

CASTLE ROCK TOWNSHIP  
 BOARD MEETING  
 APRIL 14, 1998

The regular monthly meeting of the Board of Supervisors of Castle Rock Township was convened at the town hall at 7:00 p.m. Present were Alyn Angus, Chair; Norbert Kuhn, Jr., and Roger Randall, Treasurer; and Michelle Nicolai, Clerk. Also present were Mark Henry, Gerry Drewry, , Shirley Dubbels, Steve Frandrup, Daniel Irrthum, David Vickery, John Campeau, Ed siegfried, Daryl Gilmer, Buford Faust, Paul Irrthum, Hugh Fischer, Colleen Ratzlaff-LaBeau, Rich Betzold.

The meeting was called to order by Alyn Angus, Chair. Pledge of allegiance was recited. A motion was made by Alyn Angus, to approve the March 18, 1998 Reorganization meeting minutes as written. Norbert requested the following changes be made.

The word compensation for board members be changed to wages.

Mark Henry was not approved to purchase material for spot graveling, it is still up for discussion.

A motion was made by Norbert Kuhn, seconded by Alyn Angus to approve modified minutes. Motion carried.

Bids for Park Maintenance were opened:

	<b>Countryside Estates</b>	<b>Rocky Hills Addition</b>	<b>Township Hall</b>
Bauer Lawn Care	\$2,100	1,250	475
Daniel Irrthum	\$2,125	1,190	
<b>Skippers Clippers</b>	<b>\$1,825</b>	<b>1,075</b>	<b>475</b>
Arrowhead Lawncare	\$2,556	1,874.40	1,278

Skippers Clippers made the lowest bid for Countryside Estates, Rocky Hills Addition and tied for the Township Hall. Bauer Lawn Care did not provide insurance information, so all bids were awarded to Skippers Clippers. A motion was made by Norbert Kuhn, seconded by Alyn Angus to award Skippers Clippers the Park Maintenance bids. Motion carried. A comment by Roger Randall as to the amount of lawn work that will be needed at the Town Hall due to the construction of the Town Hall this summer. A discussion was had and it was decided that the work load will not be affected.

**NEW BUSINESS**

Dave Vickory, 1660-270th St. applied for a building permit to build a storage shed, wood frame and dry wall. 30' x 40', 1200 sq.ft. A motion was made by Norbert Kuhn, seconded by Alyn Angus to approve permit. Motion carried.

Randy Ratzlaff, 27494 Cambodia Ave., represented by Colleen Ratzlaff-LaBeau, applied for a permit to build a rambler walk out with full basement. 1800 sq. ft. and a second permit to build a pole shed that will be used as a double garage and a shed. 30' x 45'. 1350 sq. ft. A motion was made by Norbert Kuhn, seconded by Alyn Angus to approve both permits. Motion carried.

Buford Fause, Viking Auto Salvage 26548 Chippendale Ave. Northfield., applied for a building permit to build a commercial grade insulated addition on to his building. It was decided that research would have to be done as to whether he needs a public hearing for a conditional use permit or if he will be able to use a regular building permit. He is presently operating under a conditional use permit issued July of 1984. A motion was made by Norbert Kuhn, seconded by Alyn Angus to tentatively approve the building permit if research determines he can legally use one. Motion carried.

Ed Siegfried, 22335 Albatross Circle., applied for a building permit to build a pole shed, 64' x 48', 3072 sq. ft., Steel siding that matches his house. The board recommended that he move the shed to 15' from the property line instead of the 12' his plans currently state. A motion was made by Norbert Kuhn, seconded by Alyn Angus to approve the building permit. Motion carried.

Rich Betzold, applied for a building permit to add on a living room and a den. 28' x 14', 400 sq. ft. A motion was made by Norbert Kuhn, seconded by Alyn Angus to approve building permit. Motion carried.

A discussion was had about posting the rural area signage. We need a source to purchase the posts, then our maintenance man will post them as per guidelines.

A motion was made by Norbert Kuhn, seconded by Alyn Angus to approve the election judges for the May 5, 1998 Special Election.

Theresa Rezac 9:45 a.m. - 3:30 p.m.  
Lucille Korsman 9:45 a.m. - 4:00 p.m.  
Arlene Schmidtke 9:45 a.m. - 4:00 p.m.  
Maryls Guildner 3:30 p.m. - 9:00 p.m.  
Maralee Rother 4:30 p.m. - 9:00 p.m.  
Lu Johnson 4:00 p.m. - 9:00 p.m.

A motion was made by Norbert Kuhn, seconded by Alyn Angus to approve renewal of gambling permit to the Castle Rock Saloon. Motion carried.

A motion was made by Norbert Kuhn, seconded by Alyn Angus , to use the \$1000 donation from the Waterford Snowmobile Club for the Parks Committee to build a port a pot shelter. Clerk to issue a thank you note. Motion carried.

On record, Kathleen Violette septic inspection failed. Daryl Gilmer made note that she is planning to upgrade it.

Northfield Construction sent us a letter stating that they will not honor their low bid of \$123,900, due to the fact that we did not respond within 20 days. Some confusion as to whether they were made aware of our situation with the Nike base and our inability to respond within 20 days. They have increased their bid by 4% to \$128,856. The clerk is to FAX an acceptance letter tomorrow to Northfield Construction and to William Broderson accepting this bid. A motion was made by Norbert Kuhn, seconded by Alyn Angus to accept the newly amended 4% increased bid. Motion carried.

Norbert Kuhn spoke with William Broderson about getting bids on our septic, well and parking lot. Broderson suggested that instead of bids, he will speak to his most qualified contractors and see if he can find one contractor to do the whole job. He also recommended that we use someone local that we trust to be our well person. If we have problems, that person needs to be available to us. Those present suggested Hartman from New Prague.

A motion was made by Norbert Kuhn, seconded by Alyn Angus , to install a mound system at the Town Hall after Perc tests were taken by All State Septic Services. Clerk asked to make copies of the perk design. Motion carried.

28 feet of property behind the Town hall is going to need to be cleared of trees and of weeds. Our maintenance man will be assigned the job.

Hugh Fischer suggested we find someone to be a daily inspector of Town Hall. If we were going to build our own home we would check on it daily. Since this is the people of Castle Rock's Town Hall, someone should make sure things are being done properly. Shirley Dubbels will ask Dick if he is willing to do this for us, since he is qualified.

Norbert will check with Broderson and find out what his role in this will be.

## **ROAD MAINTENANCE**

Mark Henry was asked to haul away tin by the new culvert and to clean area behind Town hall, including some angle iron and more tin.

Mark says we are out of culvert. Can we order 34ft of culvert.

Norbert Kuhn says he got a complaint that the new culvert put in is the same size as the old one, and it should have been made bigger so we don't have the same problem as before. Mark says the old one was crushed and full of material, and that was the cause of the problem, but if the culvert behind the Townhall will fit, he will put it on the new culvert to extend it.

Complaints have also been made about the slopes on the road, they are flat. People have concerns that the 2 pass method is not effective enough.

Mark inquired about the bridge on 270th and we have not heard if funding will be available.

### **Additions**

Maralee Rother offered her services to be Deputy Clerk. Some concerns were brought up about the fact that she is gone 3 months, and the Clerk is gone for 2 weeks during the same time period. We need someone that is available during these months.

A discussion about the different options for a Township Photocopier and a Fax machine were shown. A motion was made by Norbert Kuhn, seconded by Alyn Angus, to approve \$1800 for the purchase of this equipment. Motion carried.

A discussion was made to move the Clerks office to her residence until the completion of Townhall to give her time to organize and prepare for the new office. A tentative motion was made by Norbert Kuhn, seconded by Alyn Angus to allow for the move once insurance options are researched. Motion carried.

A survey was done on Roger Wikstrom's property in the NW 1/4 of the NE 1/4 of Sec. 12 and it was determined that the neighboring house at 3135-232nd St. E. is in the SW 1/4 of the NE 1/4 and therefore he would be eligible to build a house in NW 1/4 provided he has road frontage..

A motion was made by Norbert Kuhn, seconded by Alyn Angus to approve the Lions Club Bingo at the County Fair from August 3-9th, 1998. Clerk to send letter to Duanne Eich. Motion carried.

A motion was made by Norbert Kuhn, seconded by Alyn Angus to approve \$900 for 12 trees, annuals, paint and edging needed by the Parks Committee. The board recommended that they use some of the trees at Rocky Hills as well as at Countryside.

Motion carried.

Date set for Review of Mineral and Zoning Ordinances May 6, 1998 7:30 p.m.

Date set for Road Inspection May, 14th, 1998 6:30 p.m.

A discussion that a person should have 1 acre to build a house and you must have room to put in a drainfield and an alternative site for a future drainfield.

A motion was made by Norbert Kuhn, seconded by Alyn Angus, to approve Dale Kuchinka's \$7,500 bid to mow our ditches. Clerk asked to send a letter letting him know he can do ours when is in the are. Motion carried.

A motion was made by Norbert Kuhn, seconded by Alyn Angus to approve the financial report given by Roger Randall, Treasurer.

Bills were reviewed, claims approved, and checks issued for the following:

Check 3020	Frontier Communications	April phone bill	\$30.15	
Check 3021	Nthfld Ambulance	Amb.Assesment	153.00	
Check 3022	Farmington Ind.	Publish Notices	27.00	
Check 3023	Farmington Printing	Copies		22.50
Check 3024	Dan Irrthum	Pick-up/Plow		35.00
Check 3025	Rent n Save	Port a Pot		92.34
Check 3026	Cannon Falls Beacon	Publish Notices	40.19	
Check 3027	Sever,Shed,Dough,Shedon	Legal fees	130.00	
Check 3028	Contech	Galvanized Pipe.	268.86	

Check 3029	Henry's Excavating	Road Maintenance.	2,690.50
Check 3030	Farmington Independent	Publish Notices	20.25
Check 3031	LaDonna Boyd	April Rent	175.00
Check 3032	Michelle Nicolai	Clerk's Fee's	475.00
Check 3033	Michelle Nicolai	Clerical Fee's	379.05
Check 3034	Michelle Nicolai.	Reimburse Expenses	70.87
Check 3035	MN State Treasurer	Bldg. Permit Surcharge	65.00
Check 3036	All State Septic Ser.	Perc test, septic design	350.00
Check 3037	MN Benefits Association	Officers life insurance	405.00

A motion was made by Norbert Kuhn, seconded by Alyn Angus, to adjourn. Motion carried.

Respectfully submitted,

Michelle Nicolai  
Clerk

Attest:

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