so therefore the consensus of the Board is that the issue should be addressed by Hampton Township.

**WARREN JOHNSON**

It was brought to the attention of the Board that Warren Johnson, 22104 Beaumont Way, is possibly operating two businesses with no conditional use permit, has employees working for him, and is building a building with no permit. **Arlyn Lamb made a motion and Jim Ozmun seconded that the Clerk direct Ron Wasmund to check the situation at the above address. Motion carried 5 ayes.**

**URBAN STORM WATER POLLUTION CONTROL**

The Board discussed an ordinance establishing urban storm water pollution control for new developments of the North Cannon Watershed Association.

**REGULAR AND REORGANIZATIONAL MEETING**

**Arlyn Lamb made a motion and Paul Irrthum seconded that the Re-organizational meeting and regular monthly meeting will be held on March 16, 2005 at 7:00 p.m. Motion carried 5 ayes.**

**BOARD OF CANVASS MEETING**

**Jim Ozmun made a motion and Russ Zellmer seconded that the Board of Canvass will meet on March 8, 2005 following the Annual Meeting, to certify the election results. Motion carried 5 ayes.**

### CDA

The Board reviewed the survey to identify priorities for Community Development Activities during 2005 – 2009, and no action was taken.

### SCOTTISH FAIR

**Russ Zellmer made a motion and Arlyn Lamb seconded to approve the permit that the Scottish Fair, from 1366 Camelback Drive, Eagan, will hold their festivities on July 9, 2005 at the Dakota Fairgrounds in Farmington. Motion carried 5 ayes.**

### FARMINGTON FIRE DEPARTMENT REPORT

The Township has received the 2004 annual report of the Farmington Fire Department. It has been reviewed and the Clerk will work with Farmington regarding errors made on the billing.

### PARK MAINTENANCE BID FORM

**Arlyn Lamb made a motion and Russ Zellmer seconded to approve the park maintenance bid form with the following changes: under Rock Hills Addition park add after whipping “east drainage”, and under Township Hall, delete “to include maintenance of parking lot.” Motion carried 5 ayes.**

### COMPLAINT

**Arlyn Lamb made a motion and Paul Irrthum seconded to have the Clerk write a letter to Eureka Township regarding the complaint that Castle Rock Township received regarding the Conroy residence in Eureka Township. Motion carried 5 ayes.**

### RAMBLING RIVER CENTER

**Paul Irrthum made a motion and Russ Zellmer seconded to donate to the Rambling River Center (formerly the Senior Center) an amount of \$250.00, which offsets the costs related to non-resident fees. Motion carried 5 ayes.**

### FINNEGAN CONDITIONAL USE PERMIT

David Finnegan, 25251 Chippendale, Farmington, applied for a Conditional Use Permit for a mobile home to be moved to the above address for Lawrence and Eloise Bjornstad to live in for their care at this address. A public hearing was scheduled for January 31, 2005, which was held and the applicant failed to attend. No action was taken and there was no recommendation made by the Planning Commission. **Russ Zellmer made a motion and Paul Irrthum seconded to direct the Clerk to send Mr. Finnegan a letter stating that there will be a 60 day extension before a decision can be made and the Planning Commission will re-address the issue and take action and make recommendations to the Board so they can make a decision. Motion carried 5 ayes.**

### FARMINGTON YOUTH BASEBALL

Steve Modjeski has requested the use of the baseball field in Countryside Estates for the 2005 season. The Farmington Youth Baseball will use the field from May 9 to July 31,

on Monday thru Thursday, from 6:00 p.m. to 9:00 p.m. Mr. Modjeski has the approval of the Board to use the field.

### **COMPUTER WORK**

Arlyn Lamb recommended to the Clerk to check with Denny Moe, 3871 250<sup>th</sup> Street, Farmington, to do the needed work so the office staff could share networks and printer, also the older computer is in need of some repairs, and Denny would repair the computer. **Arlyn Lamb made a motion and Russ Zellmer seconded to establish a maintenance fund to be available for computer repair and to pay Denny Moe \$200.00 for work he is doing to bring computer up-to-date and if further services are needed to pay him \$25.00 an hour. Motion carried 5 ayes.**

### **WEBSITE**

The Clerk presented an estimate for website development from Gloria Habeck Web Development, including lunar pages services (web host), development services, and domain name purchase for a total of \$660.35. **Arlyn Lamb made a motion and Jim Ozmun seconded to approve the website proposal from Habeck Web Development , with service for a year, and the stipulation that the Township will have the capability to update on the Township's computer using its update software. Motion carried 5 ayes.**

### **DEPUTY CLERK RESIGNATION**

The Clerk presented to the Board the resignation notice of Judy Solinger, Deputy Clerk. She has started her new job, but will work until March 8 for the election. **Arlyn Lamb made a motion and Jim Ozmun seconded to make the starting wage for the part time staff position \$11.00 per hour. Motion carried 5 ayes. Paul Irrthum made a motion and Jim Ozmun seconded to accept Judy Solinger's letter of resignation. Motion carried 5 ayes. Arlyn Lamb made a motion and Paul Irrthum seconded to direct the Clerk to put an ad in the papers for a part time staff position, and applications will close March 3, 2005. Arlyn Lamb, Jim Ozmun, and Maralee Rother will interview applicants and recommend who could be hired at the March 16, 2005 regular March meeting.**

### **PARROTT CONTRACT**

Arlyn Lamb gave a report regarding the negotiations process with Patrick Parrott. Paul Rogosheske made up the contract. Patrick Parrott has signed the contract, and Janis Parrott (Patrick Parrott's mother – owner of the land) and Randy Becker will also sign the contract. **Jim Ozmun made a motion and Paul Irrthum seconded that the Board approve the contract as written. Motion carried 5 ayes.**

### **ROAD REPORT**

The Township has received a letter from the Bridge Inspector describing two bridges which need repair. Mark Henry will check these out and report back to the Board so the maintenance work request form can be returned.

**Paul Irrthum made a motion and Russ Zellmer seconded that the Township request quotes for gravel rather than bids because sealed bids amount has increased to \$50,000.00. Motion carried 5 ayes.**

**TREASURER'S REPORT**

**Russ Zellmer made a motion and Arlyn Lamb seconded to approve the January Treasurer's Report as written. Motion carried 5 ayes.**

**CLAIMS REPORT**

**Jim Ozmun made a motion and Arlyn Lamb seconded to approve the February Claims Report as written. Motion carried 5 ayes.**

**ADJOURN**

**Arlyn Lamb made a motion and Paul Irrthum seconded to adjourn. Motion carried 5 ayes.**

Meeting adjourned at 11:20 p.m.

Respectfully submitted,  
Maralee Rother Clerk

Attest: \_\_\_\_\_  
Randy Becker Chair

