

**CASTLE ROCK TOWNSHIP
REGULAR BOARD MEETING
JANUARY 13, 1998**

The regular monthly meeting of the Board of Supervisors of Castle Rock Township was convened at the town hall at 7:00 p.m. Present were Alyn Angus, Chair; Norbert Kuhn, Jr., and Gordon Wichterman, Supervisors; Roger Randall, Treasurer; and Mary Jo Fischer, Deputy Clerk. Also present were Hugh Fischer, Gerry Drewry, Shirley Dubbels, Wm. Brodersen, Michelle Nicolai, Mrs. Chris Yule, and Mark Henry.

The meeting was called to order by Alyn Angus, Chair. The Pledge of Allegiance was recited.

A motion was made by Gordon Wichterman, seconded by Norbert Kuhn, to approve Mary Jo Fischer as deputy clerk. Motion carried. A motion was made by Norbert Kuhn, seconded by Alyn Angus, to approve the deputy clerk's hourly fee at \$22. After the elections in March, the fee, which reflects performing the clerk's duties as well as training township staff, will be reassessed. Motion carried.

A motion was made by Norbert Kuhn, seconded by Gordon Wichterman, to approve the December 9, 1997 minutes as written. Motion carried.

William Brodersen, Architect, reviewed the project manual for the town hall. Setbacks, parking, floor elevation, placement of solid tanks, propane tanks, and the elevation of the building were discussed. Mr. Brodersen will make the changes necessary to raise the building 8" and move the setbacks to 113'. A motion was made by Norbert Kuhn, seconded by Gordon Wichterman, to set a meeting for Thursday, February 19, 1998 at 7:00 p.m. to open sealed bids for the construction of a town hall. If a continuance of the meeting is necessary, the Board of Supervisors will meet at 7:00 p.m. on Thursday, February 26, 1998. Motion carried. Copies of the contract documents are available from the Office of Architectural Continuity, Box 5, Northfield, MN, 55057 upon receipt of \$30. Mr. Brodersen can be reached at 507-645-4654. The Invitation to Bid notice will be published.

The board reviewed the Road Maintenance Contract with Mark Henry. Paragraph VII states, "*The compensation due Contractor under this contract is based upon the cost of fuel as of the date of execution of this contract. In the event of a significant increase in the price of fuel during the term of this contract, the parties agree to negotiate an increase in the amount to be paid to Contractor to compensate him for the additional fuel cost.*" A motion was made by Gordon Wichterman, seconded by Norbert Kuhn, to negotiate compensation if the fuel price exceeds \$1.50 per gallon. Motion carried. A motion was made by Gordon Wichterman, seconded by Norbert Kuhn, to enter into the contract with Henry Excavating to provide road maintenance services. Motion carried. Mr. Henry submitted copies of MN driver's licenses for Stanley Stevens and Mark Henry for township records.

The board discussed the need for a bridge replacement on 270th, which was previously a Dakota County road and was turned back to the township. The township posted the road. A motion was made and seconded to approve Resolution 98-1-1 requesting Dakota County assistance in replacing the bridge on 270th approximately .30 mile west of Akron. Roll call vote; Kuhn, yes; Wichterman, yes; Angus, yes. Resolution carried.

Bryon Rock Products sent a letter to the township informing them of a lime chip product recommended for use on icy roads in lieu of sand/salt. The board agreed to purchase a load, if needed, as a trial.

Treasurer Randall reported the Finance Committee recommends an outside, third party, audit of the township books. Mr. Randall stated the review of revenue and expenses would cost approximately \$400-\$500. A motion was made by Gordon Wichterman, seconded by Norbert Kuhn, to approve the audit. Motion carried.

A motion was made by Gordon Wichterman, seconded by Norbert Kuhn, to set the audit and budget review

meeting for Thursday, February 26, 1998 at 7:00 p.m. The board will also review town hall bids if a continuance of the February 19, 1998 sealed bid opening meeting is necessary. Motion carried.

A motion was made by Gordon Wichterman, seconded by Norbert Kuhn, to set the regular March board meeting for Wednesday, March 18, 1998 at 7:00 p.m. due to the elections on March 10th. The annual reorganization will also take place at this meeting. Motion carried.

The township received resumes for the part-time staff position and appointment of clerk from Peggy LeClair, Michelle Nicolai, Kristine Benjamin, and Jill Miller. Michelle Nicolai attended the meeting and addressed the board with her request for both positions. After discussion, a motion was made by Gordon Wichterman, seconded by Norbert Kuhn, to appoint Chair Angus to contact all applicants to clarify which position(s) the applicant is applying, interview as necessary, appoint a clerk, and hire a part-time staff person. Motion carried.

Chair Angus updated the board on the Landfill Recovery Systems, Gerald Parrott, 24335 Chippendale Avenue, situation.

Chair Angus would like to see the township implement a storm water management program in conjunction with the current update of the township zoning and comprehensive plan. A motion was made by Gordon Wichterman, seconded by Norbert Kuhn, to approve a \$50 expenditure to purchase a copy of storm water management plans from the City of Farmington. Motion carried.

Don Wilson, 516 Ash Street, is pumping hot tub water into the ditch in front of his residence. His septic system is not working efficiently. He requested the board's support of the Ash Street project to provide city sewer and water.

Roger Randall gave the treasurer's report. The Finance Committee noted there are more than \$100,000 in funds in the First State Bank of Castle Rock. The bank will provide a bond to cover funds up to \$300,000. Mr. Randall inquired into the fire contract. It may be renegotiated at this time. A motion was made by Gordon Wichterman, seconded by Norbert Kuhn, to approve the treasurer's report. Motion carried.

The Township Officer's meeting will be held on Thursday, February 5, 1998 at 7:30 p.m. at the extension office in Farmington.

Bills were reviewed, claims approved, and checks issued for the following:

Check 2963	Farmington Independent	Publish legals	\$ 28.70
Check 2964	Void		
Check 2965	Frontier Communications	December telephone	75.98
Check 2966	Dan Irrthum	Snow Removal Town Hall	35.00
Check 2967	Central States Tree Service	Brush removal	2,550.00
Check 2968	NSP	December electric	11.59
Check 2969	Godfrey Custom Signs	Road signs	314.79
Check 2970	Severson, Sheldon	Legal fees	173.50
Check 2971	Severson, Sheldon	Legal fees	780.00
Check 2972	Dakota Cty Assoc of Twsp	Dues	609.44
Check 2973	PH Feely	Calcium Chloride	537.50
Check 2974	Dakota Stanton Mutual Ins.	Fire/wind Insurance	207.78
Check 2975	Gilmer Landscape Maint.	December road maintenance	2,818.25
Check 2976	ALF Ambulance	2nd half of 1997	1,350.00
Check 2977	Cannon Falls Beacon	Publish legals	32.61
Check 2978	Farmington Printing	Ad	34.00
Check 2979	Resource Strategies	Ordinance/Young Letter	1,264.90
Check 2980	John Murphy	Inspections	2,606.75
Check 2981	MN State Treasurer	Bldg permit surcharge report	232.95

A motion was made by Norbert Kuhn, seconded by Gordon Wichterman, to adjourn at 10:10 p.m. Motion

carried.

Respectfully submitted,

Mary Jo Fischer
Deputy Clerk

Attest:

Alyn Angus, Township Chair